

Village of Hastings-on-Hudson 2020-2021 Budget



NICOLA ARMACOST
Mayor

MARC LEAF
MORGEN FLEISIG

Trustees

GEORGIA LOPEZ
MARY LAMBERT

MARY BETH MURPHY
Village Manager

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Dear Mayor Armacost, Trustee Leaf, Trustee Lopez, Trustee Fleisig and Trustee Lambert:

Submitted herewith for the Board of Trustees examination and consideration is the 2020/2021 Village Manager's proposed General Fund budget that totals \$16,576,566. At this spending level, a tax rate of \$6.03 is required, which when compared to the current year's budget represents a \$.00 tax rate change. The tax levy is increased by 2.09%. This levy is compliant with the state law that establishes the maximum tax levy that may be budgeted without the need to seek an override. The levy would appear as a percentage to exceed the maximum allowable levy, however, it is compliant because of the unused tax levy capacity carried forward from the 2020/2021 fiscal year levy and the growth in property assessments. The budget uses the net assessed values established by the Town of Greenburgh in the amount of \$1,921,047,085 which reflects growth of 2.1%.

The budget was created over the last several months through a process involving input from the various Village Departments, analysis of financial data from the current fiscal and prior fiscal years, discussions with department heads, the Village Treasurer and Deputy Treasurer and input from consultants and service providers. As I write this introduction to the budget, the current crisis surrounding the COVID - 19 Pandemic is raging, and as we discuss the 2020/2021 Budget in the month to come considerations of the potential repercussions of this Pandemic on the Budget will need to be considered.

The General Fund budget which includes the Village contribution toward the cost of the library operations in the amount of \$939,317, reflects an increase in appropriations in the amount of \$373,172. The functional breakdown of the appropriations and revenues for the proposed Fiscal Year 2020/2021 budget is contained in a series of exhibits in the complete budget document.

Revenues

The proposed budget offers a projection of what the Village can expect to receive from State, County, and locally generated revenues. As a general statement, most revenue categories are projected to be stable with a few exceptions. We have projected that sales tax revenues will grow substantially to \$1,485,000. This estimate however, has been significantly reduced from the initial projection from the County of the amount of additional revenue the 1% sales tax increase would provide. Building permit revenues are projected to decrease slightly from the 2019/2020 fiscal year. Fees from Parks and Recreation programs and Court fines are increased, however, this is largely in connection with corresponding appropriations resulting in a cost-neutral change. The mortgage tax is anticipated to be flat. We are now experiencing a decrease in interest earnings with the resulting revenues projected to decline \$30,000

The Village's outside independent auditor has affirmed the Unassigned Fund Balance as of May 31, 2019 at \$1,755,136. The budget recommends no budgetary transfer from the fund balance to the capital reserve fund to allow the fund balance to grow parallel to the growth in budgetary appropriations so as to maintain a balance in compliance with the Village Policy. The fund balance as of May, 2019 is at 10.9% only slightly over the minimum amount required by the Board of Trustee's policy governing fund balance of 10% of the operating budget and a decrease in the fund balance for year-end May 31, 2018. This budget is also designed to reduce the reliance on fund balance at fiscal year- end to cover expenses that has been employed in previous budget cycles. The budget reflects the philosophy to analyze and project revenues on a realistic basis.

Appropriations

As stated, the budget reflects an increase in appropriations of \$373,172. The budget includes several new line items which have been included to further itemize appropriations and provide additional clarity as to what tax dollars are actually being spent on. In some instances budget lines include expenses which were previously not evident in the budget because of the manner in which they were being accounted for. In addition, an effort has been made to appropriate funds in a manner that will avoid line item overages. The budget is intended to provide for the enhancement of the delivery of municipal services to the Village taxpayers. The Village municipal employees are a dedicated group of hard-working men and women. The budget is designed to provide them with the resources that they need to perform their jobs well.

Some of the specific areas where you will see increases in appropriations include the Treasurer line where certain professional costs have been added or moved from another line; Legal Counsel where, in this ever more complicated regulated environment, we continually need to reach out for guidance and advice on a variety of special counsel matters and Technology where we are investing in upgraded software to provide more accountability and transparency. It was discovered in the course of Budget preparation that that the Fire Department Liability Insurance was not reflected in the Special Items unallocated insurance line in 2019/2020. It has been included in that line in the 2020/2021 budget. The increase to that line is in large part reflective of that.

Public Safety appropriations are down due to numerous retirements of seasoned officers and an influx of new lower paid officers. We wish our retirees the best and are grateful for their service but I caveat that this has resulted in an impact on health care since both the new and retiring officers are contractually covered by the Village's health benefit plan. Additionally, the collective bargaining agreement provides for generous salary increase steps to new officers from year to year and we will see the effects of this impacting future budgets. The increase in Safety Inspections appropriations is largely due to the reflection of third-party review costs which were previously not reflected in the budget. Several DPW lines have been adjusted to more accurately reflect actual costs associated with the services and you will see that personal services have been allocated by percentage among the various services that the DPW performs on a regular basis.

New lines have been added to Planning providing better detail as to where funds are being spent when appropriations are regularly observed from year to year, rather than including them in the broad category of Other Services. Employee Benefits contains a significant increase of approximately \$188,000 attributable to Health care insurance, retirement costs and other benefits.

Debt Service

The Village total debt service which includes library and pool payments is in the amount of \$1,249,351. It reflects payments in association with the Bond Anticipation Note of 2019 as well as previous borrowings.

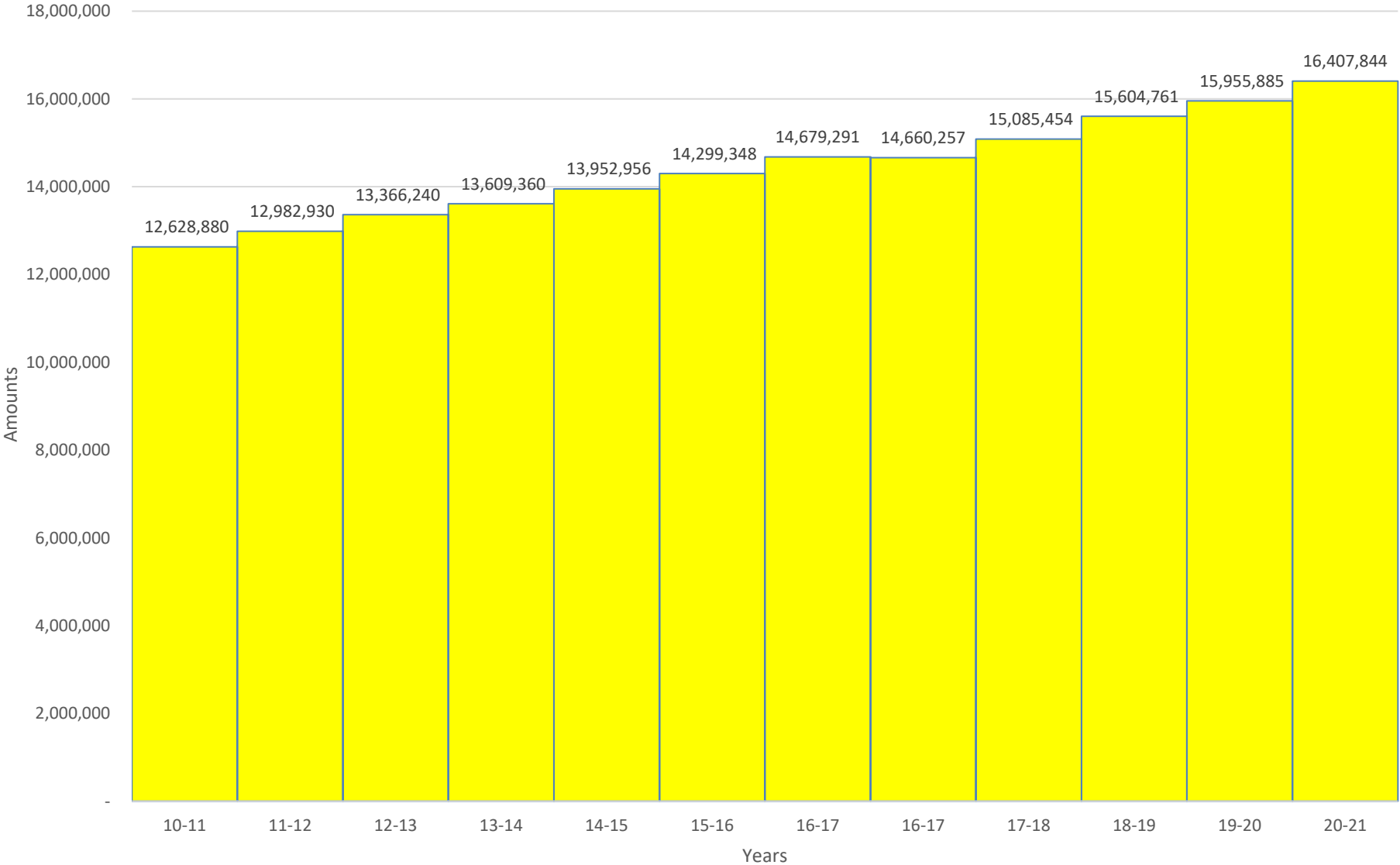
Traditionally, the Village has maintained a contingency line item in the General Fund budget. This year the appropriated amount is made in consideration of potential salary adjustments and unforeseen expenses.

