

**VILLAGE OF HASTINGS-ON-HUDSON
2012-2013
ADOPTED BUDGET**



PETER SWIDERSKI
Mayor

BRUCE JENNINGS
MEG WALKER

Trustees

MARJORIE APEL
NICOLA ARMACOST

FRANCIS A. FROBEL
Village Manager

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Dear Residents,

The Board of Trustees completed the budget review process on Tuesday night and approved a tax rate for the next fiscal year (June 2012 through May 2013) that represents a 1.56% increase over last year. This translates into an additional \$64.35 for the typical tax-paying household. This is the first budget passed in compliance with the new New York State 2% tax levy cap. The tax levy is the overall increase in revenues (property taxes, sales taxes, state aid and otherwise), necessary to meet the increased costs. Our tax levy increase was 1.3%, substantially below the new cap, and also below the inflation rate.

As a point of reference, your village tax (on average a little over \$4,000) is approximately 21 % of the total property tax bill that you pay as a resident of Hastings-on-Hudson. School taxes comprises 66%, County taxes 11 % and Greenburgh town taxes rounds it off at 2%. Each of these four tax entities are managed and overseen separately by different boards. Our responsibility as the Board of Trustees of the Village is to oversee the operations and services that are provided by the Village, and the resulting tax rate based on the cost of delivering those services. Your village taxes pay for services including Police, Fire, and Ambulance, Department of Public Works (garbage, recycle, snow removal, storm clean-up, etc. and the maintenance of over 28 miles of roads), Park Maintenance, Recreation Programs (Seniors and Youth, Pool), Building Department (permits and zoning codes), the Village Court, Village Hall Administration and the Library.

On a very positive note, we are in a *far* stronger financial position than last year, where we faced multiple stresses from our auditors, some overhanging old debt, and equally tight revenue constraints. Through a combination of last year's tax increase, some fortuitous one-time income sources and tight budgeting, we have restored a substantial fund balance to the Village's budget and almost entirely eliminated old capital debts that had remained on our books. We currently have a reserve fund of \$471,222, expect about \$200,000 to be added at the close of this fiscal year, and hope to grow it past \$750,000 by the end of the next budget in 2013. This is well on the way to our target of approximately \$1,000,000. We are arguably in the best financial shape in *at least* a decade, a high accomplishment given the current fiscal environment.

Like the last few budgets, this one was written in an environment of continuing depressed revenues, with a number of our larger (and largely State-mandated) expenses escalating out of our control. In fact, just the pension and insurance increases alone consume *more* than the tax increase we have passed. We benefited from very tight budgeting (arguably, the tightest ever), close control over contingency funding and, finally, the spending down of a particular line item allocated to debt servicing in order to be able to minimize the tax increase we have passed this year. I now want to focus on the factors which had the biggest impact on the village's proposed budget and tax rate.

Pension Costs (increase of \$177,596): Pension costs increased by 22.1 % as part of mandated costs we must pay to the State. (There is some irony that NY State imposes a 2% cap on us and then asks us to cover pension increases well in excess of that.)

Insurance (increase of \$92,127): Health and other insurance costs rose 5.25 % this year.

Police Department (increase of \$ 76,656): Salary increases as part of a negotiated contract from three years ago, as well as other increases, are largely responsible for this increase.

Road Resurfacing (\$70,000): We typically annually bond \$200,000 for road resurfacing but this year set aside some monies from general funds as well.

The actual department budgets, with the exception noted above, were generally stable, shifting up or down less than half of one percent.

We've set aside a contingency fund this year of \$220,000, which is less than last year. The Board has focused on a more transparent budgeting process where, previously, contingency amounts were imbedded in line items and now have been centralized. We hope a substantial portion of this will remain to continue to build our fund balance.

It is worth noting that our costs were up 2.95% (81.4 % of this was just the pension and insurance costs mentioned and utilities) but our tax increase is only 1.56%. How is this possible, given our legal obligation for a balanced budget? Part of the additional funds come from expectations of increased revenues from other than property taxes (higher parking tickets, more sales taxes, etc.). But a significant portion was due to a one-time event I want to describe in some more detail.

As part of the process of improving our fiscal position, we changed auditors last year, looking for a proverbial new pair of fresh eyes. And we have found the new firm quite excellent – plain-spoken and practical and as intent on transparency as we are. They reviewed and consolidated our books, identifying funds that were held in reserve to pay debt service but not utilized. We have fully utilized those funds this year, a total of \$186,213, and this served to lower our requirement for a tax increase by almost 1.91%. (Without it, we would have likely exceeded the tax levy cap.) This is, however, also likely to be a one-time event. Next year, we face the same 2% levy cap, and probably similar increases in costs. It would be fair to say that I am setting expectations here: we are fortunate and

pleased to be able to pass only a 1.56% tax increase this year. Next year is likely to be far more challenging a process to stay within that cap.

Budgeting remains an imperfect science that we continue to work at improving. We believe the budget has become tighter and clearer and a more effective tool for managing expenses. We are grateful to Village Manager Fran Frobel and Deputy Treasurer Rafael Zaratzian for their hard work during the budget process, as well as all department heads who are engaged in this process. Trustee Armacost showed great leadership on this issue, steering the Board and Village government into a new era of more transparent budgeting. We are well along a path of fiscal stability and health that should provide a “savings account” for crises, positive bond rating reviews and sustainable tax increases. Our biggest challenge will remain staying within budget constraints in a world of mandates imposed from elsewhere. We will face that challenge, together, in the years ahead, as we strive to provide a level of service we all require at a price we can all afford.

