

Meeting Minutes
Comprehensive Plan Committee Meeting
October 24th 2007

Attendees: Ellen Hendrickx, Bob Mayer, Lynda Merchant, Jim Metzger, Rebecca Strutton, Kathy Sullivan, Carolyn Summers, Harry Thomas, Richard Bass.

Absent Steve Corrigan and Betsy Imershein

1. Kathy Sullivan opened the meeting at 8:00PM in the Media Rooms 1 & 2 in the James Harmon Community Center.
2. It was announced that Betsy Imershein is a new member of the committee and will attend the next meeting.
3. The minutes of the October 10th 2007 meeting were accepted and will be posted.
4. Committee reports
 - a. Jim Metzger presented a map of Hastings showing the neighborhoods. This map will be posted to the web for public input. The public is asked to check their areas for accuracy. The neighborhoods overlay the zoning map for Hastings. Jim also pointed out that in the past the neighborhoods had more of a distinction in the life of Hastings now it seems that residents are unfamiliar with the neighborhood concept. Alex Cornwell, a member of the audience, spoke about the neighborhoods as being relevant and meaningful.
 - b. Richard Bass commented on his request for information for this committee to enable us to do a soft site analysis to guide our discussions and recognize potential problems. Carolyn Summers clarified that is also known as a build out analysis.
 - c. Angie Witkowski presented the committee members with folders containing an aerial photo of Hastings for the CDBG (Community Development Block Grants), Grant application for the Hudson River Greenway Compact Grant, an 11X17 colored zoning map and the Assessment of Park and Recreation Facilities and Fees in Lieu of Parkland document.
 - d. Angie discussed briefly the planning services available to the village as a Greenway Compact community. The committee will meet with their representative at a future meeting. The village has applied for a grant through the Greenway for funding for a comprehensive plan.
 - e. Kathy Sullivan talked about uses of the web site and asked for volunteers who would help Jen Corso with this project. Kathy asked for a volunteer from the committee coordinate with Jen regarding the content and also for a community volunteer to help with the website design. Ellen Hendrickx has volunteered to provide minutes and interface with Jen. Kathy also clarified the open meeting rules and quorum. Six members are needed for a quorum out of our eleven. (Harry Thomas later asked for clarification regarding how committee can assemble in numbers under the quorum. Diggitt McLaughlin recommended that the committee contact the Village Counsel or the NYS Open Meetings Commission to ask further questions.) Kathy presented the Relaxed Rules of Committee that the committee will follow as their operating rules. Committee agreed to follow until more formal rules were needed.

Topics

1. Time was spent on the concept of the LWRP (Local Waterfront Revitalization Plan) and the Comprehensive Plan for the village to be developed together and how the comprehensive plan may overlap with the LWRP. On Tuesday November 27th, 2007, the Comprehensive Plan Committee is invited to a work session of the Board of Trustees on the LWRP. Committee members should have copies of the LWRP before this meeting to prepare. Kathy Sullivan will contact village to ensure that committee members will have copies of the LWRP and Vision Plan before the next meeting.
2. Angie Witkowski and Harry Thomas spoke of the useful information on the county website. (<http://www.westchestergov.com/planning/>)
3. Jerry Quinlan was appointed as the Board of Trustee Liaison to our committee. Jamie Cameron and Fred Wertz will represent the Planning Board. Committee expects a liaison appointed from the Zoning Board as well.
4. Committee discussed approach to working with other boards. Committee agreed that in the future would like to meet with village and school boards and other village groups. Committee agreed that appointing committee members to attend meetings or follow specific board deliberations seemed less efficient.
5. Rebecca Strutton will look at other plans and start to divide them into review groups for the committee.
6. Rebecca is also interested in looking at the timeline in the Greenway Compact planning application.
7. Richard Bass and Jim Metzler will look at other comprehensive plans to review what topics were covered.

Public Comment

1. David Skolnik reported that it might be helpful for our committee to monitor the Town of Greenburgh and their Comprehensive Plan meetings
2. Jackie Lhoumeau offered to help with the website information with Jen Corso and to help put together intelligent easy to use documents for this committee.

Agenda item addition for next meeting

- Discussion about topics we may want to present if we find a college to utilize our plan as a college project
- Discussion about advance planning for environmentally related current events such as drought, including drinking water and flooding. (There are village and county groups that are resources for the committee.)

Next meeting will be held on November 7th at 8:00 PM in the Media Rooms 1 and 2 on the lower level of the James Harmon Community Center, 44 Main Street.

Meeting was adjourned at 9:35 PM

Next Comprehensive Plan Meetings

Wednesday, November 7 th , 2007	James Harmon Community Center Media Rooms 1 & 2 8PM
Wednesday, December 5 th , 2007	James Harmon Community Center Media Rooms 1 & 2 8PM
Wednesday, December 19 th , 2007	James Harmon Community Center Media Rooms 1 & 2 8PM