Appreciation is extended to the Village department heads for their conscientious attention to the preparation of their operating budgets and especially to the Village Treasurer and Deputy Treasurer for their tireless efforts throughout the budget process. The team looks forward to presenting this budget during scheduled budget work sessions and the public hearing to be scheduled for April 7, 2020. We look forward to the examination by the Board of Trustees leading up to the adoption of the budget in April.

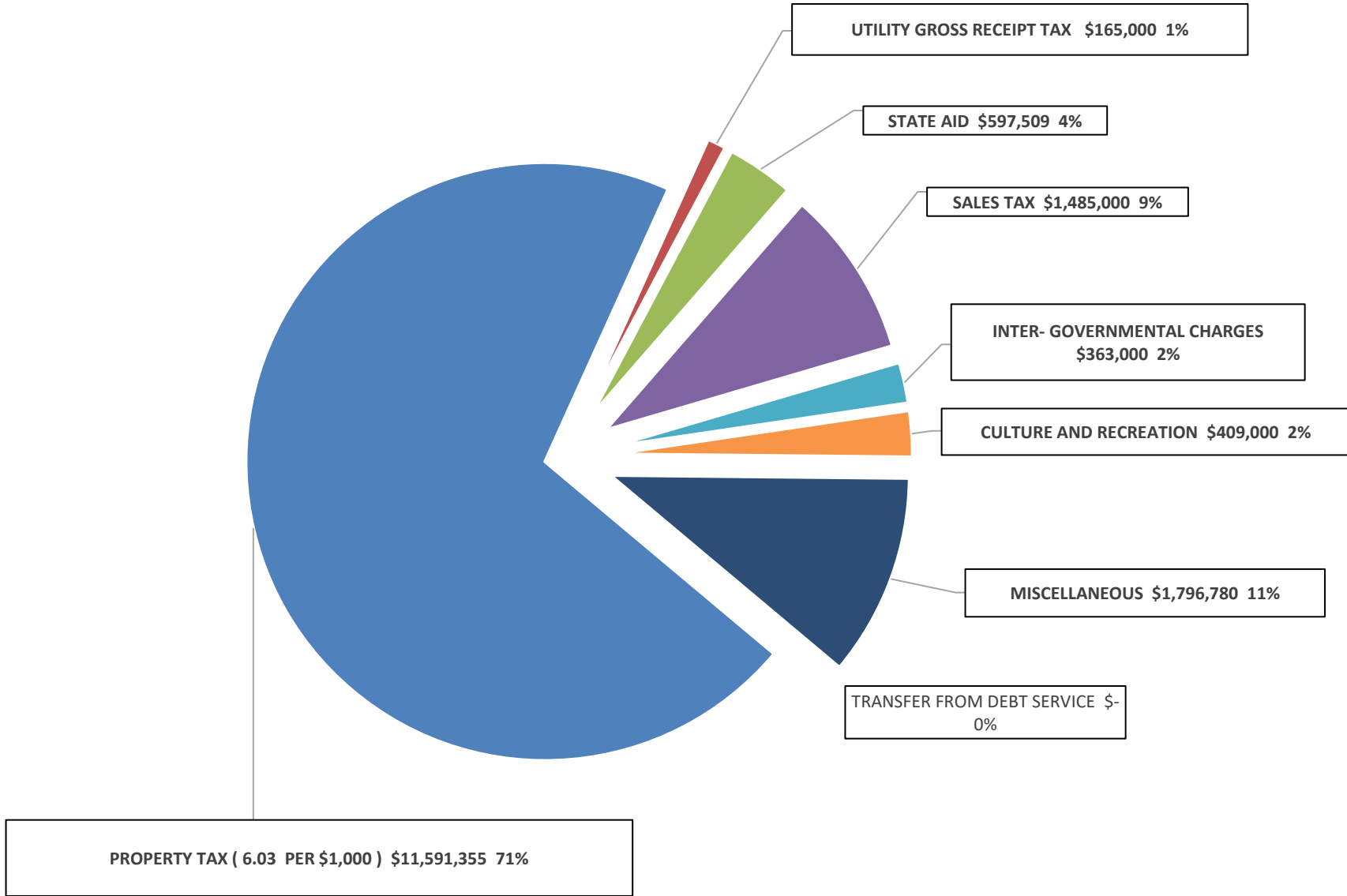
Very truly yours,


Mary Beth Murphy

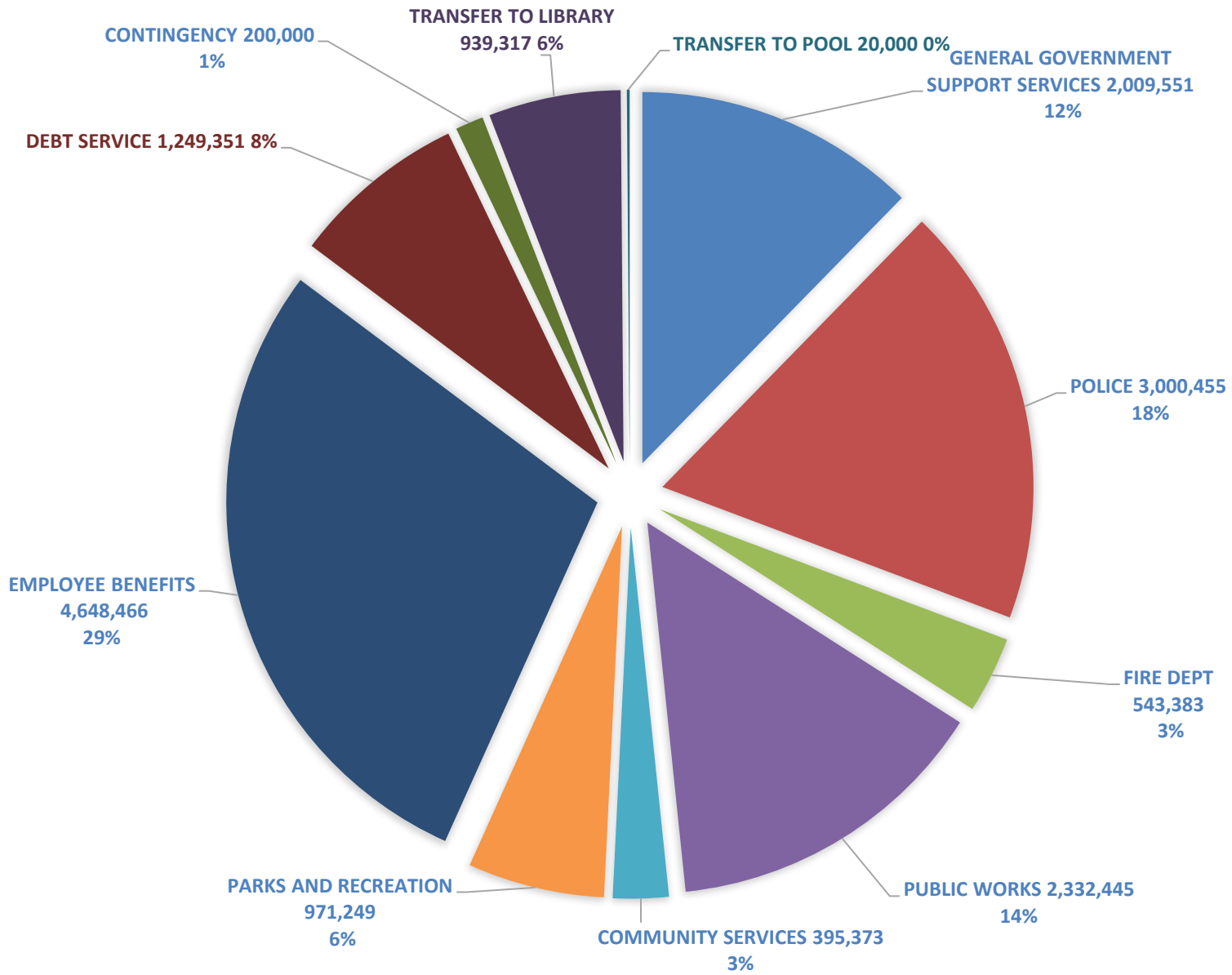
GENERAL FUND BUDGET HISTORY
2010-2020



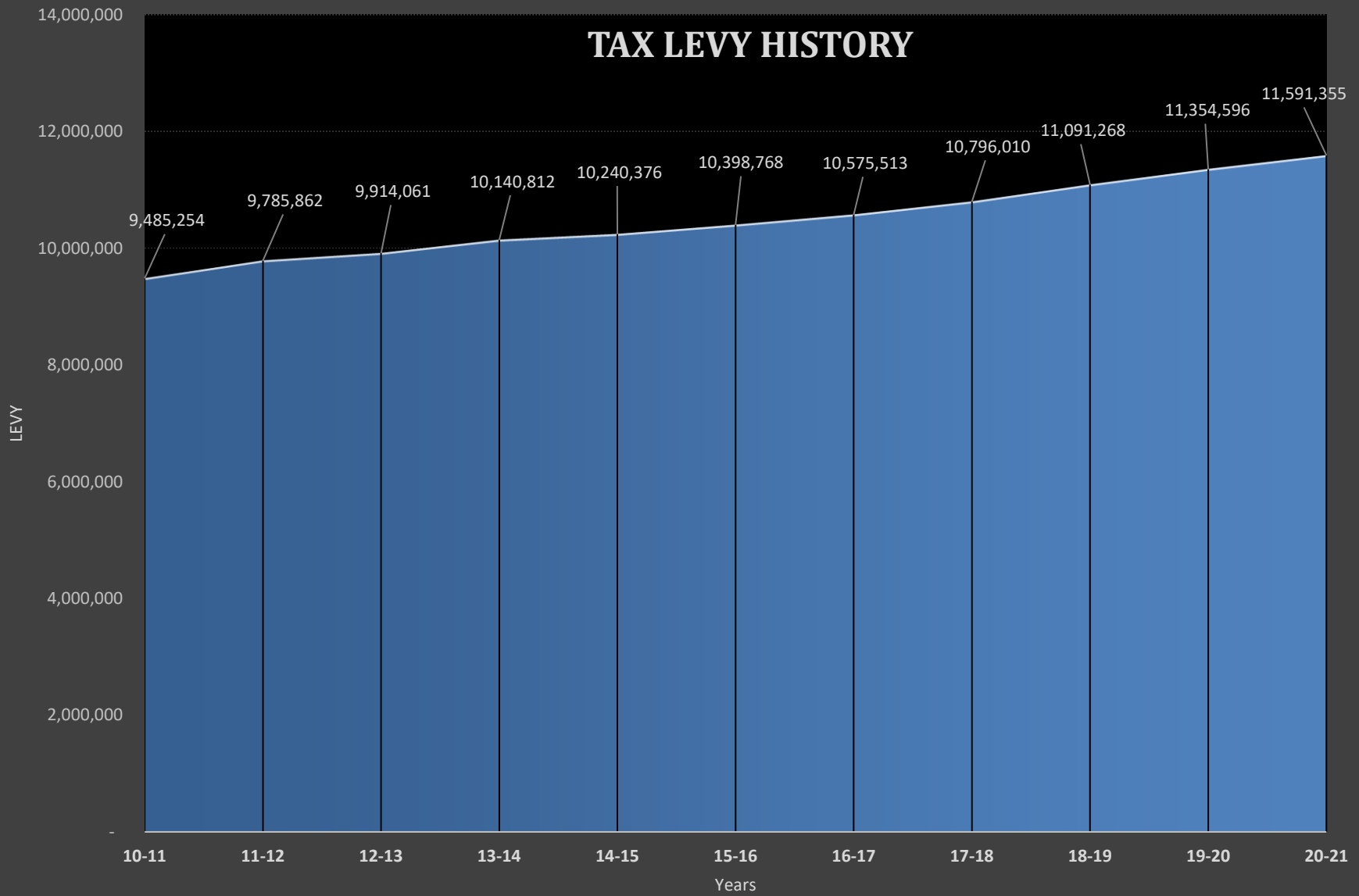
GENERAL FUND
2020-2021 Revenues



GENERAL FUND Expenditures by Function



TAX LEVY HISTORY



SECTION C

GENERAL FUND

SUMMARY OF ALL OPERATING BUDGETS

ESTIMATED REQUIREMENTS

GENERAL FUND	16,408,644
LIBRARY	951,017
POOL	481,738
DRAPER	31,000
TOTAL	17,872,399