Thank you,

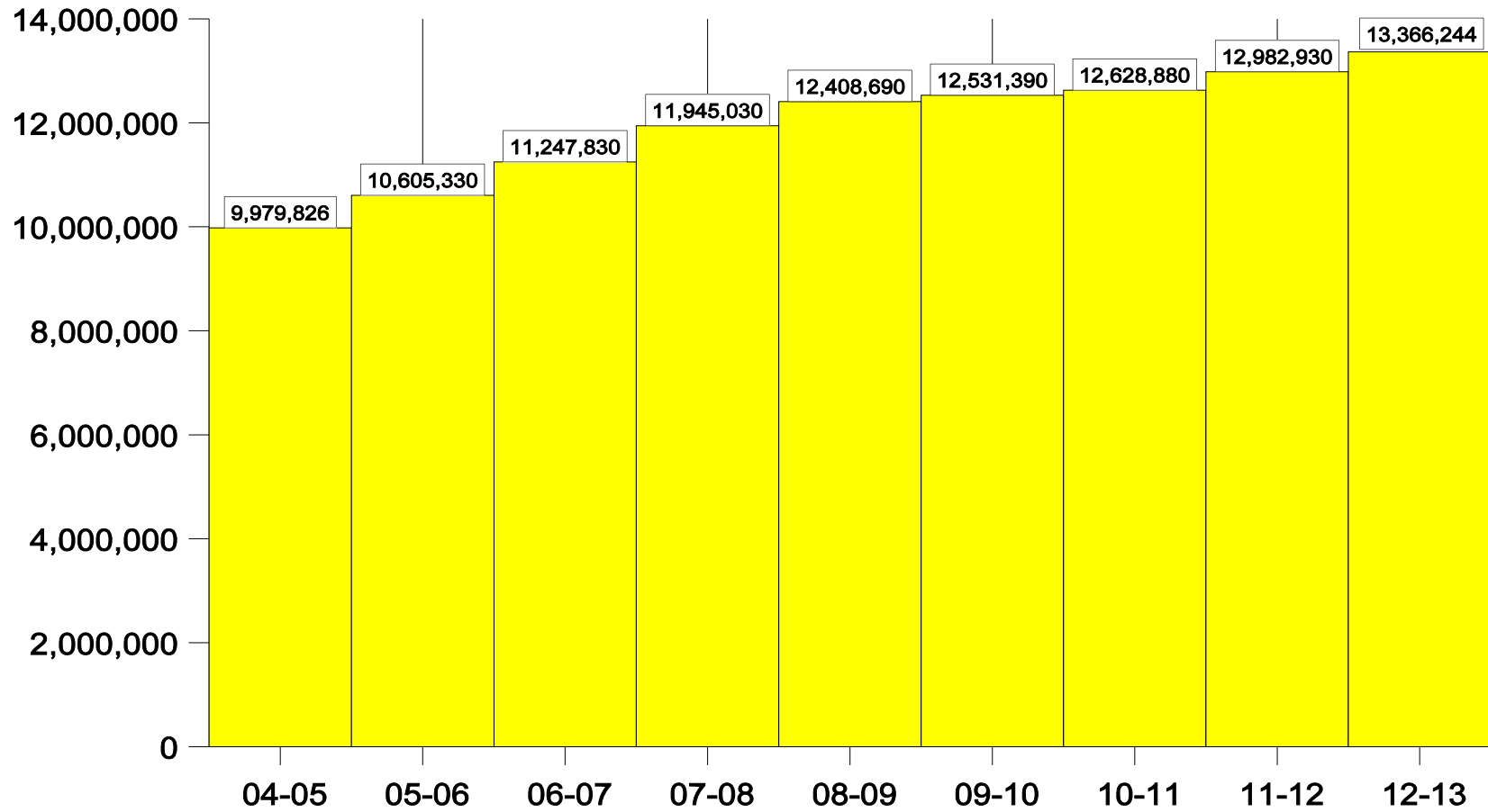
Peter Swiderski

Mayor

mayor@hastingsgov.org

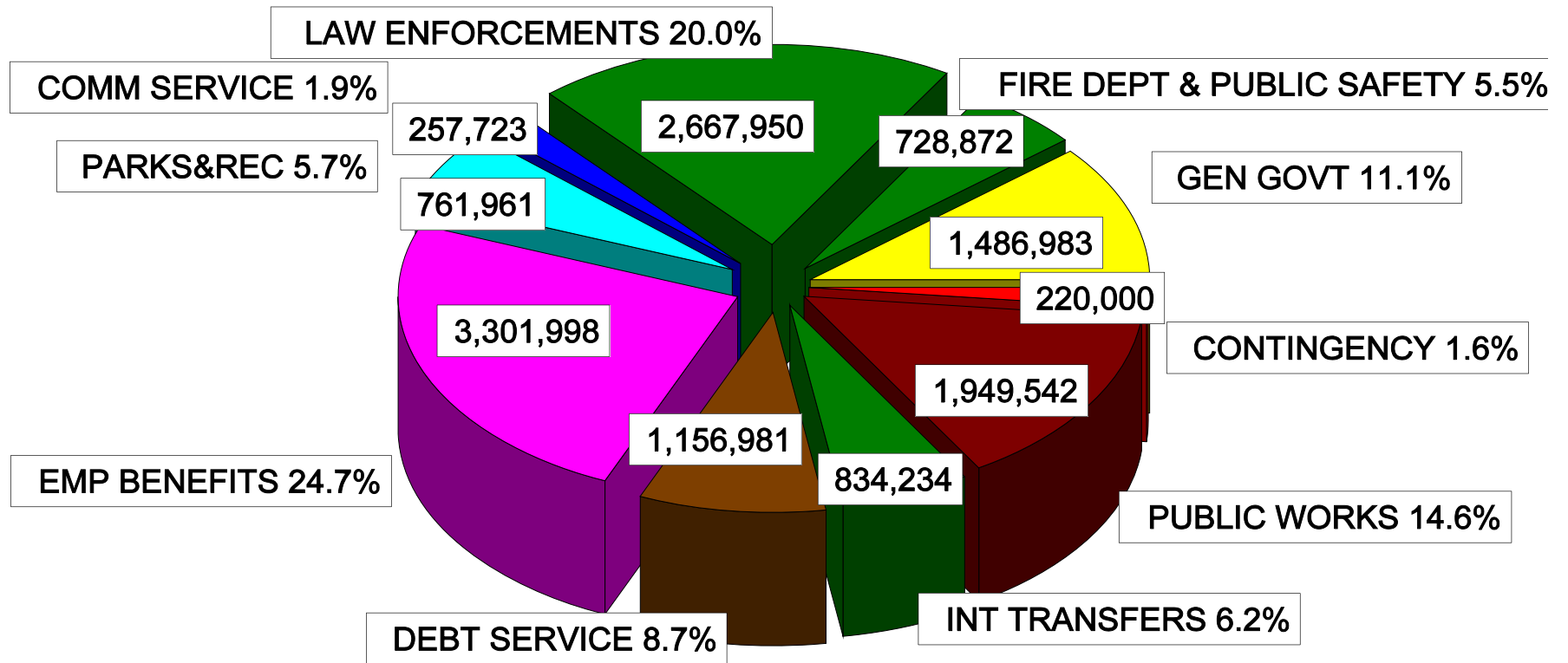
GENERAL FUND

Revenues / Expenditures

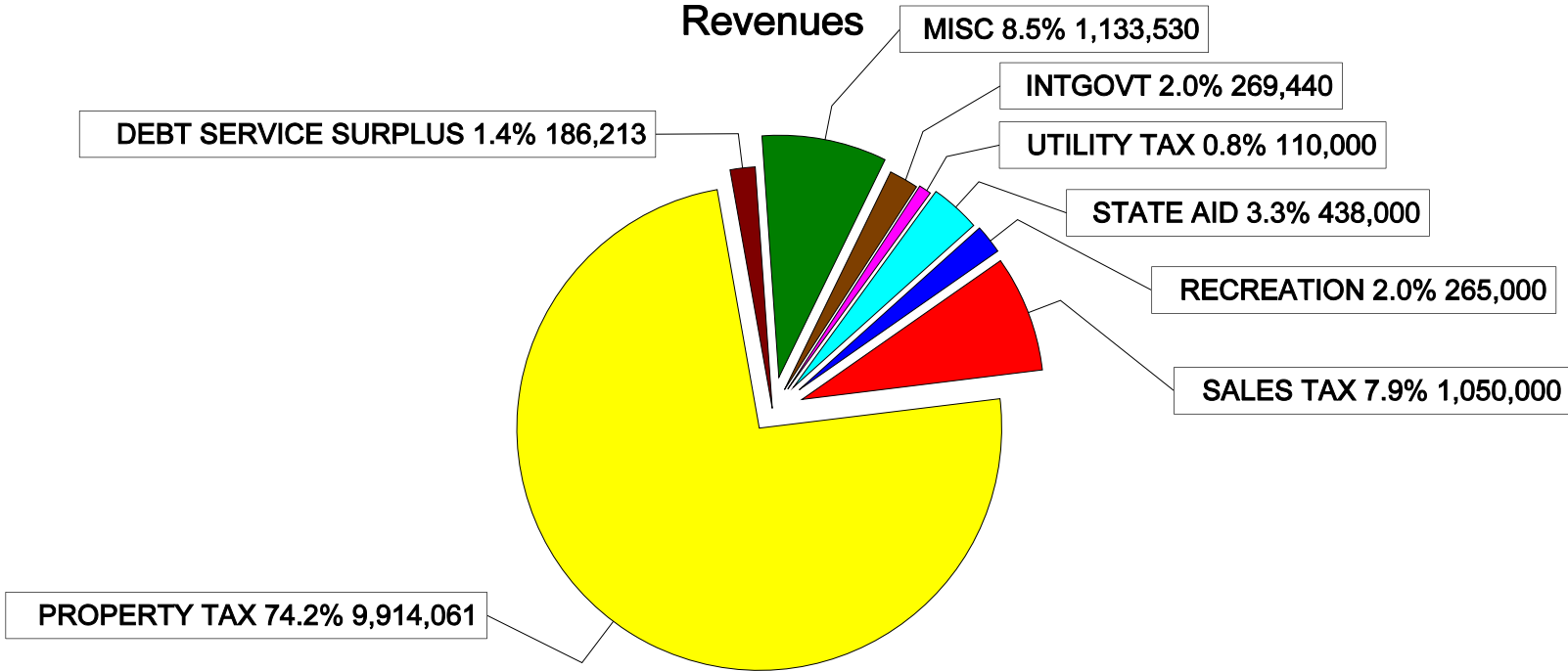


GENERAL FUND

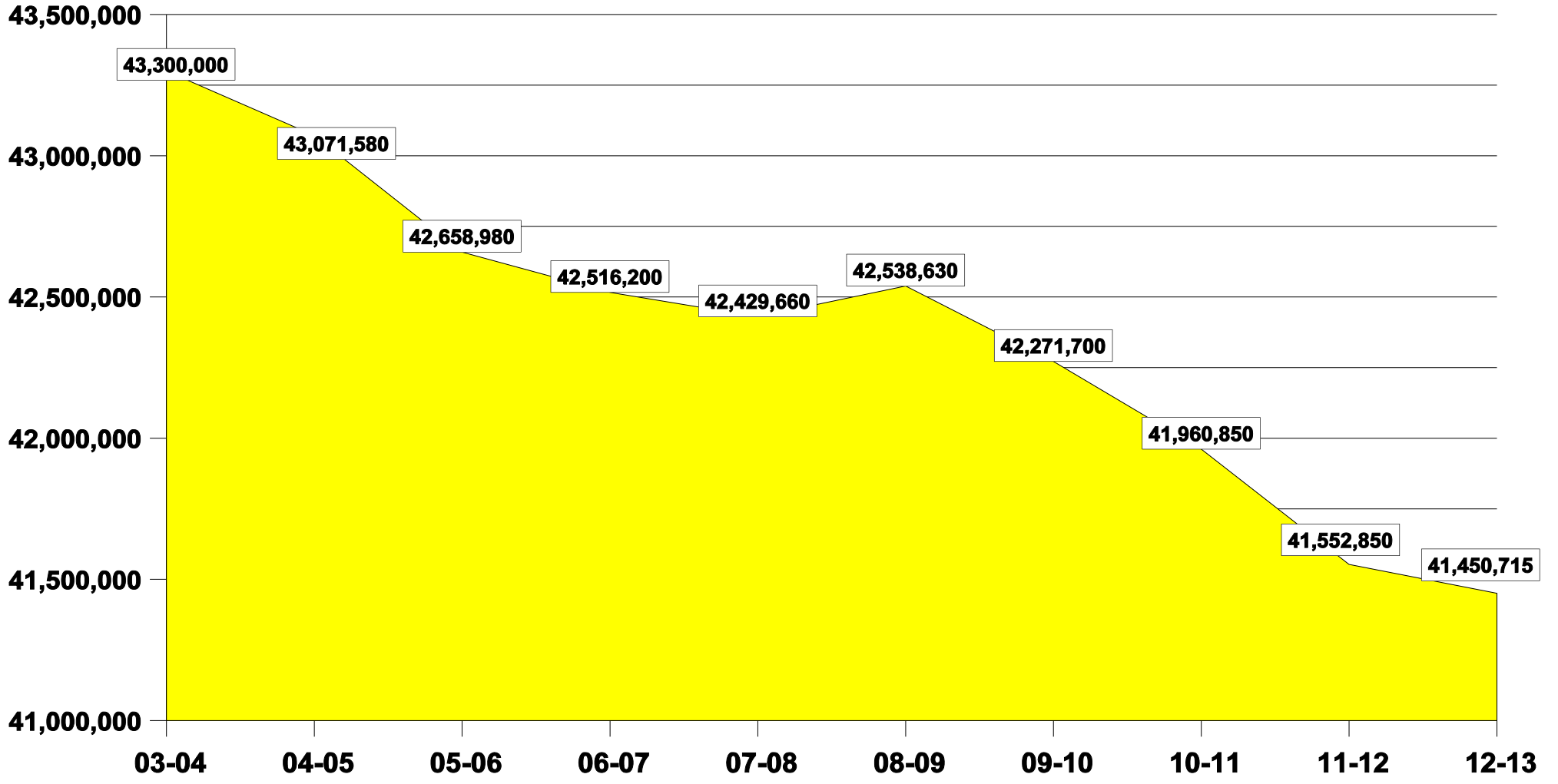
Expenditures by Function



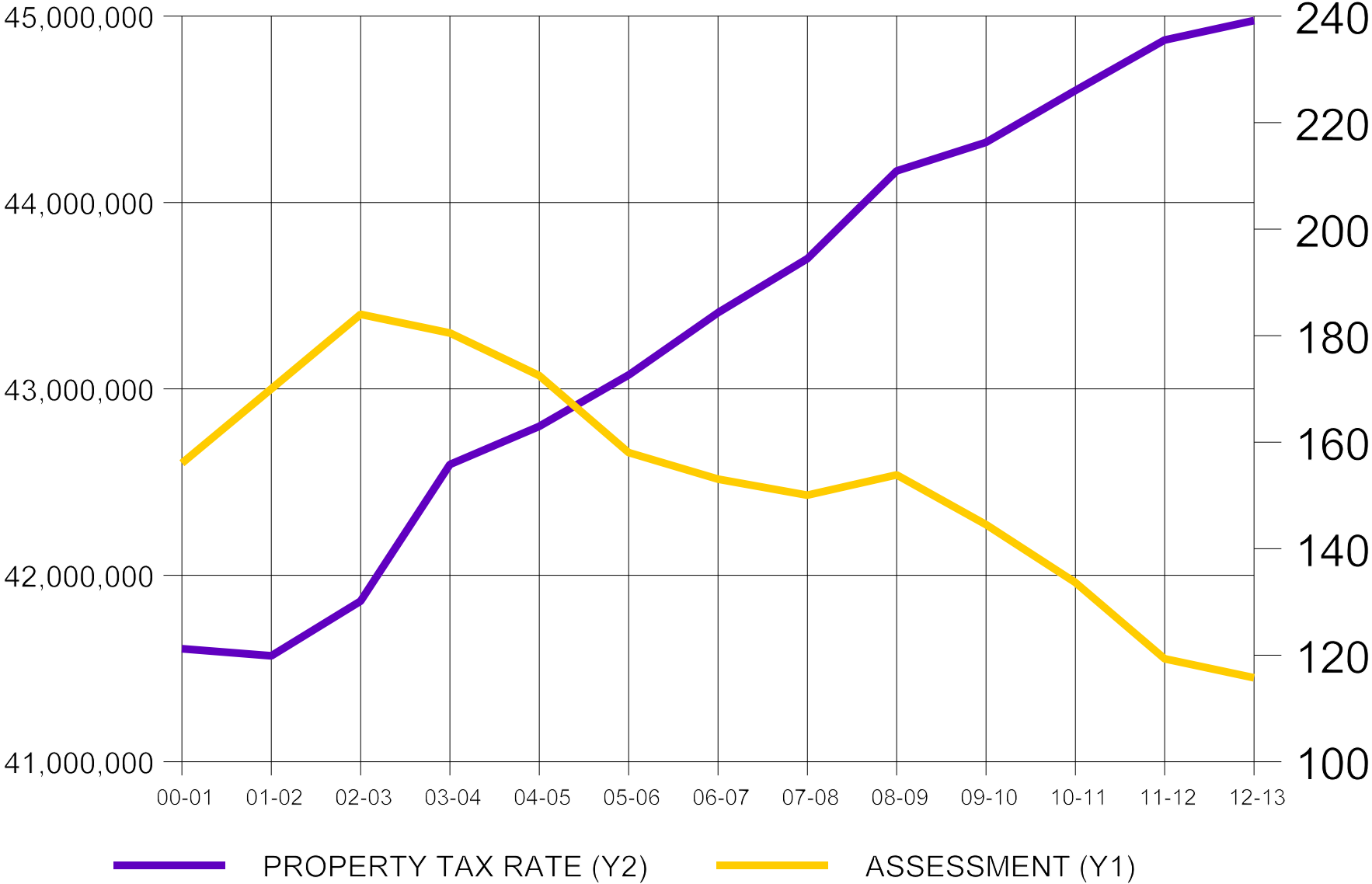
