

VILLAGE OF HASTINGS-ON-HUDSON

Steep Slopes Application Checklist



Code Section	Code Section Provisions	Indicate how the provisions are addressed*
§ 249-7(1)	<p>A detailed site plan of the property showing, at a scale of not less than 10 feet equals one inch, the applicant's entire property, the adjacent properties, and existing streets and showing the following information:</p> <p>(a) The location of all existing and proposed structures and paved surfaces on the applicant's property and any existing septic systems and wells on such property;</p> <p>(b) The location of the proposed area of disturbance on the applicant's property and its relation to neighboring properties' structures, roads, watercourses and wetlands;</p> <p>(c) The location on the applicant's property of all existing watercourses, wetlands, marshes, wooded areas, rock outcrops, single trees with a diameter of eight inches or more measured three feet above the base of the trunk, and all other significant existing land features; and</p> <p>(d) The existing grades on the applicant's property with contour lines at two-foot intervals and proposed grades within the area of the proposed construction or alteration.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
§ 249-7(2)	A landscaping plan for the applicant's property, indicating proposed paved areas, storm drainage facilities, retaining walls and ground cover, as well as the location of trees and ornamental shrubs.	<p>.....</p> <p>.....</p>
§ 249-7(3)	Architectural plans, elevations, sections of the structures and related improvements.	<p>.....</p>
§ 249-7(4)	<p>A statement prepared by a licensed architect, registered landscape architect or engineer describing:</p> <p>(a) The methods to be used in overcoming foundation and other structural problems created by slope conditions, in preserving the natural watershed and in preventing soil erosion;</p> <p>(b) The methods to be used to eliminate or mitigate water runoff on all adjacent properties and any other property that will be naturally affected by increased water runoff; and</p> <p>(c) The methods used to minimize the impact of changes in topography on adjacent and nearby properties through landscaping, retaining walls and terracing of gardens</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
§ 249-7(5)	<p>A plan submitted under the seal of a licensed professional engineer showing and certifying the following:</p> <p>(a) All existing and proposed natural and artificial drainage courses and other features for the control of drainage, erosion and water.</p> <p>(b) The calculated volume of water runoff from the slope(s) and from the lot in question, as unimproved.</p> <p>(c) The calculated volume of water runoff from the slope(s) and from the lot in question, as improved.</p> <p>(d) The existence, location and capacity of all natural and artificial drainage courses and facilities within 500 feet of the lot which are or will be used to carry or contain the water runoff from the slope(s) and the lot.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
§ 249-7(6)	<p>A statement made under the seal of a licensed professional engineer certifying that:</p> <p>(a) The proposed activity will disturb the steep slope area to the minimum extent possible; and</p> <p>(b) The proposed mitigation measure will prevent, to the maximum extent practical, the adverse effect of any disturbance of the steep slope area on the environment and any neighboring properties.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
§ 249-7(7)	Proof that all adjacent property owners have been notified of the steep slope application and of the Planning Board meeting at which it will be considered. Notice shall be provided in accordance with § 295-143C, except that only adjacent property owners need be notified.	<p>.....</p> <p>.....</p> <p>.....</p>
§ 249-7(8)	The Planning Board may, at its discretion, waive any of the requirements of Subsection A except Subsection A(7). Indicate if any waivers are being requested	<p>.....</p> <p>.....</p> <p>.....</p>

*Indicate by notes such as, "see Note/Detail on Dwg #___", "See PE certification/note in the attached letter", or "NA", etc. where "NA" stands for "Not applicable".

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Signature Date Name Title