MEANS OF FINANCING

PROPERTY TAX	11,592,355
STATE AID	599,609
SALES TAX	1,485,000
OTHER	4,195,435
TOTAL	17,872,399

GENERAL FUND SUMMARY

ESTIMATED REQUIREMENT	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
GENERAL GOVERNMENT SUPPORT SERVICES	2,209,551	307,922
PUBLIC SAFETY	3,642,892	(235,204)
PUBLIC WORKS	2,332,445	29,766
COMMUNITY SERVICES	395,373	18,707
PARKS AND RECREATION	971,248	5,533
EMPLOYEE BENEFITS	4,648,466	187,612
DEBT SERVICE	1,249,351	2,207
INTERFUND TRANSFERS POOL FUND	20,000	20,000
INTERFUND TRANSFERS CAPITAL FUND	0	0
INTERFUND TRANSFERS LIBRARY FUND	939,317	37,426
TOTALS \$	16,408,644	373,972

MEANS OF FINANCING

PROPERTY TAX (6.03 PER \$1,000)	11,592,355	237,759
UTILITY GROSS RECEIPT TAX	165,000	0
STATE AID	597,509	(15,000)
SALES TAX	1,485,000	205,000
INTER- GOVERNMENTAL CHARGES	363,000	6,000
CULTURE AND RECREATION	409,000	(10,000)
MISCELLANEOUS	1,796,780	(49,788)
APPROPRIATED SURPLUS		
INTERFUND TRANSFER (DEBT SERVICE)		
TOTALS \$	16,408,644	373,972