GENERAL FUND



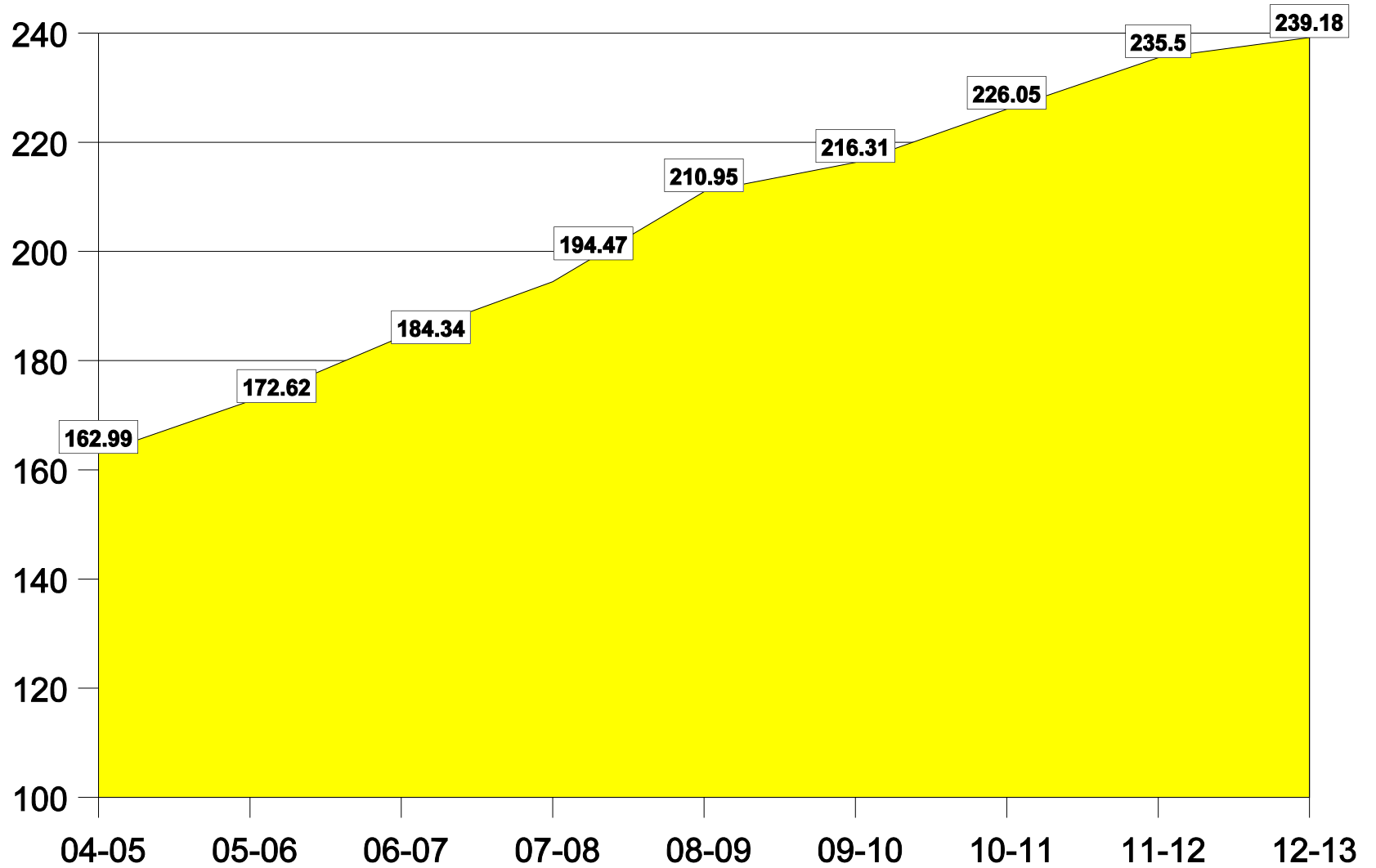
ASSESSMENT INFORMATION



ASSESSMENTS VS TAX RATES



PROPERTY TAX INFORMATION



SUMMARY OF ALL OPERATING BUDGETS

MEANS OF FINANCING

PROPERTY TAX	9,914,061
STATE AID	439,790
SALES TAX	1,050,000
RE-APPROPRIATED SURPLUS	6,000
OTHER	3,131,427
<hr/>	
TOTAL \$	14,541,278

