

# Applying for a Plumbing or Electrical Permit

The licensed plumbing or electrical contractor applies for a plumbing or electrical permit online at [www.epropertyportal.com](http://www.epropertyportal.com). If they have never used the system before, they will need to register with an email and a password. By answering all the questions asked in the portal, the permit application will be created.

The application is then ready to be submitted online. Once submitted, the contractor must then **print** the application, sign it, and either mail it to the Building Department or bring it into the Building Department, along with:

1. Certificate of liability insurance naming the Village\* as additionally insured.
2. Proof of workers' compensation on the C-105 or equivalent form. We do not accept it on the Accord form.
3. A copy of their current Westchester County master plumber or master electrician license.
4. Payment

The fee for an electrical permit is \$85, unless it is documenting previously completed work (a legalization), then it would be double fees or \$170.

The fee for a plumbing permit is \$85, plus \$50 per inspection, unless it is documenting previously-completed work (a legalization), then it would be double fees or \$270 (\$100 per inspection).

\*Village of Hastings-on-Hudson  
7 Maple Avenue  
Hastings-on-Hudson, NY 10706