GENERAL FUND
DETAILED REVENUE SUMMARY

ESTIMATED REQUIREMENT	ACTUAL 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2021-2021	INCREASE (DECREASE)
IN LIEU OF TAXES	66,010	65,000	65,000	0
PROPERTY TAX	10,686,063	11,354,596	11,592,355	237,759
PROPERTY SALES / PENALTIES	26,980	25,000	30,000	5,000
NON-PROPERTY TAX ITEMS	155,992	165,000	165,000	0
DEPARTMENTAL INCOME	19,341	15,030	20,030	5,000
PUBLIC SAFETY	285,224	323,000	319,000	(4,000)
TRANSPORTATION	304,313	345,000	360,000	15,000
CULTURE & RECREATION	458,382	419,000	409,000	(10,000)
HOME & COMMUNITY SERVICE	68,150	85,000	85,000	0
INTER-GOVERNMENTAL CHARGE	370,600	357,000	363,000	6,000
USE MONEY & PROPERTY	178,661	200,000	173,000	(27,000)
LICENSES & PERMITS	309,226	235,500	240,500	5,000
FINES & FORFEITED BAIL	330,633	300,000	347,000	47,000
SALES & COMPENSATION	12,889	9,250	9,250	0
MISCELLANEOUS	100,083	60,000	143,000	83,000
UNCLASSIFIED	2,800	5,000	5,000	0
STATE AND FEDERAL AID	748,785	612,509	597,509	(15,000)
FEMA	0	0	0	0
SALES TAXES	1,230,456	1,280,000	1,485,000	205,000
RESERVE PY ENCUMBRANCES		78,788	0	(78,788)
INTERFUND TRANSFER				
DEBT SERVICE	79,879	100,000		(100,000)
TOTALS \$	15,434,467	16,034,673	16,408,644	373,972

GENERAL GOVERNMENT SUPPORT SERVICES

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A1010 BOARD OF TRUSTEES	13,907	8,800	8,800	0
A1020 MAYOR	4,000	4,450	4,600	150
A1110 VILLAGE COURT	187,592	166,619	211,943	45,324
A1230 VILLAGE MANAGER	204,610	205,325	219,000	13,675
A1325 TREASURER	162,102	162,749	180,125	17,376
A1355 ASSESSMENT	0	0	0	0
A1410 VILLAGE CLERK	174,767	176,745	183,062	6,317
A1420 LAW	226,156	140,750	185,000	44,250
A1440 ENGINEER	8,969	15,000	15,000	0
A1450 ELECTION	3,358	4,800	0	(4,800)
A1620 MUNICIPAL BUILDING	116,566	113,500	122,893	9,393
A1650 CENTRAL COMMUNICATION	229,608	250,028	275,028	25,000
A1900 SPECIAL ITEMS	481,606	652,863	804,100	151,237
TOTAL \$	1,813,239	1,901,629	2,209,551	307,922

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	722,589	721,383	732,121	10,738
2 EQUIPMENT	54,623	55,000	75,500	20,500
3 CAPITAL OUTLAY	0	5,000	5,000	0
4 CONTRACTUAL EXPENSE	1,036,027	1,120,246	1,396,930	276,684
TOTAL \$	1,813,239	1,901,629	2,209,551	307,922

BOARD OF TRUSTEES (A-1010)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	8,000	8,000	8,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	5,906	800	800	0
	13,907	8,800	8,800	0

PROGRAM DESCRIPTION

The Board of Trustees is the legislative body of the Village. The Board establishes policy, enacts laws, approves contracts, adopts the Village budget, and engages in other activities as required by State or local law. The Board is composed of a Mayor and four Trustees elected at large for two-year staggered terms.

Personal services represent the Trustees' salaries at \$2000/ year.

Contractual expenses within this program include travel and other miscellaneous expenses.

Recently enacted state law requires the members of the Planning Board and the Zoning Board of Appeals to participate in minimum of four hours per year of training and continuing education.

The Board of Trustees has self-imposed a similar requirement upon newly-elected members of the Board of Trustees. The budget offers funding to permit that opportunity.

MAYOR (A-1020)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	4,000	4,000	4,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	450	600	150
	4,000	4,450	4,600	150

PROGRAM DESCRIPTION

The Mayor is the policy leader of the Village and is the head of the Village Government. The Mayor presides over meetings and public hearings of the Board of Trustees and represents the Village before the State and Federal governments.

Personal services represent the Mayor's salary at \$ 4,000/year.

Contractual expenses within this program include travel

VILLAGE COURT (A-1110)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	139,124	124,769	113,213	(11,556)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	48,468	41,850	98,730	56,880
	187,592	166,619	211,943	45,324

PROGRAM DESCRIPTION

All judicial functions at the local Village government level are vested in the Village Court which is presided over by an elected Village Justice assisted by an appointed Acting Village Justice.

The clerical functions of the Court are handled by a Court Clerk and an part-time Assistant Court Clerk.

Contractual expenses are for stenographic, interpreter and jurors fees, office supplies, materials for the Court, computer and processing of parking tickets.

A portion of the fees collected by the Village Court is retained by the Village to cover a portion of the court expense.

VILLAGE MANAGER (A-1230)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	193,700	193,975	215,000	21,025
Equipment	0	0	500	500
Capital Outlay	0	0	0	0
Contractual Expenses	10,911	11,350	3,500	(7,850)
	204,610	205,325	219,000	13,675

PROGRAM DESCRIPTION

The Village Manager is appointed by and is directly responsible to the Village Board of Trustees .

He is the Chief Executive Officer of the Village and is responsible for administrative affairs, keeping the Board of Trustees advised on administrative and fiscal matters, properly executing all policies established by the Trustees, and enforcing local laws.

The Manager's budget includes the salaries of the Village Manager and a part-time Secretary.

Contractual expenses are for conferences, supplies and the Village Manager's library of professional and training materials for use by all departments.

As part of the Manager's budget, funds are provided for the payment to the Downtown Advocate. This position promotes the downtown business district and works to improve the economic health of the Village.

TREASURER (A-1325)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	108,832	110,999	106,875	(4,124)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	53,270	51,750	73,250	21,500
	162,102	162,749	180,125	17,376

PROGRAM DESCRIPTION

This function is responsible for exercising control over various financial aspects of Village operations through the accounting process. The Treasurer supervises the treasury and fixed accounts of the Village.

The duties include the handling of all investments of public funds, administering of the Village debts, and arrangement of Village bond sales. The program is staffed by the Treasurer, Payroll Clerk and a Bookkeeper.

Equipment is for new financial software

Contractual expenses are for outside independent audits, implementation of GASB 34, quarterly audit of accounts and maintenance of office equipment.

Treasury duties presently are shared among the Village Manager, Treasurer/Village Clerk and Deputy Treasurer.

VILLAGE CLERK (A-1410)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	132,514	138,312	141,312	3,000
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	42,254	38,433	41,750	3,317
	174,767	176,745	183,062	6,317

PROGRAM DESCRIPTION

The Treasurer/Village Clerk is responsible for the custody of all records and papers of the Village, official reports and communications, both written and electronic, supervision of Village elections and the maintenance of all minutes and proceedings of the Board of Trustees and other Boards and Commissions.

This program is staffed by the Village Clerk, a part-time office clerk and a Deputy Village Clerk.

Contractual expenses are for office supplies, postage, printing, legal advertising and reproduction supplies.

LAW (A-1420)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	226,156	140,750	185,000	44,250
	226,156	140,750	185,000	44,250

PROGRAM DESCRIPTION

This program provides all legal services for the Village. The part-time Village Attorney serves on a retainer as legal advisor to the Board of Trustees, Planning Board and Zoning Board of Appeals, Village Manager and all departments and offices of the Village; represents the Village in all lawsuits filed by or against the Village; and provides an attorney for the prosecution of violations of local laws and codes.

The District Attorney's office provides prosecution services for all other violations.

Contractual expenses represent the Village Attorney and staff and special outside counsel fees as needed.

ENGINEER (A-1440)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	8,969	15,000	15,000	0
	8,969	15,000	15,000	0

PROGRAM DESCRIPTION

This program represents outside engineering review and services for Village Departments as needed.

ELECTION (A-1450)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	1,400	2,300	0	(2,300)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	1,958	2,500	0	(2,500)
	3,358	4,800	0	(4,800)

PROGRAM DESCRIPTION

This program provides for the conduct of elections under the supervision of the Village Clerk. This includes recruiting and training election inspectors, setting up voting machines, and canvassing of votes.

Contractual expenses represent printing costs and voting machine rentals.

MUNICIPAL BUILDING (A1620)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	14,709	14,000	18,693	4,693
Equipment	0	0	0	0
Capital Outlay	0	5,000	5,000	0
Contractual Expenses	101,857	94,500	99,200	4,700
	116,566	113,500	122,893	9,393

PROGRAM DESCRIPTION

The program represents the maintenance, repair and operations of the Municipal Building.

