

INFORMATION FOR APPLICANTS: VILLAGE OF HASTINGS ON HUDSON
PILOT PROGRAM: THIRD-PARTY SUPPORT FOR ENERGY CODE COMPLIANCE.

The Village of Hastings on Hudson, in its role as an Authority Having Jurisdiction (AHJ) has received grant funding from New York State Energy Research and Development Authority (NYSERDA) for a pilot program focused on “*Third-Party Support for Energy Code Compliance*”. It should be noted that Sections [NY] R105, [NY] R106, [NY] C105, and [NY] C106 authorize AHJs to use qualified third-party support providers to review plans and inspect for compliance with the Energy Conservation Code of New York State (ECCNYS) 2020 and other pertinent laws or ordinances in relevant commercial and residential buildings.

Under this program, the Village authorized the Building Inspector to allow a permit applicant to use qualified third-party support providers to review plans and inspect for compliance with the ECCNYS 2020 and other pertinent laws or ordinances in relevant commercial and residential buildings.

The program is voluntary. It allows any applicant for a building permit, if they so choose, to employ the services of a third-party support provider to plan, check and inspect for compliance with the 2020 ECCNYS and other pertinent energy code compliance. NYSERDA has qualified a list of Third-Party Support Providers. [This list of qualified third-party support providers](#) is a voluntary resource made available for interested AHJs to use as they deem necessary.

Third-party support providers should be contracted directly by the permit applicant (project owner, owner’s agent, or operator permitting on behalf of the project owner). Third-party support providers act in the interest of the permit applicant by ensuring code compliance for the project and as a partner to the Village of Hastings on Hudson by ensuring compliance for buildings within the community. It is critical the third-party support provider act ethically and avoid conflicts of interest in delivery of all services provided. The permit applicant is strongly encouraged to confirm that their preferred third-party support provider remains in good standing with the Village.

It should be clearly noted that:

- Overall responsibility for the implementation of energy code compliance as well as any commercial and residential building plan reviews and inspections resides with the Village of Hastings on Hudson
- The Village of Hastings on Hudson will consult with relevant legal counsel and code enforcement staff in implementing any, and all building plan reviews and inspections related to any third-party support provider.
- NYSERDA is only responsible for reviewing third-party support provider applications against the published pre-selected qualification requirements referenced in Request for Qualifications (RFQL) 4698.

NYSERDA has prepared a third-party support manual and has dynamic building plan and inspection checklists to assist in the implementation of a third-party plan review and inspection process for residential and commercial buildings. The manual and the checklists are intended solely for voluntary use within AHJs. It should be clearly recognized that plan review and inspection requirements contained in the New York State Uniform Fire Prevention and Building Code (Uniform Code) are outside of the scope of this program.

The third-party support provider may conduct residential, commercial prescriptive, or commercial performance plan reviews and inspections using the provided checklists and reporting resources provided by NYSERDA. **Information related to Third-Party Support resources is accessible at: [Third Party Support Resources - NYSERDA](#)**

Anyone interested in using this resource for their project(s) should please speak to the Building Inspector for additional information.