

Climate Smart Communities Task Force  
Meeting Minutes  
October 17, 2019

In attendance: Haven Colgate (Conservation Commission liaison), Spencer Weart (Energy Working Group liaison), Mary Lambert, Mohit Chandra, Jean Hamerman, Caroline Anderson (HHS Environmental Club), and Emma Rabinowitz (HHS Environmental Club)

### **1. Upcoming Meeting Schedule**

The Task Force meeting schedule for the remainder of 2019 is as follows: 11/5 , 11/19, 12/3, and 12/17. All meetings will be held on Tuesdays from 6:30 PM – 7:30 PM, prior to the Board of Trustees meeting. Location TBD, but Haven looking into reserving the downstairs room in the Hastings Library.

### **2. Project Plan for Bronze certification**

Mary reported that the submission for bronze certification is on track. We currently have an estimated 166 points, with the latest addition of the OLA report. (Only 120 points are needed for bronze.) There are several action items where it is anticipated we will receive partial credit for bronze, and additional credit for silver submission. Mary met with Niki and Mary Beth earlier in the week to review some outstanding bronze items requiring remaining data or information from the Village, including fleet inventory, traffic signals, recycling bins & recycling policy, organic waste program, and interior lighting upgrades. Mary Beth is following up.

Andrew will be reviewing the current documents in the CSC folder, along with Iris, Allison and Spencer, for bronze submission to ensure the uploaded documents comply with the requirements to obtain the anticipated number of points.

Haven reported she is working with Eliza and Mary Beth on the recycling and waste action items. We also discussed a handful of other action items including the Heat Emergency Plan and its detailed requirements and agreed this will probably be more realistic for silver submission. However, Mohit agreed to follow-up to review our current protocol to see if it could count.

### **3. Silver Certification Assignments**

Mary reviewed a draft of the first round of priority silver projects, and project owners. Mary explained these items were chosen as initial priorities because they combined individual and community interests, skill sets, potential impact, and (high) point value. The proposed plan gets us to over 300 points needed for silver, in at least 7 required PE groups. In addition, 6 priority items are needed for Silver, although our proposed bronze submission should meet that 6 priority items requirement.

We also discussed a handful of other action items including the Brownfield Clean-up & Redevelopment, Green Vendor Fair, Safe Routes to School, and Planning & Infrastructure for Bicycling & Walking.

#### **4. Process**

Mary shared that in addition to the Bronze tracker Andrew is using, Mary will be tracking silver priorities as well as outstanding action items from meetings in her CSC Planning sheet. Task Force members can also add their own action items - or assign action items to others in this sheet. Mary will send the link and provide everyone access.

There was a general discussion of communication, and the need to over-communicate to avoid things falling through the cracks and/or duplication of efforts. Also, Mary asked that requests to MaryBeth or her Team (Raf, Mike, Katya, etc. ) go through her or Andrew to streamline the process and not overwhelm MaryBeth and her Team.

#### **5. Next Steps**

Mary will send access to the Silver priorities and assignments, as well as the outstanding action items sheet. The group was asked to review their assignments. If there are any concerns, please reach out to Mary asap. Otherwise, the groups are to get started on their assignments. If a project needs additional resources, please let Mary/Andrew know. There is a roster of additional volunteers that have offered to help in this process.

#### **6. Next Meeting**

The next meeting will be on Tuesday, November 5, 6:30 p.m. Location TBD.