ESTIMATED REQUIREMENTS

GENERAL FUND	13,366,244
POOL FUND	360,000
LIBRARY FUND	784,034
DRAPER FUND	31,000
<hr/>	
TOTAL \$	14,541,278

SECTION C

GENERAL FUND

GENERAL FUND SUMMARY

<u>ESTIMATED REQUIREMENT</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
GENERAL GOVERNMENT SUPPORT SERVICES	1,706,983	(36,941)	
PUBLIC SAFETY	3,396,822	100,436	
PUBLIC WORKS	1,949,542	(20,475)	
COMMUNITY SERVICES	257,723	(32,192)	
PARKS AND RECREATION	761,961	(41,668)	
EMPLOYEE BENEFITS	3,301,998	328,072	
DEBT SERVICE	1,156,981	13,172	
INTERFUND TRANSFERS POOL FUND	0	0	
INTERFUND TRANSFERS CAPITAL FUND	70,000	70,000	
INTERFUND TRANSFERS LIBRARY FUND	764,234	2,908	
TOTALS \$	13,366,244	383,312	

MEANS OF FINANCING

PROPERTY TAX (\$239.18 PER \$1,000)	9,914,061	128,199	
UTILITY GROSS RECEIPT TAX	110,000	(15,000)	
STATE AID	438,000	12,000	
SALES TAX	1,050,000	0	
INTER- GOVERNMENTAL CHARGES	269,440	0	
CULTURE AND RECREATION	265,000	13,000	
MISCELLANEOUS	1,133,530	58,900	
APPROPRIATED SURPLUS	0	0	
INTERFUND TRANSFER (DEBT SERVICE)	186,213	186,213	
TOTALS \$	13,366,244	383,312	

GENERAL FUND

DETAILED REVENUE SUMMARY

<u>ESTIMATED REQUIREMENT</u>	<u>RECEIVED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
IN LIEU OF TAXES	65,000	65,000	65,000	0	
PROPERTY TAX	9,485,254	9,785,862	9,914,061	128,199	
PROPERTY SALES / PENALTIES	33,253	30,000	30,000	0	
NON-PROPERTY TAX ITEMS	97,936	125,000	110,000	(15,000)	
DEPARTMENTAL INCOME	12,628	15,030	12,530	(2,500)	
PUBLIC SAFETY	498,975	73,000	72,000	(1,000)	
TRANSPORTATION	312,783	320,000	320,000	0	
CULTURE & RECREATION	253,252	252,000	265,000	13,000	
HOME & COMMUNITY SERVICE	63,455	64,500	58,000	(6,500)	
INTER-GOVERNMENTAL CHARGE	296,174	269,440	269,440	0	
USE MONEY & PROPERTY	108,244	109,100	112,000	2,900	
LICENSES & PERMITS	140,243	140,500	150,500	10,000	
FINES & FORFEITED BAIL	167,360	220,000	240,000	20,000	
SALES & COMPENSATION	5,422	12,500	8,500	(4,000)	
MISCELLANEOUS	118,868	10,000	60,000	50,000	
UNCLASSIFIED	19,165	15,000	5,000	(10,000)	
STATE AND FEDERAL AID	435,899	426,000	438,000	12,000	
FEMA	0	0	0	0	
SALES TAXES	1,033,972	1,050,000	1,050,000	0	
RESERVE FOR PY ENCUMBRANCES	0	0	0	0	
INTERFUND TRANSFER-(DEBT SERVICE)	0	0	186,213	186,213	
TOTALS \$	13,147,883	12,982,932	13,366,244	383,312	

GENERAL GOVERNMENT SUPPORT SERVICES

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2011-12</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A1010 BOARD OF TRUSTEES	8,176	8,200	8,200	0	
A1020 MAYOR	4,564	4,100	4,100	0	
A1110 VILLAGE COURT	141,009	145,405	150,330	4,925	
A1230 VILLAGE MANAGER	184,420	188,525	188,475	(50)	
A1325 TREASURER	123,202	117,004	100,311	(16,693)	
A1355 ASSESSMENT	21,000	21,100	21,000	(100)	
A1410 VILLAGE CLERK	165,176	171,446	170,271	(1,175)	
A1420 LAW	127,699	118,600	116,600	(2,000)	
A1440 ENGINEER	0	0	0	0	
A1450 ELECTION	1,778	3,530	1,870	(1,660)	
A1620 MUNICIPAL BUILDING	110,992	106,950	104,250	(2,700)	
A1650 CENTRAL COMMUNICATION	206,751	197,646	197,146	(500)	
A1900 SPECIAL ITEMS	603,128	661,418	644,430	(16,988)	
TOTAL \$	1,697,895	1,743,924	1,706,983	(36,941)	

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	639,210	644,013	640,318	(3,695)	
2 EQUIPMENT	46,130	40,000	39,500	(500)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSE	1,012,555	1,059,911	1,027,165	(32,746)	
TOTAL \$	1,697,895	1,743,924	1,706,983	(36,941)	

BOARD OF TRUSTEES (A-1010)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	8,000	8,000	8,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	176	200	200	0	
TOTALS \$	8,176	8,200	8,200	0	

PROGRAM DESCRIPTION

The Board of Trustees is the legislative body of the Village. The Board establishes policy, enacts laws, approves contracts, adopts the Village budget, and engages in other activities as required by State or local law. The Board is composed of a Mayor and four Trustees elected at large for two-year staggered terms. Personal services represent the Trustees' salaries at \$2000/ year.

Contractual expenses within this program include travel and other miscellaneous expenses. Recently enacted state law requires the members of the Planning Board and the Zoning Board of Appeals to participate in a minimum of four hours per year of training and continuing education. The Board of Trustees has self-imposed a similar requirement upon newly-elected members of the Board of Trustees. The budget offers funding to permit that opportunity.

MAYOR (A-1020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	4,000	4,000	4,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	564	100	100	0	
TOTALS \$	4,564	4,100	4,100	0	

PROGRAM DESCRIPTION

The Mayor is the policy leader of the Village and is the head of the Village Government. The Mayor presides over meetings and public hearings of the Board of Trustees and represents the Village before the State and Federal governments.

Personal services represent the Mayor's salary at \$ 4,000/year.

Contractual expenses within this program include travel.

VILLAGE COURT (A-1110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	107,074	110,305	115,555	5,250	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	33,935	35,100	34,775	(325)	
TOTALS \$	141,009	145,405	150,330	4,925	

PROGRAM DESCRIPTION

All judicial functions at the local Village government level are vested in the Village Court which is presided over by an elected Village Justice assisted by an appointed Acting Village Justice. The clerical functions of the Court are handled by a Court Clerk and an Assistant Court Clerk.

Contractual expenses are for stenographic, interpreter and jurors fees, office supplies, materials for the Court, computer and processing of parking tickets.

A portion of the fees collected by the Village Court is retained by the Village to cover a portion of the court expense.

VILLAGE MANAGER (A-1230)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	172,724	177,125	177,125	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	11,696	11,400	11,350	(50)	
TOTALS \$	184,420	188,525	188,475	(50)	

PROGRAM DESCRIPTION

The Village Manager is appointed by and is directly responsible to the Village Board of Trustees. He is the Chief Executive Officer of the Village and is responsible for administrative affairs, keeping the Board of Trustees advised on administrative and fiscal matters, properly executing all policies established by the Trustees, and enforcing local laws.

The Manager's budget includes the salaries of the Village Manager and a shared Secretary between this office and the Village Clerk.

Contractual expenses are for conferences, supplies and the Village Manager's library of professional and training materials for use by all departments.

TREASURER (A-1325)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	69,202	66,311	59,811	(6,500)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	54,000	50,693	40,500	(10,193)	
TOTALS \$	123,202	117,004	100,311	(16,693)	

PROGRAM DESCRIPTION

This function is responsible for exercising control over various financial aspects of Village operations through the accounting process. The Treasurer supervises the treasury and fixed accounts of the Village. The duties include the handling of all investments of public funds, administering of the Village debts, and arrangement of Village bond sales. The program is staffed by the Assistant Treasurer, Payroll Clerk, and a Bookkeeper assigned part-time at approximately twenty (20) hours per week. Contractual expenses are for outside independent audits, implementation of GASB 34, quarterly audit of accounts and maintenance of office equipment. It is recommended that the position of treasurer continue to remain vacant for a duration of the budget cycle. Treasury duties presently are shared among the Village Manager, Deputy Manager, and Deputy Treasurer. Presently staff is exploring the need for retaining supplemental part-time (on call) staff to assist in offering oversight with regard to financial management and, perhaps, shared treasurer functions with a neighboring community.

ASSESSMENT (A-1355)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	21,000	21,000	21,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	100	0	(100)	
TOTALS \$	21,000	21,100	21,000	(100)	

PROGRAM DESCRIPTION

This program is responsible for conducting field inspections on properties and making recommendations as to a fair and equitable assessment of all taxable properties in the Village.

In addition, the Assessor appears at hearings of the Board of Assessment Review and Small Claims filings.

Personal services are budgeted to account for the part-time Assessor at \$21,000.

Contractual expenses represent supplies and materials.

VILLAGE CLERK (A-1410)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	132,370	138,546	138,671	125	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	32,806	32,900	31,600	(1,300)	
TOTALS \$	165,176	171,446	170,271	(1,175)	

PROGRAM DESCRIPTION

The Village Clerk is responsible for the custody of all records and papers of the Village, official reports and communications, the supervision of Village elections, and the maintenance of all minutes and proceedings of the Board of Trustees and other Boards and Commissions.

This program is staffed by the Village Clerk (who is also the Deputy Village Manager), a part-time office clerk and a Deputy Village Clerk (portion shared with the Village Manager).

