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**Sam
Schwartz**

July 17, 2019

Georgia Lindahl Lopez and Morgen Fleisig
Village of Hastings Board of Trustees
7 Maple Avenue
Hastings-on-Hudson, NY 10706
trusteelopez@hastingsgov.org

**RE: Additional Traffic Engineering Services (Phase 1) DRAFT
Hastings-on-Hudson, NY
SSC Project No. 17-01-2680**

Dear Georgia and Morgen,

It has been a pleasure working with the Village of Hastings-on-Hudson to complete services for the “On-Call Traffic Engineering Services TOC #1” scope dated October 25, 2017, the “Request for Additional Work Completed” scope dated February 7, 2019, and the “Origin and Destination Study” scope dated May 16, 2019. It is understood that the Village wishes to explore additional traffic calming, and traffic reduction measures to improve safety and attempt to reduce the number of drivers who pass through Hastings-on-Hudson to and from Yonkers via Tompkins Avenue, James Street, Farragut Parkway, and other local roads. At your request, Sam Schwartz Engineering, DPC (*Sam Schwartz*) has prepared the following scope of work to implement the plan, provide data support, and present the results at meetings. Additional funds in the amount of \$40,000 are requested for the work to be completed. Details of each task are explained below.

Task 1: Long Term Implementation of Turning Movement Restriction Plan (\$28,000)

Sam Schwartz will work with the Village to implement the morning turning movement restriction study for four months (one month of baseline – no restrictions and three months of restrictions). This includes implementing the following restrictions from 7 AM to 9 AM:

1. No left turns from High Street to:
 - a. James Street
 - b. Warren Street
 - c. Hudson Street
2. No U-turns (except emergency vehicles) on Broadway between Windsor Road and Devon Way (Subject to NYSDOT approval)

Our team of planners and engineers will also develop a U-turn restriction plan consisting of signs and flexible bollards. This is intended to dissuade non-emergency vehicles from using the U-Turn, but still allows emergency vehicle access. We will coordinate the procurement of signs and bollards for the U-Turn restriction, however these expenses will be billed separately and are not included in this scope. Up to four field visits over four months is assumed to perform field observations, verify signage placements, and verify ATR/traffic recorder placements.

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Sam Schwartz will also implement a data collection program to monitor volumes at selected Village intersections during implementation of the plan. Our team will utilize the Village's traffic counters to collect the traffic volumes. As shown in **Figure 1** and below, the following locations are anticipated:

1. High Street westbound between Rose Street and James Street
2. High Street westbound just east of Broadway
3. High Street eastbound just west of Warren Street (Brandt Street)
4. James Street southbound just north of Tompkins Avenue

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Key:

- Inbound Vehicle Routes 
- Traffic Counters Required 

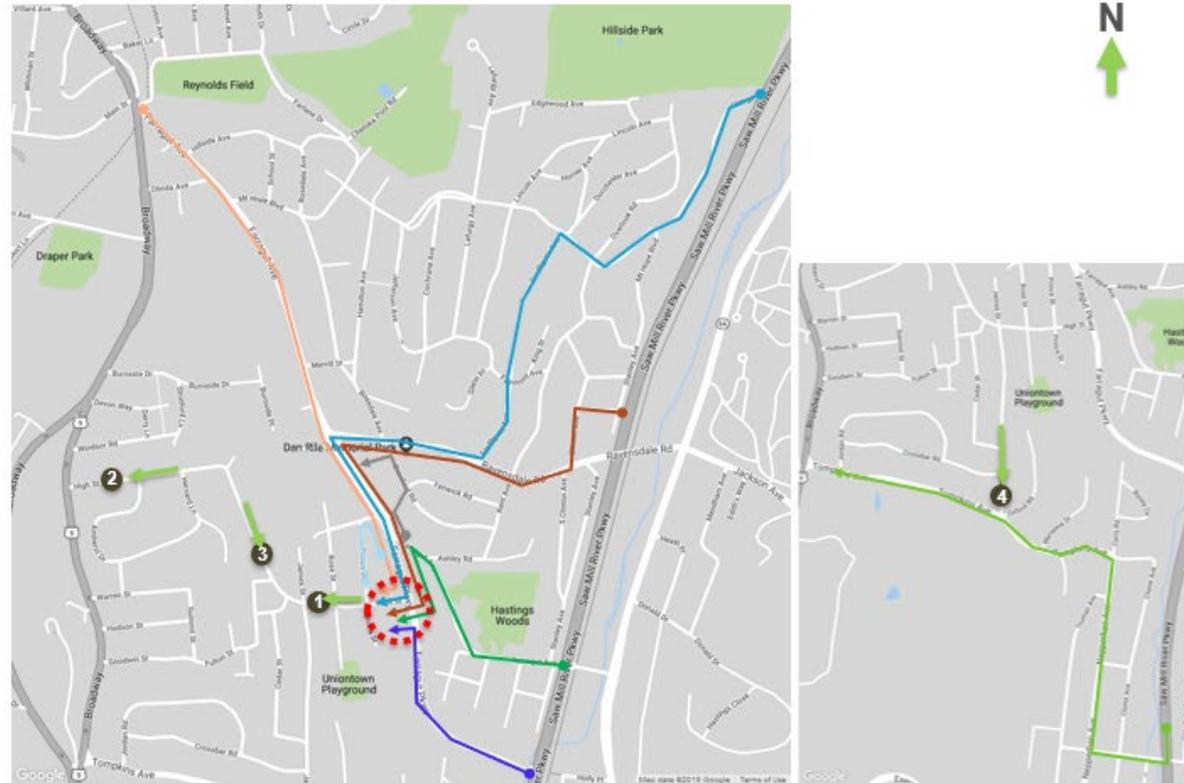


Figure 1: Traffic Volume Count Locations

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The increase or decrease in traffic volumes at these locations may indicate changes to travel patterns through the Village. The data will be summarized into tables monthly and a final memo/presentation detailing the results will be completed at the end of the plan.

Task 2: Google Maps and Waze Coordination for Trial Run (\$2,000)

Sam Schwartz will work with Waze to implement the turning movement restrictions during the trial run. Our team will also work with Google Maps to implement the restrictions; however, based on our experience, it is unlikely that the temporary restriction will be implemented. The coordination of permanent restrictions is not included as part of this scope.

Task 3: Team Meetings and Public Meetings (\$10,000)

Sam Schwartz has budgeted for two public meetings, and four call-in meetings with the Village. Our team of engineers and planners will develop two PowerPoint presentations for the public meetings to summarize and illustrate the results of the trial run.

Fee Estimate

Sam Schwartz is requesting a not to exceed \$40,000 for completion of the tasks detailed above. We will bill for the actual work performed with a detailed invoice showing hourly billing and direct expenses. If you approve this fee for additional work completed, please return a signed copy of this agreement. If you have any questions, please do not hesitate to email or call. We look forward to continuing working with you on this exciting project.

Sincerely,

DRAFT

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Enclosure: 2019-2020 Standard Billing Rates
Standard Terms and Conditions