Applying for a Plumbing or Electrical Permit

The licensed plumbing or electrical contractor applies for a plumbing or electrical permit online at www.epropertyportal.com. If they have never used the system before, they will need to register with an email and a password. By answering all the questions asked in the portal, the permit application will be created.

The application is then ready to be submitted online. Once submitted, the contractor must then print the application, sign it, and either mail it to the Building Department or bring it into the Building Department, along with:

1. Certificate of liability insurance naming the Village* as additionally insured.
2. Proof of workers’ compensation on the C-105 or equivalent form. We do not accept it on the Accord form.
3. A copy of their current Westchester County master plumber or master electrician license.
4. Payment

The fee for an electrical permit is $100, unless it is documenting previously completed work (a legalization), then it would be double fees or $200. There will be an additional $50 inspection fee for low voltage fire alarms.

The fee for a plumbing permit is $100, plus $50 per inspection, unless it is documenting previously-completed work (a legalization), then it would be $300.

*Village of Hastings-on-Hudson
7 Maple Avenue
Hastings-on-Hudson, NY 10706