Contractual expenses are for office supplies, postage, printing, legal advertising and reproduction supplies.

LAW (A-1420)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	127,699	118,600	116,600	(2,000)	
TOTALS \$	127,699	118,600	116,600	(2,000)	

PROGRAM DESCRIPTION

This program provides all legal services for the Village. The part-time Village Attorney serves on a retainer as legal advisor to the Board of Trustees, Planning Board and Zoning Board of Appeals, Village Manager, and all departments and offices of the Village;

represents the Village in all lawsuits filed by or against the Village; and provides an attorney for the prosecution of violations of local laws and codes.

The District Attorney's office provides prosecution services for all other violations.

Contractual expenses represent the Village Attorney and staff (\$72,500) and special outside counsel fees (\$44,100) as needed.

ENGINEER (A-1440)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	0	0	0	
TOTALS \$	0	0	0	0	

PROGRAM DESCRIPTION

This program represents outside engineering review and services for Village Departments as needed.

ELECTION (A-1450)

<u>CLASSIFICATION</u>	<u>EXPENDED 2007-08</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	1,510	3,080	1,510	(1,570)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	268	450	360	(90)	
TOTALS \$	1,778	3,530	1,870	(1,660)	

PROGRAM DESCRIPTION

This program provides for the conduct of elections under the supervision of the Village Clerk. This includes recruiting and training election inspectors, setting up voting machines, and canvassing of votes.

Contractual expenses represent printing costs and voting machine rentals.

MUNICIPAL BUILDING (A1620)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	14,388	8,000	7,000	(1,000)	
2 EQUIPMENT0	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	96,604	98,950	97,250	(1,700)	
TOTALS \$	110,992	106,950	104,250	(2,700)	

PROGRAM DESCRIPTION

The program represents the maintenance, repair and operations of the Municipal Building.

Personal Services represents two part time employees who empty the trash/recycling bins and fill paper goods in the Municipal Building and the Library.

Contractual expenses are for utilities and maintenance supplies.

It also reflects the annual costs of a outside cleaning service.

CENTRAL COMMUNICATION & TECHNOLOGY (A1650)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	108,942	107,646	107,646	0	
2 EQUIPMENT	46,130	40,000	39,500	(500)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	51,679	50,000	50,000	0	
TOTALS \$	206,751	197,646	197,146	(500)	

PROGRAM DESCRIPTION

The program represents all communication services for the Village as well as maintenance, support and upgrades to all department computer systems. It also administers WHOH-TV & School District Channels. It maintains and updates information for Hastingsgov.org as well as the e-mail information list listserve. It produces the annual Village Calendar that is given to all Village households.

Personal Services represents a Technology Director/Deputy Village Treasurer and Cable TV Station Director

Equipment represents the purchase of new computers, upgrades to the current systems as well as purchase of software and annual maintenance of existing software.

Contractual expenses are for telephone costs, Internet, and communications improvements.

SPECIAL ITEMS (A-1900)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A1910.4 UNALLOCATED INSURANCE	275,870	265,000	275,600	10,600	
A1920.4 MUNICIPAL ASSOC DUES	8,879	9,600	9,600	0	
A1930.0 JUDGEMENT & CLAIMS	279,543	50,000	100,000	50,000	
A1950.4 TAXES ON VILLAGE PROPERTY	26,214	25,000	26,000	1,000	
A1980.4 PROVISION FOR UN-COLLECTED TAXES	0	0	0	0	
A1960.4 NEWSLETTER	7,112	8,000	7,200	(800)	
A19825 EMPLOYEE ASSISTANTS PROGRAM	2,030	2,500	2,030	(470)	
A1990.4 CONTINGENCY	0	296,318	220,000	(76,318)	
A1970.4 E T P A	3,480	5,000	4,000	(1,000)	
TOTALS \$	603,128	661,418	644,430	(16,988)	

PROGRAM DESCRIPTION

This budget represents various expenses applicable Village-wide. ETPA is budgeted at \$4,000 payment to N.Y.S. Housing and Community Renewal as required by law. The contingency fund is budgeted at \$220,000 and represents less than 1% of the General Fund Budget. The cost of the annual report (calendar) is reflected in this account. Funding is included for the employee assistance program designed to provide a referral service for personal needs for our employees and their families.

PUBLIC SAFETY

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A3120 POLICE	2,420,486	2,546,694	2,625,350	78,656	
A3150 JAIL	1,715	2,200	1,100	(1,100)	
A3310 TRAFFIC CONTROL	1,393	1,500	1,500	0	
A3320 ON STREET PARKING	29,772	31,100	40,000	8,900	
A34101 FIRE DEPT ALARM	10,000	10,000	10,000	0	
A34102 HOOK AND LADDER	61,800	57,300	52,850	(4,450)	
A34103 FIRE DEPT OTHER	218,564	216,600	221,200	4,600	
A34104 HYDRANT RENTAL	145,997	170,000	185,000	15,000	
A34105 FIRE PREVENTION	58,049	61,088	60,568	(520)	
A3620 SAFETY INSPECTION	189,416	182,704	182,754	50	
A4540 AMBULANCE	17,689	17,200	16,500	(700)	
TOTAL \$	3,154,881	3,296,386	3,396,822	100,436	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	2,561,477	2,671,661	2,766,011	94,350	
2 EQUIPMENT	26,981	27,600	21,750	(5,850)	
3 CAPITAL OUTLAY	19,800	15,000	15,000	0	
4 CONTRACTUAL EXPENSE	546,623	582,125	594,061	11,936	
TOTAL \$	3,154,881	3,296,386	3,396,822	100,436	

POLICE (A3120)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	2,295,222	2,409,944	2,496,294	86,350	
2 EQUIPMENT	0	5,000	0	(5,000)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	125,264	131,750	129,056	(2,694)	
TOTALS \$	2,420,486	2,546,694	2,625,350	78,656	

PROGRAM DESCRIPTION

The Police Department is the law enforcement section of the Village government. Primary activities include the prevention and detection of crime, enforcement of the traffic laws, answering calls for assistance and other special assignments. The Village continues to have one of the lowest crime rates in Westchester county according to FBI statistics.

Authorized staffing includes one (1) Chief, one (1) Lieutenant, four (4) Sergeants, two (2) Detectives, and thirteen (13) Police Officers. Also included is the cost of the school crossing guard program at five (5) locations.

Contractual expenses include vehicle maintenance and operation, teletype expenses, travel, tuition, office supplies, uniforms, physicals, training and leased vehicles.

JAIL (A-3150)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	1,685	2,000	1,000	(1,000)	
2 EQUIPMENT	0	100	0	(100)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	30	100	100	0	
TOTALS \$	1,715	2,200	1,100	(1,100)	

PROGRAM DESCRIPTION

Funding for this program represents the cost of a matron and food for prisoners.

TRAFFIC CONTROL (A-3310)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	1,393	1,500	1,500	0	
TOTALS \$	1,393	1,500	1,500	0	

PROGRAM DESCRIPTION

This program provides expenses relating to signs and line painting for traffic and parking.

All crosswalks are painted when needed. Plans include use of an outside painting contractor to

perform the work for the Village. Use of the Village's line stripping machine has proven to be unreliable.

Through the use of outside vendor we can be assured that our road stripping will be done in a timely manner.

ON -STREET PARKING (A-3320)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	23,910	23,500	32,500	9,000	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	5,862	7,600	7,500	(100)	
TOTALS \$	29,772	31,100	40,000	8,900	

PROGRAM DESCRIPTION

This program is responsible for the enforcement of parking, maintenance of meters and collections.

It is staffed by a part-time meter repairman and 3 part-time Parking Enforcement Officers.

Future plan includes funding capital outlay with money with money to continue the process of retro-fitting the mechanical and electronic parking meters with a new coin receptor. This will ease the collecting of coins from the meters.

The user will not experience any change in the use of the meter, which will improve in the speed and security of the collection process.

FIRE DEPARTMENT-ALARM (A-3410)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	10,000	10,000	10,000	0	
TOTALS \$	10,000	10,000	10,000	0	

PROGRAM DESCRIPTION

This program is responsible for the maintenance of the fire alarm and emergency siren system.

Also the budget reflects need to purchase new pagers and portable radios for the firemen.

Newly-adopted regulations have made existing, older radios obsolete.

The regulations have narrowed the bandwidth and the older radios cannot be reprogrammed to meet this change.

HOOK AND LADDER (A-3411)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	910	2,000	1,500	(500)	
3 CAPITAL OUTLAY	19,800	15,000	15,000	0	
4 CONTRACTUAL EXPENSE	41,090	40,300	36,350	(3,950)	
TOTALS \$	61,800	57,300	52,850	(4,450)	

PROGRAM DESCRIPTION

This program provides maintenance of the Village-owned Hook and Ladder Building.

Capital outlay provides for building maintenance. Much work needs to be undertaken to preserve this historic 1927 building. Needed repairs include brick repointing, roof repair and fire escape iron work.

Contractual expenses represent utility costs and building maintenance. Staff continues to work to preserve the structure. Most recently, engineering work was undertaken to determine the cause for the sinking of the floor and repairs were made. With the purchase of a new ladder truck, further modifications to the building will need to be undertaken.

FIRE DEPARTMENT -OTHER (A3412)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	20,000	15,000	15,000	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	198,564	201,600	206,200	4,600	
TOTALS \$	218,564	216,600	221,200	4,600	

PROGRAM DESCRIPTION

This program represents expenses for fire suppression activities among all the departments .

