

Village of Hastings-on-Hudson 2021-2022 Proposed Budget



NICOLA ARMACOST
Mayor

MARC LEAF
MORGEN FLEISIG

Trustees

GEORGIA LOPEZ
MARY LAMBERT

MARY BETH MURPHY
Village Manager

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Dear Mayor Armacost, Trustee Leaf, Trustee Lopez, Trustee Fleisig and Trustee Lambert:

Submitted herewith for the Board of Trustees examination and consideration is the 2021-2022 Village Manager's proposed General Fund budget for operations that totals \$16,472,897. At this spending level, a tax rate of \$6.23 is required, which when compared to the current year's budget represents a \$ 0.20 tax rate change which represents 3.21%. The tax levy is increased by 3.59%. This levy is compliant with the state law that establishes the maximum tax levy that may be budgeted without the need to seek an override. The levy would appear as a percentage to exceed the maximum allowable levy, however, it is compliant because of the unused tax levy capacity carried forward from the 2020/2021 fiscal year levy and the growth in property assessments. The budget uses the net assessed values established by the Town of Greenburgh in the amount of \$1,928,128,518. This reflects a growth of 0.4%. In comparison, the assessed value established by the Greenburgh assessor for the 2020-2021 budget reflected a growth from the prior year of 2.1%. The operational budget does not include the grant funding the Village continues to aggressively pursue for many parks, downtown and other special projects to enhance the quality of life in the Village.

The budget was created over the last several months through a process involving input from all Village Departments, analysis of financial data from the current fiscal and prior fiscal years, discussions with department heads, the Village Treasurer and Deputy Treasurer and input from consultants and service providers. The crisis surrounding the COVID - 19 Pandemic had a significant impact on the 2020-2021 budget in terms of certain revenues and expenses. Nevertheless, the Village continued to deliver all essential services and provide services in new ways. Thankfully, it appears that the pandemic is beginning to come under control with the availability of vaccines. The Village anticipates the safe restoration of many of the programs that were impossible to offer during the pandemic and the continuation of those developed during the pandemic that many have come to enjoy.

Revenues

The General Fund budget, which includes the Village funding of the cost of library operations in the amount of \$976,087, reflects an increase in appropriations in the amount of only \$64,253. The functional breakdown of the appropriations and revenues for the proposed Fiscal Year 2021/2022 budget is contained in a series of exhibits in the complete budget document. Nevertheless, even with a small increase in appropriations, the significant decrease in projected revenues as outlined below necessitates an increase in the tax rate.

The proposed budget offers a projection of what the Village can expect to receive from State, County, and locally generated revenues. Certain revenue streams are significantly reduced as a result of COVID – 19 impacts. Overall, non-real property tax revenue projections are reduced from last year by \$363,850. Parking permits, meters and Court fines are decreased significantly for a combined reduction of \$317,000. Certain commuter routines are expected to be slow to revive continuing to negatively impact these revenue streams. We also continue to

We also continue to experience a decline in interest earnings with the resulting revenues projected to decline an additional \$18,000. On a more positive note, the mortgage tax and building department revenues are anticipated to remain at present levels. Additionally, sales tax revenues are projected to grow to \$1,560,000.

The Village's outside independent auditor has affirmed the Unassigned Fund Balance as of May 31, 2020 at \$2,110,672, which equals 12.81% percent of the total general fund expenditures presented in this budget. This remains in compliance with the Village's Fund Balance Policy. The budget recommends no budgetary transfer from the fund balance to the operational budget. The budget reflects the philosophy to analyze and project expenses and revenues on a realistic basis.

Appropriations

As stated, the budget reflects an increase in appropriations of \$64,253. The budget again includes several new line items which have been included to further itemize appropriations and provide additional clarity as to how tax dollars are expended. The Village municipal employees are a dedicated group of hard-working men and women. The budget is designed to provide them with the resources that they need to perform their jobs well.

The Village was able to avoid layoffs throughout the pandemic and this budget maintains staffing levels at the current level. Since the Village is self-insured for unemployment, layoffs often provide little benefit from a fiscal point of view and the institutional knowledge of many of our employees is invaluable.

A line has been added to Special Items to account for separation payouts of accrued sick or other time due an employee at the time of separation from Village employment, however, it is more than covered by the decrease in NYS pension system appropriations on behalf of the new employees who replace them.

There are moderate necessary increases in the appropriations in General Support, Public Safety, DPW and Community Services for miscellaneous items and services such as employee training, equipment purchases and maintenance and supplies. The Village saw an increase in both its cleaning services and its landscaping services from outside contractors in the 2021-2022 budget.