Personal Services represents a part-time employee who empties the trash/recycling bins and fills paper goods in the Municipal Building.

Contractual expenses are for utilities, maintenance supplies, service contracts, repairs and painting. It also reflects the annual costs of an outside cleaning service.

CENTRAL COMMUNICATION & TECHNOLOGY (A1650)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	120,311	125,028	125,028	0
Equipment	54,623	55,000	75,000	20,000
Capital Outlay	0	0	0	0
Contractual Expenses	54,674	70,000	75,000	5,000
	229,608	250,028	275,028	25,000

PROGRAM DESCRIPTION

The program represents and is responsible for all communication services for the Village as well as maintenance, support and upgrades to all department computer systems. It also administers WHoH-TV & School District Channels, which produce local and original content for Village residents.

It maintains and updates information for Hastingsgov.org and village smart phone apps, as well as the sending village emails, updating Facebook and Twitter to keep the public informed.

It produces the annual Village Calendar that is mailed to all Village households.

Personal Services represents a Technology Director/Deputy Village Treasurer and Cable TV Station Director.

Equipment represents the purchase of computers, upgrades to the current systems as well as purchase of software and annual maintenance of existing software.

Contractual expenses are for telephone costs, Internet and communications improvements

SPECIAL ITEMS (A-1900)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A1910.4 UNALLOCATED INSURANCE	387,815	384,000	495,000	111,000
A1920.4 MUNICIPAL ASSOC DUES	5,302	9,600	9,600	0
A1930.0 JUDGEMENT & CLAIMS	13,177	100,000	60,000	(40,000)
A1950.4 TAXES ON VILLAGE PROPERTY	61,342	26,000	26,000	0
A1960.4 NEWSLETTER	7,969	8,000	6,000	(2,000)
A1970.4 E T P A	2,500	3,500	3,500	0
A19825 EMPLOYEE ASSISTANTS PRGM	3,500	3,500	4,000	500
A1990.4 CONTINGENCY	0	118,263	200,000	81,737
	481,606	652,863	804,100	151,237

PROGRAM DESCRIPTION

This budget represents various expenses applicable Village-wide.

ETPA is budgeted at \$3,500 payment to N.Y.S. Housing and Community Renewal as required by law.

The contingency fund represents unanticipated expenses and growth for the fund balance.

The cost of the annual report (calendar) is reflected in the newsletter line item.

Funding is included for the employee assistance program designed to provide a referral service for personal needs for our employees and their families.

PUBLIC SAFETY

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A3120 POLICE	3,099,417	3,028,361	2,784,580	(243,781)
A3150 JAIL	1,170	1,300	1,300	0
A3310 TRAFFIC CONTROL	0	0	0	0
A3320 ON STREET PARKING	66,827	49,511	58,000	8,489
A3410 FIRE DEPT ALARM	0	2,500	2,500	0
A3411 HOOK AND LADDER	77,865	56,660	53,660	(3,000)
A3412 FIRE DEPT OTHER	444,915	382,462	366,200	(16,262)
A3414 FIRE PREVENTION	85,725	82,173	82,223	50
A3620 SAFETY INSPECTION	228,721	239,029	255,629	16,600
A4540 AMBULANCE	32,769	36,100	38,800	2,700
TOTAL \$	4,037,409	3,878,096	3,642,892	(235,204)

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	3,217,745	3,155,402	2,984,182	(171,220)
2 EQUIPMENT	94,705	65,376	55,850	(9,526)
3 CAPITAL OUTLAY	165,559	115,596	39,000	(76,596)
4 CONTRACTUAL EXPENSE	559,400	541,723	563,860	22,137
TOTAL \$	4,037,409	3,878,096	3,642,892	(235,204)

POLICE (A3120)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	2,881,414	2,813,250	2,627,330	(185,920)
Equipment	17,086	8,876	0	(8,876)
Capital Outlay	39,278	29,684	0	(29,684)
Contractual Expenses	161,639	176,551	157,250	(19,301)
	3,099,417	3,028,361	2,784,580	(243,781)

PROGRAM DESCRIPTION

The Police Department is the law enforcement section of the Village government. Primary activities include the prevention and detection of crime, enforcement of the traffic laws, answering calls for assistance and other special assignments. The Village continues to have one of the lowest crime rates in Westchester county according to FBI statistics.

Authorized staffing includes one (1) Chief, one (1) Lieutenant, four (4) Sergeants, Two (2) Detectives, and thirteen (13) Police Officers. Also included is the cost of the school crossing guard program at five (5) locations.

Contractual expenses include vehicle maintenance and operation, E-Justice & Livescan costs, travel, tuition, office supplies, uniforms, physicals, training and leased vehicles.

JAIL (A-3150)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	1,170	1,200	1,200	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	100	100	0
	1,170	1,300	1,300	0

PROGRAM DESCRIPTION

Funding for this program represents the cost of a matron and food for prisoners.

ON-STREET PARKING (A-3320)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	45,195	39,000	48,000	9,000
Equipment	0	0	0	0
Capital Outlay	10,320	0	0	0
Contractual Expenses	11,311	10,511	10,000	(511)
	66,827	49,511	58,000	8,489

PROGRAM DESCRIPTION

This program is responsible for the enforcement of parking, maintenance of meters and collections. It is staffed by a part-time meter repairman and three (3) part-time Parking Enforcement Officers.

The Village has implemented has begun to replaced all the meters in the parking lots and replace them with Pay Stations that accept Coins, Bills and Credit Cards.

The Village has ParkMobile Pay-by-Phone which allows the user to pay the meter (at the commuter lot) through an application on their cell phone. The customer will enjoy a faster, more reliable ability to pay the meter.

FIRE DEPARTMENT-ALARM (A-3410)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	2,500	2,500	0
	0	2,500	2,500	0

PROGRAM DESCRIPTION

This program is responsible for the maintenance of the fire alarm and emergency siren system.

Also the budget reflects need to purchase replacement pagers and portable radios, as needed, for the firemen.

HOOK AND LADDER (A-3411)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	10,764	5,000	5,000	0
Capital Outlay	30,477	15,000	12,000	(3,000)
Contractual Expenses	36,624	36,660	36,660	0
	77,865	56,660	53,660	(3,000)

PROGRAM DESCRIPTION

This program provides maintenance of the Village-owned Hook and Ladder Building.

Capital outlay provides for building maintenance. Much work has been done to preserve this historic 1927 building by the members of the department and contractors. Repairs have included brick repointing, window replacement, roof repair and fire escape iron work. Funding this year reflects routine repairs which are normal in an aging facility.

Contractual expenses represent utility costs and building maintenance. Staff continues to work to preserve the structure.

FIRE DEPARTMENT-OTHER (A-3412)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	50,445	35,000	34,250	(750)
Capital Outlay	85,484	70,912	27,000	(43,912)
Contractual Expenses	308,986	276,551	304,950	28,400
	444,915	382,462	366,200	(16,262)

PROGRAM DESCRIPTION

This program represents expenses for fire suppression activities among all the departments .

Equipment expenditures represent continuation of the program to upgrade fire equipment.

Contractual expenses are for equipment maintenance, the allocation of fire contract (Donald Park District) funds, the annual inspection and miscellaneous supplies.

FIRE PREVENTION (A-3414)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	65,733	67,023	67,023	0
Equipment	1,958	1,500	1,500	0
Capital Outlay	0	0	0	0
Contractual Expenses	18,034	13,650	13,700	50
	85,725	82,173	82,223	50

PROGRAM DESCRIPTION

This program is responsible for inspection and enforcement of the Fire Prevention Code as well as coordination of the Life Safety Inspection Program (LSIP).

It is staffed by a part-time Fire Inspector and the secretary assigned full-time to the Fire Department.

Over 190 inspections were completed in 2018. These included dwellings, commercial properties, schools and day care facilities.

Equipment is for updated manuals and updated equipment for fire prevention/detection.

Contractual expenses represent fire prevention supplies and materials.