Equipment expenditures represent continuation of the program to upgrade fire equipment.

Contractual expenses are for equipment maintenance, the allocation of fire contract (Donald Park District) funds, the annual inspection and miscellaneous supplies.

HYDRANT RENTAL (A-3413)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	145,997	170,000	185,000	15,000	
TOTALS \$	145,997	170,000	185,000	15,000	

PROGRAM DESCRIPTION

This program represents the rental of 231 hydrants from United Water Company for fire suppression activities.

FIRE PREVENTION (A-3414)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	52,596	54,613	54,613	0	
2 EQUIPMENT	1,521	1,500	1,500	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	3,932	4,975	4,455	(520)	
TOTALS \$	58,049	61,088	60,568	(520)	

PROGRAM DESCRIPTION

This program is responsible for inspection and enforcement of the Fire Prevention Code as well as coordination of the Life Safety Inspection Program (LSIP).

It is staffed by a part-time Fire Inspector and the secretary assigned full time to the fire department.

Over one hundred (181) inspections were completed in 2011.

Equipment is for updated manuals and updated equipment for fire prevention/detection.

Contractual expenses represent fire prevention supplies and materials.

SAFETY INSPECTION (A-3620)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	188,064	181,604	181,604	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	1,352	1,100	1,150	50	
TOTALS \$	189,416	182,704	182,754	50	

PROGRAM DESCRIPTION

This department is responsible for the administration and enforcement of all building, housing and fire codes and provides staff assistance to the Planning and Zoning Boards and the Architectural Review Board. It is staffed by the Building Official, Deputy Building Inspector (part-time) and a Secretary shared with the Public Works Department. Contractual expenses represent office supplies and travel.

AMBULANCE SERVICE (A-4540)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	4,550	4,000	3,750	(250)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	13,139	13,200	12,750	(450)	
TOTALS \$	17,689	17,200	16,500	(700)	

PROGRAM DESCRIPTION

This program provides emergency medical response and rescue activities.

Contractual expenses represent fuel, medical supplies, clothing replacement and building rental.

Equipment purchase is for replacement oxygen bottles.

PUBLIC WORKS

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A5010 ADMINISTRATION	119,823	123,115	126,740	3,625	
A5110 STREET MAINTENANCE	325,646	339,640	353,475	13,835	
A5132 GARAGE	240,078	261,188	263,877	2,689	
A5142 SNOW REMOVAL	180,303	126,000	116,000	(10,000)	
A5182 STREET LIGHTING	146,560	146,880	146,880	0	
A8120 SANITARY SEWER	11,960	20,010	10,010	(10,000)	
A8140 STORM SEWER	15,578	30,000	25,000	(5,000)	
A8160 REFUSE COLLECTION	699,401	729,088	755,660	26,572	
A8170 STREET CLEANING	70,970	74,196	33,700	(40,496)	
A8560 SHADE TREES	118,722	119,900	118,200	(1,700)	
TOTAL \$	1,929,041	1,970,017	1,949,542	(20,475)	

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	1,245,695	1,295,017	1,274,957	(20,060)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	9,197	0	10,000	10,000	
4 CONTRACTUAL EXPENSE	674,149	675,000	664,585	(10,415)	
TOTAL \$	1,929,041	1,970,017	1,949,542	(20,475)	

PUBLIC WORKS ADMINISTRATION (A-5010)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	119,818	123,065	126,690	3,625	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	5	50	50	0	
TOTALS \$	119,823	123,115	126,740	3,625	

PROGRAM DESCRIPTION

This program provides for the general direction, coordination and supervision of the various activities of the Department of Public Works. It is administered by the Superintendent of Public Works.

A total of seventeen (15) full-time and five (5) summer employees and three (3) seasonal workers are assigned to the Public Works function and are reflected (as assigned) to the various sections of this budget.

Besides wages, personal services include contractual longevity payments.

Contractual expenses include training sessions and supplies.

STREET MAINTENANCE (A-5110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	264,559	298,500	305,000	6,500	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	9,197	0	0	0	
4 CONTRACTUAL EXPENSES	51,890	41,140	48,475	7,335	
TOTALS \$	325,646	339,640	353,475	13,835	

PROGRAM DESCRIPTION

This program provides for all street maintenance activities (other than snow removal) on the Village's 35 miles of streets. Primary activities include street patching, cleaning, catch basin cleaning and repair, emergency tree removal and special maintenance tasks, as required. Contractual expenses include patching materials, truck repairs and supplies.

CENTRAL GARAGE (A-5132)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	144,953	151,788	150,327	(1,461)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	95,125	109,400	113,550	4,150	
TOTALS \$	240,078	261,188	263,877	2,689	

PROGRAM DESCRIPTION

This program is responsible for the preventative maintenance of all Village departments.

Personal service represents the Village Mechanic and a Mechanic's Helper.

The contractual expense represents testing costs under the CDL program, the vehicle maintenance program, central gasoline purchases and fuel for heating the facility.

We continue to make improvements to the highway yard. Repairs to the employee locker room, improved ventilation, interior painting and fencing of the dumpster area are ongoing projects.

SNOW REMOVAL (A-5142)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	62,179	45,000	45,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	118,124	81,000	71,000	(10,000)	
TOTALS \$	180,303	126,000	116,000	(10,000)	

PROGRAM DESCRIPTION

This program provides for all snow removal activities. All streets within the Village receive service on a priority basis, with the most heavily traveled streets and hills receiving first attention. Primary activities are plowing, sanding, salting, hauling snow, and major clearance as needed. The contractual expenses budget includes 1,300 tons of salt, equipment repairs and equipment rental for snow removal, when necessary. Employees are assigned to this program on a seasonal basis and the personal service line represents overtime only. These same employees are responsible for trash and recycling services during the normal work week and perform winter storm-related work as needed.

STREET LIGHTING (A-5182)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	35,213	26,980	26,980	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	10,000	10,000	
4 CONTRACTUAL EXPENSES	111,347	119,900	109,900	(10,000)	
TOTALS \$	146,560	146,880	146,880	0	

PROGRAM DESCRIPTION

This program is responsible for the operation and maintenance of all Village street lights accomplished through contract with New York Power Authority for power and Village forces for maintenance activities. Contractual expenses include cost of electricity, maintenance of vehicles and street lighting fixtures. The equivalent of .5 employee is assigned to this function. Our ongoing replacement of street lights with energy efficient fixtures will result in reduced power costs over the long term.

SANITARY SEWER SYSTEM (A-8120)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	6,554	5,000	5,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	5,406	15,010	5,010	(10,000)	
TOTALS \$	11,960	20,010	10,010	(10,000)	

PROGRAM DESCRIPTION

This program is responsible for maintenance and repairs to the Village's sanitary sewer system.

Activities include cleaning and repair of sewer mains as required and unclogging sewer laterals on an emergency basis. The Village responds to sewer line backups in the public right of way.

Contractual expenses represent materials and supplies for repairs, as necessary.

Employees are assigned to perform this service as needed.

STORM SEWERS (A-8140)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	3,741	10,000	10,000	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	11,837	20,000	15,000	(5,000)	
TOTALS \$	15,578	30,000	25,000	(5,000)	

PROGRAM DESCRIPTION

This program is responsible for maintaining the Village's storm sewer system. Activities include cleaning storm sewers on a periodical basis and maintenance activities as necessary.

Contractual expenses include maintenance supplies and annual rental of a vacuum truck.

Our workers are developing the necessary skills to build catch basin, pave roadways and perform construction work. The Skilled Laborer position has had a positive influence on expanding the level of service provided as part of the street maintenance department.

REFUSE REMOVAL (A-1860)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	540,515	563,388	605,960	42,572	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	158,886	165,700	149,700	(16,000)	
TOTALS \$	699,401	729,088	755,660	26,572	

PROGRAM DESCRIPTION

This program is responsible for the collection and disposal of refuse pick-up in the Village on a once-a-week basis, weekly recycling pick-up, weekly bulk pick-up year-round, a Saturday truck for bulk and garbage parked at the DPW garage and the Village's yard waste collection program.

It is expected that the Village will collect approximately 3,800 tons of refuse and dispose of approximately 1,510 tons of recyclable materials. Additionally, the Village collects 4,450 cubic yards of yard waste.

These numbers have remained steady over the past several years. Major contractual expenses include garbage/bulk disposal fees (\$26.26 per ton), equipment operation and maintenance, and supplies.

Nine (9) full-time employees are assigned to this function.

STREET CLEANING (A-8170)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	68,163	71,296	0	(71,296)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	2,807	2,900	33,700	30,800	
TOTALS \$	70,970	74,196	33,700	(40,496)	

PROGRAM DESCRIPTION

This program is responsible for cleaning activities on the Village's 35 miles of streets and public parking lots. Village streets and parking lots are on a scheduled cleaning program.

Contractual expenses represent equipment maintenance and purchase of supplies and the use of a private contractor to sweep the roads.

SHADE TREES (A-8560)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	118,722	119,900	118,200	(1,700)	
TOTALS \$	118,722	119,900	118,200	(1,700)	

PROGRAM DESCRIPTION

This program is responsible for general maintenance, removal and replacement of shade trees along Village streets and in parks. This program also provides brush clean-up.

Contractual expenses provide for the maintenance of public property by contract, planting of trees by outside contract, tree trimming and supplies.