Appropriations for Legal Counsel, despite the myriad of executive orders and regulations that arose as a result of the events of 2020, remains flat in the 2021-2022 proposed budget.

The Communications and Technology budget is proposed to decrease in the 2021-2022 budget. IT expertly managed to provide equipment for many employees to work from home throughout the pandemic within the budget allocated in 2020-2021. The Director's recommendation to take advantage of a phone program for first responders is expected to save the Village approximately \$20,000 in 2021-2022.

Parks and Recreation shows a significant decrease attributed to the change in summer programming from traditional camp to weekly individual programs. It is essentially budget neutral since the camp expenses are always offset with camp revenues. For summer 2021, the Parks and recreation department is partnering with private entrepreneurs and businesses to provide an a' la carte menu of programs that will both stimulate the economy and our youngsters.

Debt Service

The Village total debt service which includes library and pool payments is in the amount of \$1,517,074. It reflects payments in association with the Bond Anticipation Note of 2019 and 2020 as well as previous borrowings.

Traditionally, the Village has maintained a contingency line item in the General Fund budget. This year the appropriated amount is made in consideration of potential salary adjustments and unforeseen expenses.

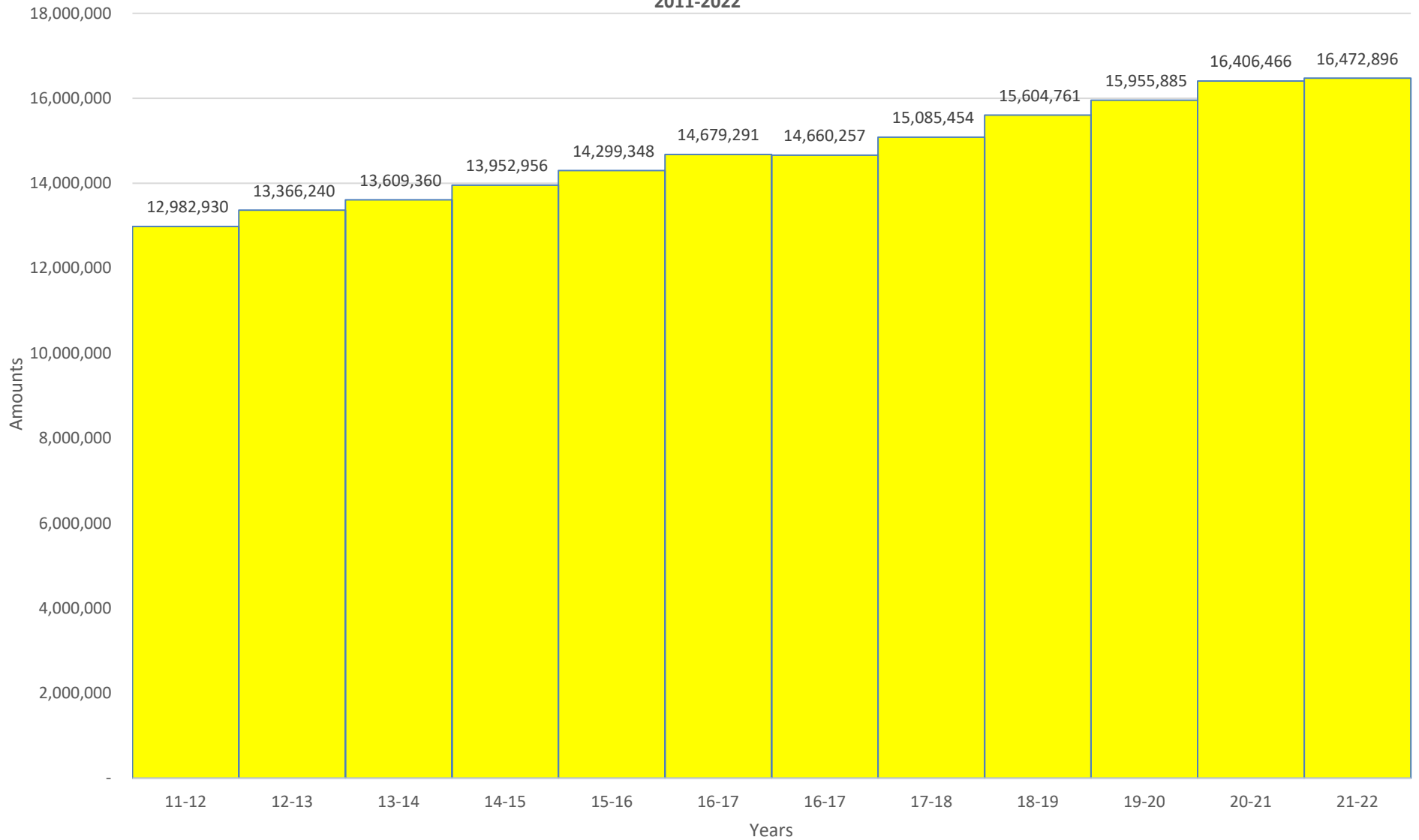
Appreciation is extended to the Village department heads for their conscientious attention to the preparation of their operating budgets and especially to the Village Treasurer and Deputy Treasurer for their tireless efforts throughout the budget process. The team looks forward to presenting this budget during scheduled budget work sessions and the public hearing to be scheduled for April 6, 2021. We look forward to the examination by the Board of Trustees leading up to the adoption of the budget in April.