SAFETY INSPECTION (A-3620)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	224,233	234,929	240,629	5,700
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	4,488	4,100	15,000	10,900
	228,721	239,029	255,629	16,600

PROGRAM DESCRIPTION

This department is responsible for the administration and enforcement of all building, zoning, housing and fire codes and provides staff assistance to the Planning and Zoning Boards and the Architectural Review Board.

It is staffed by the Building Official, Deputy Building Inspector, a Secretary shared with the Public Works Department and a part-time clerk which is shared with the Village Clerk's office.

Contractual expenses represent office supplies and travel.

These professionals also investigate health code, tenant/landlord complaints, building setback violations, dumpster locations, agricultural questions, street lighting, property maintenance allegations and nearly any possible land-use issue that is brought to the Village's attention. The staff served as advisors on the recently adopted Green Building Code

AMBULANCE SERVICE (A-4540)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	14,451	15,000	15,100	100
Capital Outlay	0	0	0	0
Contractual Expenses	18,318	21,100	23,700	2,600
	32,769	36,100	38,800	2,700

PROGRAM DESCRIPTION

This program provides emergency medical response and rescue activities.

Contractual expenses represent fuel, medical supplies, clothing replacement and building rental.

PUBLIC WORKS

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A5010 ADMINISTRATION	141,149	143,040	142,815	(225)
A5110 STREET MAINTENANCE	336,456	181,481	299,586	118,105
A5132 GARAGE	267,475	92,283	265,253	172,971
A5142 SNOW REMOVAL	187,736	133,980	143,000	9,020
A5182 STREET LIGHTING	172,751	149,703	150,700	997
A8120 SANITARY SEWER	35,040	50,010	88,303	38,293
A8140 STORM SEWER	65,846	50,770	129,586	78,816
A8160 REFUSE COLLECTION	945,906	1,266,813	911,252	(355,561)
A8170 STREET CLEANING	30,450	56,000	50,000	(6,000)
A8560 SHADE TREES	163,666	158,600	151,950	(6,650)
TOTAL \$	2,346,476	2,282,679	2,332,445	49,766

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	1,453,378	1,476,735	1,462,170	(14,565)
2 EQUIPMENT	325	0	0	0
3 CAPITAL OUTLAY	49,171	63,500	65,500	2,000
4 CONTRACTUAL EXPENSE	843,602	742,444	804,775	62,331
TOTAL \$	2,346,476	2,282,679	2,332,445	49,766

PUBLIC WORKS ADMINISTRATION (A-5010)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	138,799	142,340	140,290	(2,050)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	2,350	700	2,525	1,825
	141,149	143,040	142,815	(225)

PROGRAM DESCRIPTION

This program provides for the general direction, coordination and supervision of the various activities of the Department of Public Works.

It is administered by the Superintendent of Public Works. A total of fifteen (15) full-time, summer employees and seasonal workers are assigned to the Public Works function and are reflected (as assigned) to the various sections of this budget. Besides wages, personal services include contractual longevity payments.

Contractual expenses include training sessions and supplies.

STREET MAINTENANCE (A-5110)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	210,623	70,000	165,086	95,086
Equipment	325	0	0	0
Capital Outlay	0	1,000	3,000	2,000
Contractual Expenses	125,508	110,481	131,500	21,019
	336,456	181,481	299,586	118,105

PROGRAM DESCRIPTION

This program provides for all street maintenance activities (other than snow removal) on the Village's 35 miles of streets.

Primary activities include street patching, cleaning, catch basin cleaning and repair, emergency tree removal and special maintenance tasks, as required.

Contractual expenses include patching materials, truck repairs and supplies and street sweeping. Village streets are planned to be swept twice per year, with the downtown streets and parking areas done more frequently.

CENTRAL GARAGE (A-5132)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	166,161	220	166,463	166,243
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	101,314	92,063	98,790	6,727
	267,475	92,283	265,253	172,971

PROGRAM DESCRIPTION

This program is responsible for the preventative maintenance of all Village departments.

Personal service represents the Village Mechanic and a Mechanic's Helper.

The contractual expense represents testing costs under the CDL program, the vehicle maintenance program, central gasoline purchases and fuel for heating the facility.

SNOW REMOVAL (A-5142)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	67,151	50,000	50,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	120,584	83,980	93,000	9,020
	187,736	133,980	143,000	9,020

PROGRAM DESCRIPTION

This program provides for all snow removal activities. All streets within the Village receive service on a priority basis, with the most heavily traveled streets and hills receiving first attention. Primary activities are plowing, salting, hauling snow and major intersection and parking lot clearance as needed.

The contractual expenses budget includes 1,300 tons of salt, equipment repairs and equipment rental for snow removal, when necessary.

Employees are assigned to this program on a seasonal basis, and the personal service line represents overtime only. These same employees are responsible for trash and recycling services during the normal work week and perform winter storm-related work as needed.

STREET LIGHTING (A-5182)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	41,373	39,200	39,200	0
Equipment	0	0	0	0
Capital Outlay	45,000	45,000	45,000	0
Contractual Expenses	86,378	65,503	66,500	997
	172,751	149,703	150,700	997

PROGRAM DESCRIPTION

This program is responsible for the operation and maintenance of all Village street lights accomplished through contract with New York Power Authority for power and Village forces for maintenance activities.

Contractual expenses include cost of electricity, maintenance of vehicles and street lighting fixtures.

The equivalent of a .5 employee is assigned to this function. Our ongoing replacement of street lights with energy efficient fixtures has resulted in reduced power costs.

All street lights have been converted to energy efficient LED lamps. Already we have seen a reduced expense with the LED conversion.

SANITARY SEWER SYSTEM (A-8120)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	15,847	10,000	48,293	38,293
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	19,193	40,010	40,010	0
	35,040	50,010	88,303	38,293

PROGRAM DESCRIPTION

This program is responsible for maintenance and repairs to the Village's sanitary sewer system.

Activities include cleaning and repair of sewer mains as required and unclogging sewer laterals on an emergency basis. The Village responds to sewer line backups in the public right of way.

Contractual expenses represent materials and supplies for repairs, as necessary. Dependent upon the complexity of the necessary sewer repairs, the Village often times must have outside contractors to perform the work.

Employees are assigned to perform this service as needed.

STORM SEWERS (A-8140)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	29,085	20,000	89,586	69,586
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	36,761	30,770	40,000	9,230
	65,846	50,770	129,586	78,816

PROGRAM DESCRIPTION

This program is responsible for maintaining the Village's storm sewer system. Activities include cleaning storm sewers on a periodical basis and maintenance activities as necessary.

Contractual expenses include maintenance supplies and annual rental of a vacuum truck.

Our workers are developing the necessary skills to build catch basin, pave roadways and perform construction work.

The Skilled Laborer position has had a positive influence on expanding the level of service provided as part of the street maintenance department.

REFUSE REMOVAL (A-1860)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	757,296	1,124,975	743,252	(381,723)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	188,610	141,838	168,000	26,162
	945,906	1,266,813	911,252	(355,561)

PROGRAM DESCRIPTION

This program is responsible for the collection and disposal of refuse pick-up in the Village on a once-a-week basis, weekly recycling pick-up, weekly bulk pick-up year-round, a once a month Saturday truck for bulk and garbage parked at the DPW garage and the Village's yard waste collection program.

It is expected that the Village will collect approximately 3,300 tons of refuse and dispose of approximately 1,300 tons of recyclable materials. Additionally, the Village collects 2,650 cubic yards of yard waste. These numbers have remained steady over the past several years. Major contractual expenses include garbage/bulk disposal fees , equipment operation and maintenance, and supplies.

Nine (9) full-time employees are assigned to this function.

The Village has been recognized by Westchester County as one of the top municipalities with the highest curbside recycling rate.

STREET CLEANING (A-8170)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	27,042	20,000	20,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	3,408	36,000	30,000	(6,000)
	30,450	56,000	50,000	(6,000)

PROGRAM DESCRIPTION

This program is responsible for cleaning activities on the Village's 35 miles of streets and public parking lots. Village streets and parking lots are on a scheduled cleaning program.