COMMUNITY SERVICES

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A4020 REGISTRAR	53	50	45	(5)	
A6610 SENIOR OUTREACH	16,180	18,727	18,727	0	
A4210 YOUTH SERVICES PROGRAM	220,636	211,232	184,695	(26,537)	
A6326 YOUTH EMPLOYMENT	17,800	18,156	18,156	0	
A7510 HISTORIAN	0	250	100	(150)	
A7550 CELEBRATIONS	6,961	7,500	12,500	5,000	
A8010 ZONING	7,760	9,000	8,500	(500)	
A8020 PLANNING	33,567	25,000	15,000	(10,000)	
TOTAL \$	302,957	289,915	257,723	(32,192)	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	197,263	186,759	161,192	(25,567)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSE	105,694	103,156	96,531	(6,625)	
TOTAL \$	302,957	289,915	257,723	(32,192)	

REGISTRAR (A-4020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	53	50	45	(5)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	0	0	0	
TOTALS \$	53	50	45	(5)	

PROGRAM DESCRIPTION

This program provides for the registration for birth and death certificates as required by State law.

SENIOR OUTREACH (A6610)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER 'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	16,180	18,727	18,727	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	0	0	0	
TOTALS \$	16,180	18,727	18,727	0	

PROGRAM DESCRIPTION

This program, initiated in 1991-92, is staffed by a part-time Senior Outreach Worker and provides counseling and assistance to senior citizens on issues relating to housing, landlord/tenant relations, transportation, health and taxes. New to the program in 2006 was Village participation in the Senior Citizens Rent Increase Exemption Program and the Disability Rent Increase Exemption Program. Both of these programs are intended to assist persons meeting age, income, and disability criteria.

The Senior Outreach Worker continues in an effort to seek out programs to benefit and address quality of life issues for the Village's senior population.

The Board-appointed Senior Citizen's Advisory Committee has resulted in program development for our aging population and an increase awareness of problems encountered by our Senior Citizens.

YOUTH SERVICES PROGRAM (A4210)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	181,030	167,982	142,420	(25,562)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	39,606	43,250	42,275	(975)	
TOTALS \$	220,636	211,232	184,695	(26,537)	

PROGRAM DESCRIPTION

This program, under the general direction of the Youth Council, develops and coordinates youth activities within the Village in cooperation with community organizations, the School District and the Recreation Department.

Program expenditures include the Youth Advocate program and other youth related activities.

The program is staffed by a Director, Youth Advocate and other seasonal or part-time staff as necessary.

Approximately 70% of the program is funded by New York State grants; the balance is paid for by the Village through the operating budget.

YOUTH EMPLOYMENT SERVICE (A-6326)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	17,800	18,156	18,156	0	
TOTALS \$	17,800	18,156	18,156	0	

PROGRAM DESCRIPTION

This program provides job referral services for the youth in the community and is under the general direction of the Director of the Youth Services Program.

The program includes a part-time counselor working at the High School during the school year to match interested students with employment opportunities.

HISTORIAN (A-7510)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	0	250	100	(150)	
TOTALS \$	0	250	100	(150)	

PROGRAM DESCRIPTION

This program provides information services regarding the history of Hastings-on-Hudson.

CELEBRATIONS (A-7550)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	6,961	7,500	12,500	5,000	
TOTALS \$	6,961	7,500	12,500	5,000	

PROGRAM DESCRIPTION

This program covers expenses associated with special activities and celebrations.

A series of activities are being planned to occur throughout the year.

ZONING (A-8010)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	7,760	9,000	8,500	(500)	
TOTALS \$	7,760	9,000	8,500	(500)	

PROGRAM DESCRIPTION

This program represents expenses associated with the Zoning Board of Appeals.

Contractual expenses cover advertising, the cost for printing and outside stenographic services for public meetings.

Recently-enacted State Law, requires four hours of mandatory training

for the appointed members on the zoning board. Funds are included to cover training expenses.

PLANNING (A-8020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	33,567	25,000	15,000	(10,000)	
TOTALS \$	33,567	25,000	15,000	(10,000)	

PROGRAM DESCRIPTION

This program represents expenses associated with the Planning Board and the Comprehensive Plan.

Activities concern the many land use applications presently before the Planning Board for consideration.

As is the case with the Zoning Board, the Planning Board is now required to pursue continuing education

in land use principles. State law requires the Planning Board members to participate in at least

four hours of training to improve upon their skills and knowledge of land use law.

PARKS AND RECREATION

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A7020 REC. ADMINISTRATION	319,695	323,628	297,095	(26,533)	
A7110 PARKS	113,346	98,335	86,700	(11,635)	
A7140 PARKS & PLAYGROUNDS	61,357	60,470	58,970	(1,500)	
A7145 COMMUNITY CENTER	100,998	117,300	114,300	(3,000)	
A7310 AFTER SCHOOL PROG	19,490	19,000	21,000	2,000	
A7311 DAY CAMP	115,167	124,396	123,396	(1,000)	
A7320 ATHLETICS	56,486	60,500	60,500	0	
TOTAL \$	786,539	803,629	761,961	(41,668)	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	522,419	541,124	510,866	(30,258)	
2 EQUIPMENT	6,431	12,500	8,500	(4,000)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSE	257,689	250,005	242,595	(7,410)	
TOTAL \$	786,539	803,629	761,961	(41,668)	

RECREATION ADMINISTRATION (A-7020)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	283,526	285,728	257,970	(27,758)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	36,169	37,900	39,125	1,225	
TOTALS \$	319,695	323,628	297,095	(26,533)	

PROGRAM DESCRIPTION

Personal Services represent the Superintendent of Parks and Recreation, one (1) Recreation Supervisor, one (1) Recreation Assistant, and a part-time Administrative Assistant.

Field work is performed by a working foreman and a seasonal laborer.

Part-time secretarial expenses for pool/day camp permits are also included.

Contractual expenses represent operation and maintenance of parks buildings, mini-bus program expenses, office supplies, rental of copy equipment, special programs, postage, brochures, and program development.

PARKS (A-7110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	46,750	41,000	42,000	1,000	
2 EQUIPMENT	3,000	2,000	2,000	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	63,596	55,335	42,700	(12,635)	
TOTALS \$	113,346	98,335	86,700	(11,635)	

PROGRAM DESCRIPTION

This program under the direction of the Superintendent of Parks and Recreation provides for maintenance and improvements to the Village's 175 acre parks system. Maintenance activities are performed by Parks and Recreation and Public Works Department personnel.

Contractual expense include maintenance supplies, aeration of parks and tree removal.

PLAYGROUNDS AND PARKS (A-7140)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	34,509	38,000	38,000	0	
2 EQUIPMENT	628	3,000	1,500	(1,500)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	26,220	19,470	19,470	0	
TOTALS \$	61,357	60,470	58,970	(1,500)	

PROGRAM DESCRIPTION

This program provides for the overall direction of all Parks and Playgrounds programs. It is staffed by seasonal employees for playground supervision, ice-skating, tennis, summer pre-school, and several sports camps.

Contractual expenses are for recreation supplies and portable toilets for Uniontown, Reynolds and Waterfront parks.

JAMES V HARMON COMMUNITY CENTER (A-7145)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	10,150	15,000	15,000	0	
2 EQUIPMENT	1,155	5,000	2,500	(2,500)	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	89,693	97,300	96,800	(500)	
TOTALS \$	100,998	117,300	114,300	(3,000)	

PROGRAM DESCRIPTION

This program relates to all activities and events at the James V. Harmon Community Center.

Personal services represent part-time supervision for afternoon and evening teen activities on a year-round basis.

Contractual expenses represent building maintenance, energy costs, senior citizen programs, teen dances and community events.

AFTER SCHOOL PROGRAMS (A-7310)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	16,775	16,000	18,000	2,000	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	2,715	3,000	3,000	0	
TOTALS \$	19,490	19,000	21,000	2,000	

PROGRAM DESCRIPTION

This self-sustaining program offers after school activities in the fall and spring for eight (8) week seasons.

Personal service costs represent instructors and a supervisor.

Contractual expenses are for program supplies.

DAY CAMP (A-7311)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	93,248	99,896	98,896	(1,000)	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	21,919	24,500	24,500	0	
TOTALS \$	115,167	124,396	123,396	(1,000)	

PROGRAM DESCRIPTION

This program is responsible for providing a variety of group activities for six (6) weeks during the summer. It is staffed by a Recreation Assistant (Director), Assistant Director, Nurse, two (2) Head Counselors, one (1) Office Assistant, four (4) specialists, forty (40) counselors, and maintenance personnel. The increase represents increased personnel costs for staff. Contractual expenses include supplies, programs, special events and trips.

ATHLETICS (A-7320)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	37,461	45,500	41,000	(4,500)	
2 EQUIPMENT	1,648	2,500	2,500	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	17,377	12,500	17,000	4,500	
TOTALS \$	56,486	60,500	60,500	0	

PROGRAM DESCRIPTION

This activity covers all athletic programs sponsored by the department including the Turkey Trot, open gyms, youth basketball, T-ball, floor hockey, men's and women's softball, over-40 men's softball, Punt-Pass-Kick, soccer and fall track, spring, summer and fall baseball, golf lessons for adults and youth, and vacation sports camps.

Equipment purchases are for the youth football program for grades 1 - 6.

Contractual expenses represent athletic supplies.

