Village of Hastings-on-Hudson
License Policy for Fixed Locations on Public Streets or Sidewalks

1. **Purpose:** This License Policy is intended to allow vendors and businesses increased opportunity to have a presence outdoors in the downtown area of the Village of Hastings-on-Hudson pursuant to Section 214-15 of the Village Code.

2. **Regulation:** The rules and regulations regarding the licensing process shall be governed by Section 214-15 of the Village Code. Applications will be available online on the Village Clerk’s webpage.

3. **Dimensions:** Licenses may be issued only for carts not exceeding the following dimensions:
   
i. Width: 36 inches
   ii. Length: 46 inches
   iii. Height: 60 inches

4. **Number of Licenses:** The Village shall allow for the issuance of two (2) licenses for the locations outlined below. Licensed vendors cannot operate concurrently and licenses will be issued on a first come, first serve basis.

5. **Licensed Locations:** The locations where licensed vendors are permitted to operate are as follows:
   
a. VFW Plaza – specifically in the sidewalk plaza area off of Warburton Avenue, not including the upper stairs and park green.

   The Village reserves the right to add additional locations for future use.

6. **Timing of Licenses:** Licenses will be issued annually and shall be effective between the hours of 11:00 A.M. and 6:00 P.M. on Saturdays and Sundays, from May 1 to October 31 of each calendar year.

7. **Exclusions:** The Village reserves the right to exclude certain dates upon 1 week’s notice.

8. **Fee for Licenses:** The fee for such licenses shall be available in the Village’s Fee Schedule available online on the Village Clerk’s webpage.

9. **Notification of Agencies:** Whenever such license has been issued, the chief of the following agencies shall be notified: Hastings-on-Hudson Police Department, Hastings-on-Hudson Volunteer Fire Department, and Hastings-on-Hudson Volunteer Ambulance Corps.
Street Vendor Application

Name of Applicant: ____________________________________________________________

Address: _____________________________________________________________________

Email: ___________________________ Phone: __________________________

Name of Firm/Business: ________________________________________________________

Firm/Business Address: _______________________________________________________

Location Desired: ___________________________________________________________________

Hours Requested: __________ to __________

Items to be Sold: ________________________________________________________________

Vendor Type: _____ Non-Food _____ Food Cart

Fee: $150.00

The following must be provided:

- All vendors must provide a State or Federal picture I.D. (Driver’s license, Passport).
- A valid vehicle registration and insurance must be provided for all vehicles used, if applicable.
- Insurance naming the Village of Hastings-on-Hudson as Additional Insured with policy limits of $1,000,000.00 per incident and $3,000,000.00 aggregate and will be in effect for the duration of the permit.
- A copy of your license to operate a business and tax I.D.
- All Food Vendors must submit a copy of their Westchester County Health permit.

Please Note: The following items are not permitted to be used: single-use plastic bags, Styrofoam cups and Styrofoam containers.

I agree to abide by the rules and regulations of the Village of Hastings-on-Hudson in using the requested license. I further agree to be responsible for any injury to property or individuals resulting from actions of my business/organization. I further agree to be responsible for cleaning up all refuse and to leave the permitted location in the same or better condition in which it was found.

_________________________________________________________ date ____________________
Signature Date