Contractual expenses represent equipment maintenance and purchase of supplies for our new street sweeper.

SHADE TREES (A-8560)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	4,171	17,500	17,500	0
Contractual Expenses	159,495	141,100	134,450	(6,650)
	163,666	158,600	151,950	(6,650)

PROGRAM DESCRIPTION

This program is responsible for general maintenance, removal and replacement of shade trees along Village streets and in parks. This program also provides brush clean-up.

Capital Outlay represents purchase of new trees

Contractual expenses provide for the maintenance of public property by contract, planting of trees by outside contract, tree trimming and supplies.

COMMUNITY SERVICES

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A4020 REGISTRAR	0	45	6,000	5,955
A6610 SENIOR OUTREACH	21,818	25,000	25,000	0
A4210 YOUTH SERVICES	150,123	160,454	196,254	35,800
A6326 YOUTH EMPLOYMENT	18,519	18,519	18,519	0
A7510 HISTORIAN	0	100	100	0
A7550 CELEBRATIONS	69,680	51,248	45,000	(6,248)
A8010 ZONING	2,165	2,000	2,500	500
A8020 PLANNING	93,116	51,000	66,000	15,000
TOTAL \$	355,421	308,366	359,373	51,007

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	154,792	163,749	224,223	60,474
2 EQUIPMENT	0	1,150	1,150	0
3 CAPITAL OUTLAY	0	0	0	0
4 CONTRACTUAL EXPENSE	200,629	143,467	134,000	(9,467)
TOTAL \$	355,421	308,366	359,373	51,007

REGISTRAR (A-4020)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	45	6,000	5,955
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	0	45	6,000	5,955

PROGRAM DESCRIPTION

This program provides for the registration for birth and death certificates as required by State law

SENIOR OUTREACH (A6610)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	21,818	25,000	25,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	21,818	25,000	25,000	0

PROGRAM DESCRIPTION

This program, initiated in 1991-92, is staffed by a part-time Senior Outreach Worker and provides counseling and assistance to senior citizens on issues relating to housing, landlord/tenant relations, transportation, health and taxes. New to the program in 2006 was Village participation in the Senior Citizens Rent Increase Exemption Program and the Disability Rent Increase Exemption Program. Both of these programs are intended to assist persons meeting age, income, and disability criteria.

The Senior Outreach Worker continues in an effort to seek out programs to benefit and address quality of life issues for the Village's senior population.

The Board-appointed Senior Citizen's Advisory Committee has resulted in program development for our aging population and an increase awareness of problems encountered by our Senior Citizens.

YOUTH SERVICES PROGRAM (A4210)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	132,350	138,704	174,704	36,000
Equipment	0	1,150	1,150	0
Capital Outlay	0	0	0	0
Contractual Expenses	17,773	20,600	20,400	(200)
	150,123	160,454	196,254	35,800

PROGRAM DESCRIPTION

This program, under the general direction of the Youth Council, develops and coordinates youth activities within the Village in cooperation with community organizations, the School District and the Recreation Department.

Program expenditures include the Youth Advocate program and other youth related activities.

The program is staffed by a Director, Youth Advocate and other seasonal or part-time staff as necessary.

Approximately 70% of the program is funded by New York State grants; the balance is paid for by the Village through the operating budget.

YOUTH EMPLOYMENT SERVICE (A-6326)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	18,519	18,519
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	18,519	18,519	0	(18,519)
	18,519	18,519	18,519	0

PROGRAM DESCRIPTION

This program provides job referral services for the youth in the community and is under the general direction of the Director of Youth Services.

The program includes a part-time counselor working at the High School during the school year to match interested students with employment opportunities.

HISTORIAN (A-7510)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	100	100	0
	0	100	100	0

PROGRAM DESCRIPTION

This program provides information services regarding the history of Hastings-on-Hudson.

CELEBRATIONS (A-7550)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	69,680	51,248	45,000	(6,248)
	69,680	51,248	45,000	(6,248)

PROGRAM DESCRIPTION

This program covers expenses associated with special activities and celebrations.

A series of activities are being planned to occur throughout the year. These include donations toward Friday Night Live, Take Me To The River, Memorial Day Parade and other community sponsored events held throughout the year.

ZONING (A-8010)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	2,165	2,000	2,500	500
	2,165	2,000	2,500	500

PROGRAM DESCRIPTION

This program represents expenses associated with the Zoning Board of Appeals.

Contractual expenses cover advertising, transcriptions for public meetings.

Recently-enacted State Law requires four (4) hours of mandatory training for the appointed members on the zoning board. Funds are included to cover training expenses.

PLANNING (A-8020)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	625	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	92,491	51,000	66,000	15,000
	93,116	51,000	66,000	15,000

PROGRAM DESCRIPTION

This program represents expenses associated with the Planning Board and the Comprehensive Plan.

Activities concern the many land-use applications presently before the Planning Board for consideration.

As is the case with the Zoning Board, the Planning Board is now required to pursue continuing education in land-use principles. State law requires the Planning Board members to participate in at least four (4) hours of training annually to improve upon their skills and knowledge of land-use law.

Costs charged to this program include grant writing and grant administration.

PARKS AND RECREATION

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A7020 REC. ADMINISTRATION	306,931	366,843	383,148	16,305
A7110 PARKS	52,131	96,779	82,600	(14,179)
A7140 PARKS & PLAYGROUNDS	27,540	24,813	24,200	(613)
A7145 COMMUNITY CENTER	127,418	127,307	125,800	(1,507)
A7310 AFTER SCHOOL PROG	46,909	49,972	50,000	28
A7311 DAY CAMP	281,968	241,000	241,000	0
A7320 ATHLETICS	58,386	59,000	64,500	5,500
TOTAL \$	901,282	965,715	971,248	5,533

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	657,329	699,114	676,148	(22,966)
2 EQUIPMENT	3,327	6,200	6,200	0
3 CAPITAL OUTLAY	0	14,500	0	(14,500)
4 CONTRACTUAL EXPENSE	240,627	245,901	288,900	42,999
TOTAL \$	901,282	965,715	971,248	5,533

RECREATION ADMINISTRATION (A-7020)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	292,898	349,614	371,148	21,534
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	14,033	17,229	12,000	(5,229)
	306,931	366,843	383,148	16,305

PROGRAM DESCRIPTION

Personal Services represent the Superintendent of Parks and Recreation, Two (2) Recreation Assistants

Field work is performed by a working foreman and seasonal laborers.

Contractual expenses represent operation and maintenance of parks buildings, mini-bus program expenses, office supplies, special programs, postage, and program development.

PARKS (A-7110)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	19,998	40,000	40,000	0
Equipment	604	500	500	0
Capital Outlay	0	14,500	0	(14,500)
Contractual Expenses	31,529	41,779	42,100	321
	52,131	96,779	82,600	(14,179)

PROGRAM DESCRIPTION

This program under the direction of the Superintendent of Parks and Recreation provides for maintenance and improvements to the Village's over 160 acre parks system. Maintenance activities are performed by Parks and Recreation department

Contractual expense include maintenance supplies, aeration of parks and tree removal.

PLAYGROUNDS AND PARKS (A-7140)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	16,620	10,000	2,000	(8,000)
Equipment	0	1,200	1,200	0
Capital Outlay	0	0	0	0
Contractual Expenses	10,920	13,613	21,000	7,387
	27,540	24,813	24,200	(613)

PROGRAM DESCRIPTION

This program provides for the overall direction of all Parks and Playgrounds programs. It is staffed by seasonal employees for our parks department and tennis attendants.

Contractual expenses are for recreation supplies and portable toilets for Hillside tennis courts, Reynolds and Waterfront parks.

JAMES V HARMON COMMUNITY CENTER (A-7145)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	14,557	20,000	20,000	0
Equipment	2,723	2,000	2,000	0
Capital Outlay	0	0	0	0
Contractual Expenses	110,138	105,307	103,800	(1,507)
	127,418	127,307	125,800	(1,507)

PROGRAM DESCRIPTION

This program relates to all activities and events at the James V. Harmon Community Center.

Personal services represent instructors and supervisors for all center activities on a year-round basis.