EMPLOYEE BENEFITS (A-9000)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
9.08 FIRE SERVICE AWARDS	140,067	133,100	157,396	24,296	
10.8 POLICE RETIREMENT	339,349	390,121	541,457	151,336	
15.8 STATE RETIREMENT	323,469	364,732	441,145	76,413	
30.8 SOCIAL SECURITY	428,205	467,500	470,000	2,500	
40.8 WORKERS COMP.	269,256	270,000	270,000	0	
50.8 UNEMPLOYMENT INS	19,223	10,000	2,000	(8,000)	
60.8 HEALTH INSURANCE	1,271,673	1,338,473	1,420,000	81,527	
TOTAL \$	2,791,242	2,973,926	3,301,998	328,072	

PROGRAM DESCRIPTION

This program covers direct employee benefit expenses attributable to the General Fund.

Program costs reflect notifications from New York State of retirement and workers' compensation rates and anticipated rates for health insurance and social security.

Overall, the cost of providing health care has risen faster than the cost of living. Much has been written about the problem, but little has been accomplished to effectively stem the cost.

Employee awareness and cost sharing will help. However, unless systemic changes are made, these costs will continue to rise. For next fiscal year, we have anticipated a slight rate increase for the cost of medical and dental insurance.

INTERFUND TRANSFERS (A-9550)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A9512.0 TRANSFER TO LIBRARY FUND	758,553	761,326	764,234	2,908	
A9550.9 TRANSFER TO CAPITAL FUND	0	0	70,000	70,000	
A9551.0 TRANSFER TO DEBT SERVICE FUND	537,209	0	0	0	
TOTAL \$	1,295,762	761,326	834,234	72,908	

PROGRAM DESCRIPTION

This program represents the transfer of funds from the General Fund to other designated funds. The transfer to the Library Fund will provide funding to maintain quality service and includes the repayment of debt applicable to the Library addition. (See Library Budget)

DEBT SERVICE (A-9700)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
A9710.6 SERIAL BOND PRIN	653,846	675,296	685,296	10,000	
A9710.7 SERIAL BOND INT	355,887	327,904	299,024	(28,880)	
A9720.6 STATUARY BOND PRINCIPAL	0	0	0	0	
A9720.7 INTEREST ON STATUARY BOND	0	0	0	0	
A9730.6 BANS	95,917	95,083	134,065	38,982	
A9730.7 INTEREST ON BANS	27,629	45,526	38,596	(6,930)	
A97406 CAPITAL NOTES PRIN	0	0	0	0	
A97407 CAPITAL NOTES INTEREST	0	0	0	0	
TOTAL \$	1,133,279	1,143,809	1,156,981	13,172	

PROGRAM DESCRIPTION

This program provides for the payment of debt from the General Fund and is within the guidelines of the Village financial policies. The Villages's debt payment is very close to the self-imposed debt level limitation. We will need to closely monitor debt, especially because the Village's capital needs to continue to grow.

SECTION D

CHEMKA POOL

The Pool Fund is presented as a self-sustaining fund for operational purposes.

SWIMMING POOL (C7110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	143,103	155,500	162,119	6,619	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	71,860	63,650	59,450	(4,200)	
C93700 DEBT SERVICE	127,345	129,705	126,831	(2,874)	
C9000 EMPLOYEE BENEFITS	11,600	11,600	11,600	0	
TOTALS \$	353,908	360,455	360,000	(455)	

PROGRAM DESCRIPTION

This program is responsible for the operation of the Village's swimming pool under the direction of the Superintendent of Parks and Recreation and the Recreation Supervisor/Pool Director, assisted by part-time employees as required.

Personal costs represent seasonal employees: two (2) Assistant Directors, Forty (40) lifeguards, Six (6) cashiers, and maintenance personnel.

Contractual expenses include pool supplies, chemicals, and maintenance activities.

SWIMMING POOL (C7110) C9000 EMPLOYEE BENEFITS

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
SOCIAL SECURITY	9,100	9,100	9,100	0	
NYS RETIREMENT	0	0	0	0	
WORKERS' COMPENSATION	2,500	2,500	2,500	0	
HEALTH INSURANCE	0	0	0	0	
TOTALS \$	11,600	11,600	11,600	0	

DEBT SERVICE

SERIAL PRINCIPAL	66,732	71,865	71,865	0	
SERIAL INTEREST	60,613	57,840	54,966	(2,874)	
TOTALS \$	127,345	129,705	126,831	(2,874)	

SWIMMING POOL REVENUES

<u>CLASSIFICATION</u>	<u>RECEIVED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
C1031 AQUATIC PROGRAMS	72,947	50,000	50,800	800	
C2025 POOL MEMBER FEES	241,702	257,500	258,000	500	
C2026 GUEST FEES	28,948	31,000	31,000	0	
C2030 CAMP CHARGES	20,000	20,000	20,000	0	
C2401 INTEREST EARNINGS	194	1,955	200	(1,755)	
TOTALS \$	363,791	360,455	360,000	(455)	

SECTION E

LIBRARY FUND

The Library Fund is included in this budget for informational purposes.

The expenditures of this Fund are determined by the amount budgeted in the General Fund and independently generated revenue. The expenditure of these monies is under the direction of the Library Board of Trustees.

LIBRARY FUND SUMMARY

EXPENDITURES BY PROGRAM

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
L7410 LIBRARY	579,211	585,655	583,105	(2,550)	
L9000 BENEFITS	110,810	116,500	116,500	0	
L9710 DEBT SERVICE	84,771	86,344	84,429	(1,915)	
L1900 CONTINGENCY	0	0	0	0	
TOTALS \$	774,792	788,499	784,034	(4,465)	

EXPENDITURE BY OBJECT

1 PERSONAL SERVICES	413,000	399,705	399,705	0	
2 EQUIPMENT	0	500	500	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	361,792	388,294	383,829	(4,465)	
TOTALS \$	774,792	788,499	784,034	(4,465)	

REVENUES

<u>CLASSIFICATION</u>	<u>RECEIVED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
APPROPRIATED SURPLUS	0	0	0	0	
L2082 FINE & FEES	16,702	18,000	18,000	0	
L2082 XEROX	0	0	0	0	
L2401 INTEREST	13	0	10	10	
L2810 TRANSFERS FROM GENERAL FUND	758,553	761,326	764,234	2,908	
L3000 STATE AID	2,051	1,500	1,790	290	
TOTALS \$	777,319	780,826	784,034	3,208	

LIBRARY (L7410)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	413,000	399,705	399,705	0	
2 EQUIPMENT	0	500	500	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	166,211	185,450	182,900	(2,550)	
TOTALS \$	579,211	585,655	583,105	(2,550)	
EMPLOYEE BENEFITS	110,810	116,500	116,500	0	
DEBT SERVICE	84,771	86,344	84,429	(1,915)	
CONTINGENCY	0	0	0	0	
TOTAL BUDGET	774,792	788,499	784,034	(4,465)	

PROGRAM DESCRIPTION

This program is under the direction of the Library Board appointed by the Village Trustees.

Library staff includes one (1) Librarian/Director, three and one quarter (3.25) librarians, one (1) full-time clerk and eighteen (18) part-time clerks, pages and custodial help.

Contractual expenses include utilities and building maintenance.

Debt Service is for payment of a serial bond for the Library Addition/Renovation Project of 2001-2002.

LIBRARY BENEFITS (L9000)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER'S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
L9010.8 NYS RETIREMENT	17,828	19,000	19,000	0	
L9030.8 SOCIAL SECURITY	29,785	31,000	30,500	(500)	
L9040.8 WORKERS' COMP.	4,000	4,000	4,000	0	
L9045.8 HEALTH INSURANCE	59,197	62,500	63,000	500	
L9050.8 UNEMPLOYMENT INS.	0	0	0	0	
L1990.4 CONTINGENCY	0	0	0	0	
TOTALS \$	110,810	116,500	116,500	0	

PROGRAM DESCRIPTION

This program covers employee benefit costs applicable to Library operations and a contingent account for unforeseen expenses.

LIBRARY DEBT SERVICE (L9710)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
L9710.6 SERIAL BOND PRINCIPAL	44,422	47,840	47,839	(1)	
L9710.7 SERIAL BOND INTEREST	40,349	38,504	36,590	(1,914)	
TOTALS \$	84,771	86,344	84,429	(1,915)	

PROGRAM DESCRIPTION

Debt Service for the \$1.5 million Library Addition/Renovation project.

SECTION F

DRAPER PARK

DRAPER PARK (D7110)

<u>CLASSIFICATION</u>	<u>EXPENDED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
1 PERSONAL SERVICES	0	0	0	0	
2 EQUIPMENT	0	0	0	0	
3 CAPITAL OUTLAY	0	0	0	0	
4 CONTRACTUAL EXPENSES	23,593	31,000	31,000	0	
TOTALS \$	23,593	31,000	31,000	0	

REVENUES

<u>CLASSIFICATION</u>	<u>RECEIVED 2010-11</u>	<u>BUDGET 2011-12</u>	<u>MANAGER ' S RECOMMENDED 2012-13</u>	<u>INCREASE (DECREASE)</u>	<u>ADOPTED</u>
INTEREST EARNINGS	488	8,000	8,000	0	
GROUND RENT	15,905	15,000	15,000	0	
RENTAL REAL PROPERTY	1,801	1,800	1,800	0	
FEES	0	200	200	0	
APPROPRIATED SURPLUS	0	6,000	6,000	0	
TOTALS \$	18,194	31,000	31,000	0	

PROGRAM DESCRIPTION

This program provides for the operation and maintenance of the 9.9 acre Draper Park, acquired in 1989.

Expenses represent grounds maintenance, insurance, taxes and supplies. Periodically an outside architect is hired to review the exterior of the properties owned by the Village, but leased to owner at the park.