

Village of Hastings-on-Hudson
License Policy for Fixed Locations on Public Streets or Sidewalks

1. **Purpose:** This License Policy is intended to allow vendors and businesses increased opportunity to have a presence outdoors in the downtown area of the Village of Hastings-on-Hudson pursuant to Section 214-15 of the Village Code.
 2. **Regulation:** The rules and regulations regarding the licensing process shall be governed by Section 214-15 of the Village Code. Applications will be available online on the Village Clerk's webpage.
 3. **Dimensions:** Licenses may be issued only for carts not exceeding the following dimensions:
 - i. Width: 36 inches
 - ii. Length: 46 inches
 - iii. Height: 60 inches
 4. **Number of Licenses:** The Village shall allow for the issuance of two (2) licenses for the locations outlined below. Licensed vendors cannot operate concurrently and licenses will be issued on a first come, first serve basis.
 5. **Licensed Locations:** The locations where licensed vendors are permitted to operate are as follows:
 - a. VFW Plaza – specifically in the sidewalk plaza area off of Warburton Avenue, not including the upper stairs and park green.
- The Village reserves the right to add additional locations for future use.
6. **Timing of Licenses:** Licenses will be issued annually and shall be effective between the hours of 11:00 A.M. and 6:00 P.M. on Saturdays and Sundays, from May 1 to October 31 of each calendar year.
 7. **Exclusions:** The Village reserves the right to exclude certain dates upon 1 weeks' notice.
 8. **Fee for Licenses:** The fee for such licenses shall be available in the Village's Fee Schedule available online on the Village Clerk's webpage.
 9. **Notification of Agencies:** Whenever such license has been issued, the chief of the following agencies shall be notified: Hastings-on-Hudson Police Department, Hastings-on-Hudson Volunteer Fire Department, and Hastings-on-Hudson Volunteer Ambulance Corps.



VILLAGE OF HASTINGS-ON-HUDSON

Municipal Building
7 Maple Avenue
Hastings-on-Hudson, New York 10706

Street Vendor Application

Name of Applicant: _____
Last Name First Name

Address: _____

Email: _____ Phone: _____

Name of Firm/Business: _____

Firm/Business Address: _____

Location Desired: _____

Hours Requested: _____ to _____

Items to be Sold:

Vendor Type: _____ Non-Food _____ Food Cart

Fee: \$150.00

The following must be provided:

- All vendors must provide a State or Federal picture I.D. (Driver's license, Passport).
- A valid vehicle registration and insurance must be provided for all vehicles used, if applicable.
- Insurance naming the Village of Hastings-on-Hudson as Additional Insured with policy limits of \$1,000,000.00 per incident and \$3,000,000.00 aggregate and will be in effect for the duration of the permit.
- A copy of your license to operate a business and tax I.D.
- All Food Vendors must submit a copy of their Westchester County Health permit.

Please Note: The following items are not permitted to be used: single-use plastic bags, Styrofoam cups and Styrofoam containers.

I agree to abide by the rules and regulations of the Village of Hastings-on-Hudson in using the requested license. I further agree to be responsible for any injury to property or individuals resulting from actions of my business/organization. I further agree to be responsible for cleaning up all refuse and to leave the permitted location in the same or better condition in which it was found.

Signature

Date