Contractual expenses represent building maintenance, copier lease, energy costs, senior citizen programs and Community Center special events.

AFTER SCHOOL PROGRAMS (A-7310)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	43,422	45,000	23,000	(22,000)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	3,487	4,972	27,000	22,028
	46,909	49,972	50,000	28

PROGRAM DESCRIPTION

This self-sustaining program offers after school activities in the fall and spring for eight weeks as well as a six week winter session.

Personal service costs represent instructors and a supervisor.

Contractual expenses are for program supplies.

DAY CAMP (A-7311)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	223,611	200,000	200,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	58,357	41,000	41,000	0
	281,968	241,000	241,000	0

PROGRAM DESCRIPTION

This program is responsible for providing a variety of group activities for six (6) weeks during the summer. It is staffed by a Recreation Assistant (Director), Assistant Director, Nurse, Head Counselors, Office Assistant, specialists, fifty (50) counselors, and maintenance personnel.

The increase represents increased personnel costs due to increase in minimum wage for staff.

Contractual expenses include supplies, programs, special events and trips.

ATHLETICS (A-7320)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
Personal Services	46,222	34,500	20,000	(14,500)
Equipment	0	2,500	2,500	0
Capital Outlay	0	0	0	0
Contractual Expenses	12,164	22,000	42,000	20,000
	58,386	59,000	64,500	5,500

PROGRAM DESCRIPTION

This activity covers all athletic programs sponsored by the department including the Annual Terry Ryan Run, youth basketball, youth football, swim team, fall and spring tennis lessons, lacrosse clinics and boys and girls lacrosse teams.

Equipment purchases are for youth football, basketball and lacrosse programs.

Contractual expenses represent athletic supplies and school facility rental.

EMPLOYEE BENEFITS (A-9000)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
9.08 FIRE SERVICE AWARDS	237,814	249,705	273,518	23,813
10.8 POLICE RETIREMENT	627,241	643,899	683,289	39,390
15.8 STATE RETIREMENT	392,776	431,867	459,659	27,792
30.8 SOCIAL SECURITY	481,872	476,000	480,000	4,000
40.8 WORKERS COMP.	354,754	365,000	372,000	7,000
50.8 UNEMPLOYMENT INS	1,768	5,000	5,000	0
60.8 HEALTH INSURANCE	2,171,622	2,289,383	2,375,000	85,617
	4,267,847	4,460,854	4,648,466	187,612

PROGRAM DESCRIPTION

This program covers direct employee benefit expenses attributable to the General Fund.

Program costs reflect notifications from New York State of retirement and workers' compensation rates and anticipated rates for health insurance and social security.

For next fiscal year, we have anticipated a 6 percent rate increase for combined cost of medical and dental insurance.

INTERFUND TRANSFERS (A-9500)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A9512.0 TRANSFER TO LIBRARY	893,938	901,891	939,317	37,426
A9550.9 TRANSFER TO CAPITAL	96,416	0	0	0
A9551.0 TRANSFER TO DEBT SERVICE	0	0	0	0
	990,354	901,891	939,317	37,426

PROGRAM DESCRIPTION

This program represents the transfer of funds from the General Fund to other designated funds.

The transfer to the Library Fund is in the amount of \$900,391.

The transfer to the Capital Fund is to fund the cost of the Village Annual Road resurfacing program (\$200,000) which in the past has been paid through a borrowing authorization.

DEBT SERVICE (A-9700)

CLASSIFICATION	EXPENDED 2018-2019	BUDGET 2019-2020	MANAGER'S RECOMMENDATION 2020-2021	INCREASE (DECREASE)
A9710.6 SERIAL BOND PRINCIPLE	1,024,395	974,255	997,414	23,159
A9710.7 SERIAL BOND INTEREST	284,134	272,889	245,743	(27,146)
A9730.6 BANS PRINCIPLE	0	0	0	0
A9730.7 BANS INTEREST	0	0	6,194	6,194
	1,308,529	1,247,144	1,249,351	2,207

PROGRAM DESCRIPTION

This program provides for the payment of debt from the General Fund and is within the guidelines of the Village financial policies. The Village's debt payment is below the self-imposed debt level limitation.

SECTION D

CHEMKA POOL

The Pool Fund is presented as a self-sustaining fund for operational purposes.

SWIMMING POOL (C7110)

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
Personal Services	251,215	245,000	240,000	(5,000)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	73,187	98,140	101,000	2,860
Debt Service	118,043	119,095	120,738	1,643
Employee Benefits	19,122	20,000	20,000	0
	461,566	482,235	481,738	(497)

SWIMMING POOL REVENUES

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
C2025 Membership Fees	329,364	325,000	340,000	15,000
C2026 Guest Fees	29,313	30,000	30,000	0
C2030 Camp Charges	20,000	20,000	20,000	0
C2031 Aquatic Program Fees	75,585	100,095	90,000	(10,095)
C2401 Interest	8,131	5,000	1,738	(3,262)
	462,392	480,095	481,738	1,643

PROGRAM DESCRIPTION

This program is unique in that it is set up as an "Enterprise Fund" which means that it is self supporting and not a burden on the tax payers. It is responsible for the operation of the Village's swimming pool under the direction of the Superintendent of Parks and Recreation /Pool Director, assisted by part-time employees as required.

Personal costs represent seasonal employees: Assistant Directors, Fifty (50) lifeguards, cashiers and maintenance personnel.

Contractual expenses include pool supplies, chemicals, maintenance activities and special events.

SECTION E

LIBRARY FUND

The Library Fund is included in this budget for informational purposes.

The expenditures of this Fund are determined by the amount budgeted in the General Fund and independently generated revenue. The expenditure of these monies is under the direction of the Library Board of Trustees.

HASTINGS PUBLIC LIBRARY (L7410)

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
Personal Services	520,688	497,149	511,500	14,351
Equipment	4,123	2,500	2,500	0
Capital Outlay	0	0	0	0
Contractual Expenses	142,204	170,700	178,800	8,100
Debt Service	78,580	79,280	80,373	1,093
Employee Benefits	151,508	159,662	177,844	18,182
	897,103	909,291	951,017	41,726

HASTINGS PUBLIC LIBRARY REVENUES

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
L2082 Library Fees	10,259	10,000	9,500	(500)
L2810 Transfer General Fund	893,938	901,891	939,317	37,426
L3001 State Aid	2,345	2,300	2,100	(200)
L1082 Appropriated Surplus	0	0	0	0
L2401 Interest	89	100	100	(0)
	906,631	914,291	951,017	36,726

PROGRAM DESCRIPTION

This program is under the direction of the Library Board of Trustees appointed by the Village Board of Trustees. Library staff is open for public service 60.75 hours per week and is staffed by 10.4 full-time equivalents consisting of one full-time Library/Director, three full-time and one part-time librarian, two full-time clerks and eleven part-time clerks, pages and custodial help.

Contractual expenses include materials for program operation, WLS Services, utilities and building maintenance.

Library Benefits (L9000) Covers employee benefit costs applicable to Library operations.

SECTION F

DRAPER PARK

DRAPER PARK (D7110)

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
INSURANCE	0	5,000	5,000	0
SUPPLIES	0	500	500	0
MAINT OF GROUNDS	2,006	15,000	15,000	0
RENTAL OF EQUIPMENT	0	500	500	0
OTHER SERVICES	0	10,000	10,000	0
				0
	2,006	31,000	31,000	0

DRAPER PARK REVENUES

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
PARK FEES	0	200	200	0
INTEREST EARNINGS	4,398	8,000	8,000	0
APPROP SURPLUSS	0	6,000	6,000	0
RENTAL OF REAL PROPERTY	1,801	1,800	1,800	0
GROUND RENT	21,593	15,000	15,000	0
	27,792	31,000	31,000	0

PROGRAM DESCRIPTION

This program provides for the operation and maintenance of the 9.9 acre Draper Park, acquired in 1989.

Expenses represent grounds maintenance, insurance, taxes and supplies. Periodically an outside architect is hired to review the exterior of the properties owned by the Village, but leased to owner at the park.