Very truly yours,

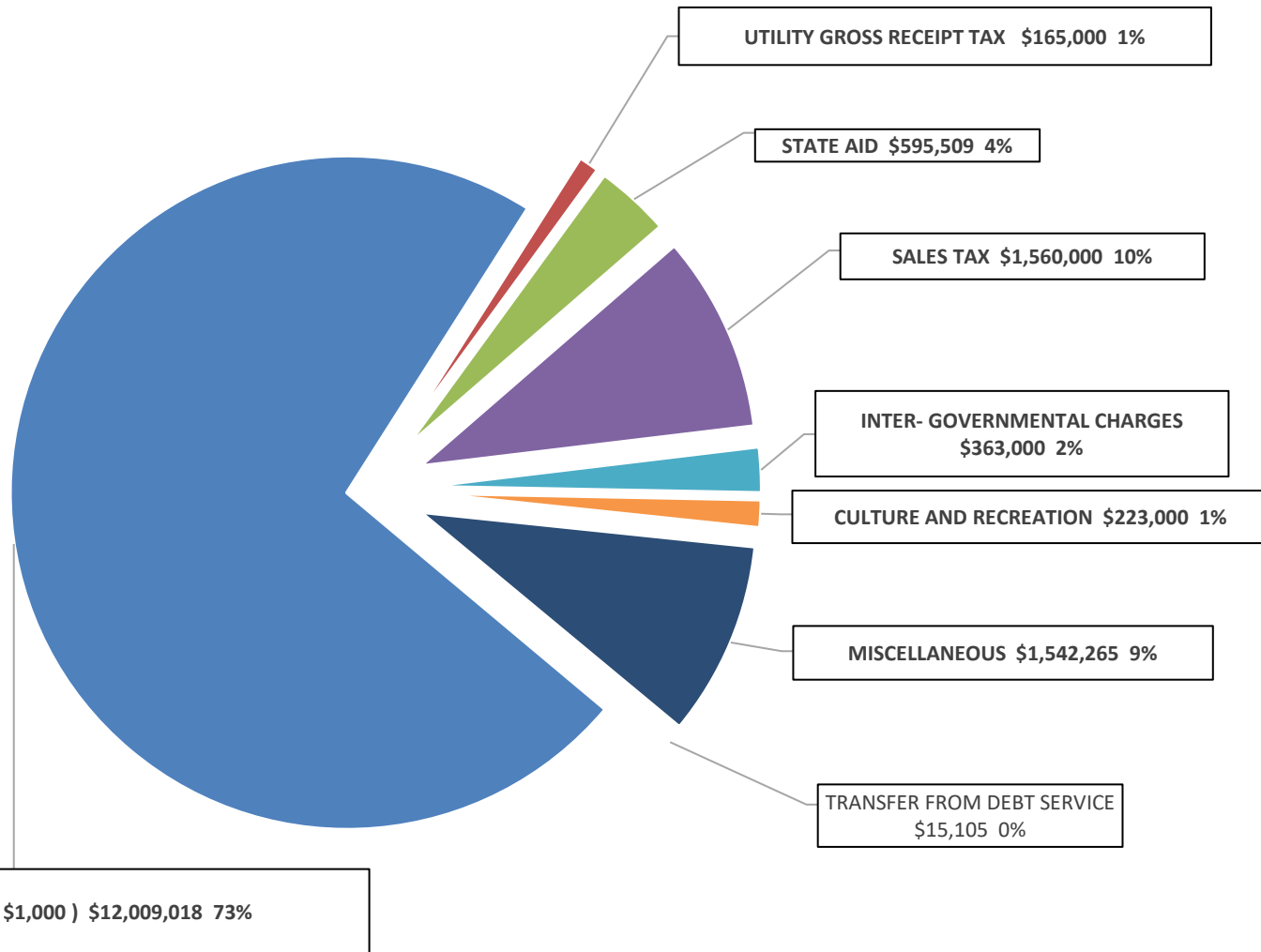


Mary Beth Murphy

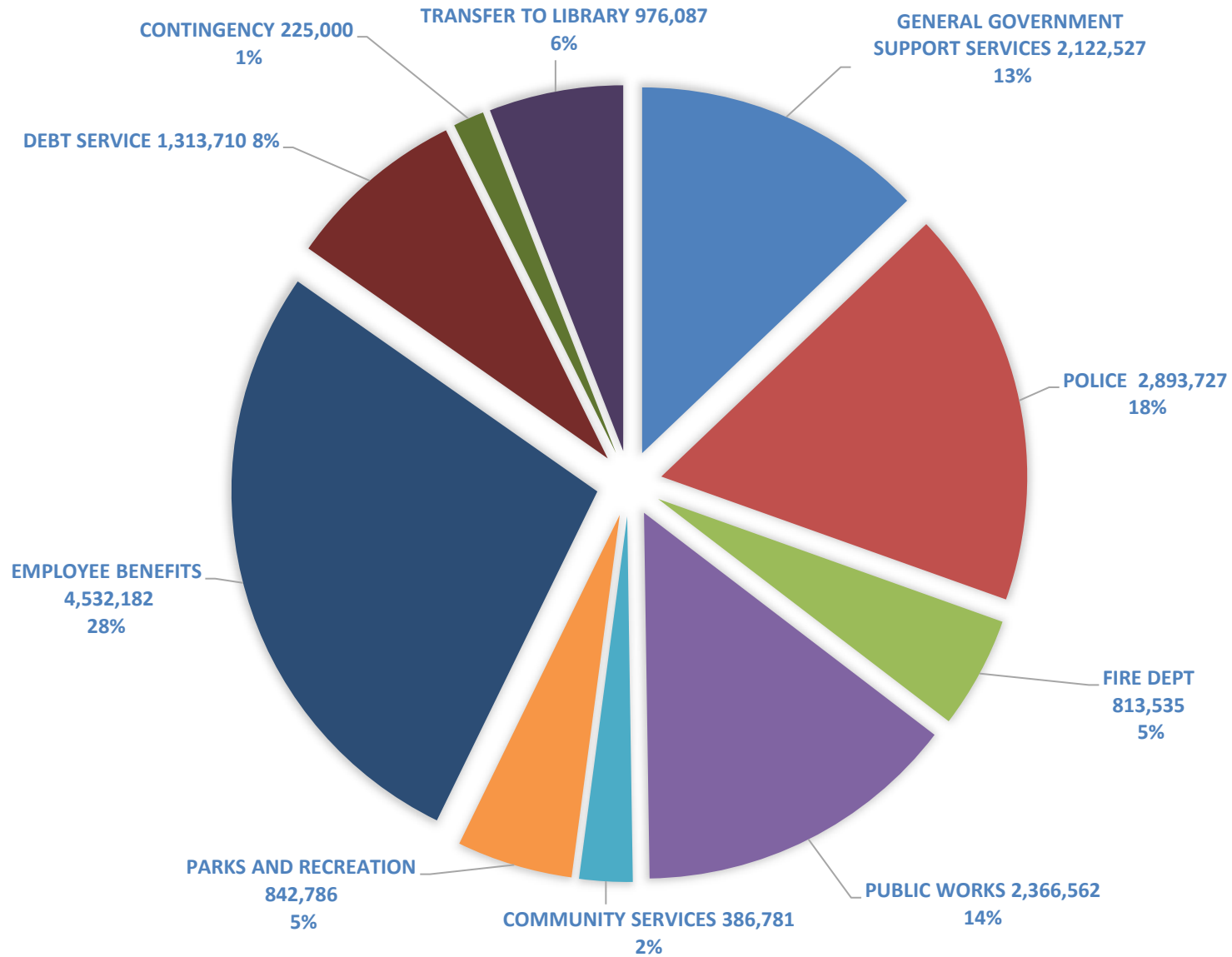
GENERAL FUND BUDGET HISTORY 2011-2022

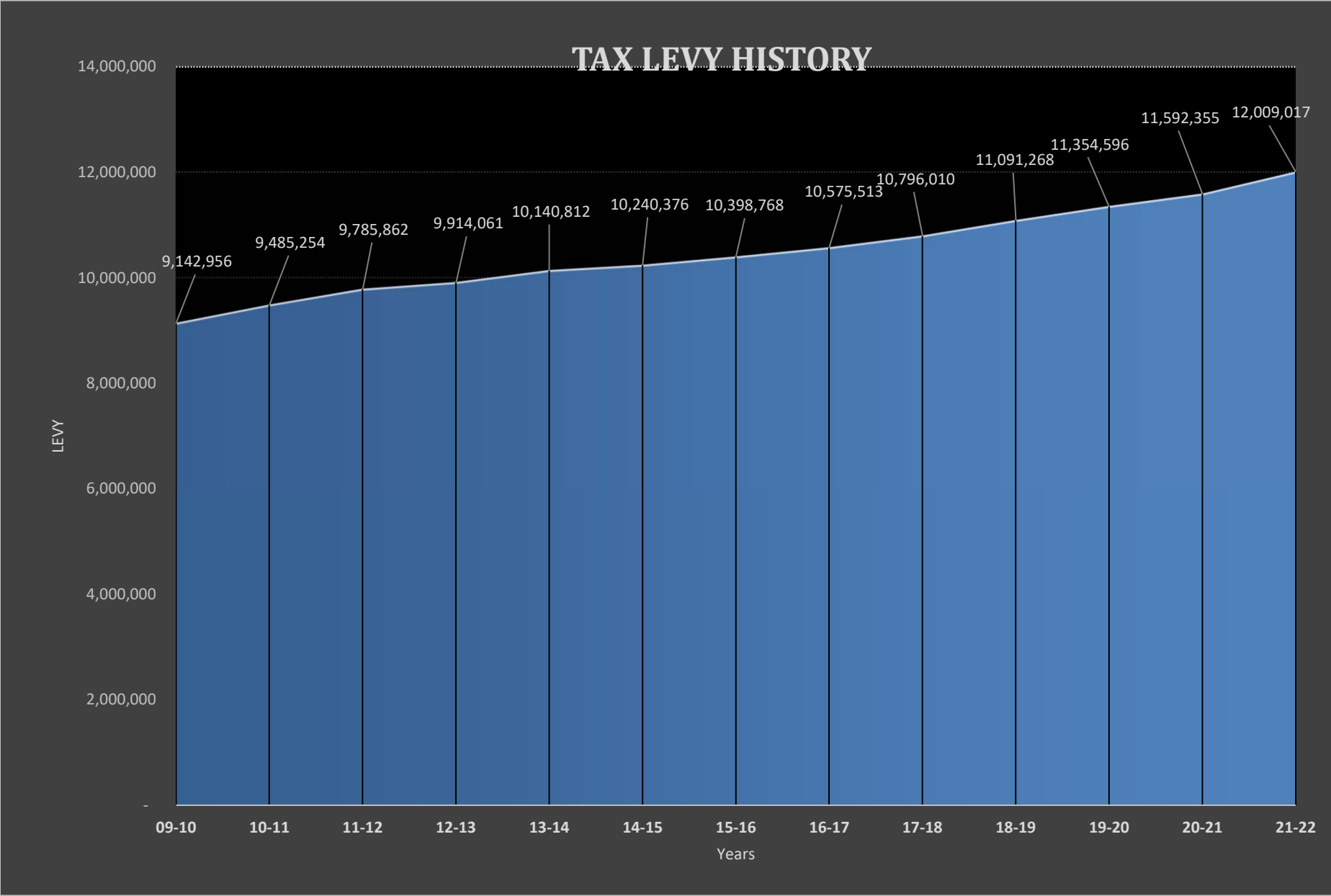


GENERAL FUND 2021-2022 Revenues



GENERAL FUND Expenditures by Function





SECTION C

GENERAL FUND

SUMMARY OF ALL OPERATING BUDGETS

ESTIMATED REQUIREMENTS

GENERAL FUND	16,472,896.63
LIBRARY	978,687.00
POOL	432,970.00
DRAPER	21,500.00
TOTAL	17,906,054

MEANS OF FINANCING

PROPERTY TAX	12,009,018
STATE AID	597,559
SALES TAX	1,560,000
OTHER	3,739,477
TOTAL	17,906,054

GENERAL FUND SUMMARY

ESTIMATED REQUIREMENT	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
GENERAL GOVERNMENT SUPPORT SERVICES	2,347,527	94,245
PUBLIC SAFETY	3,707,262	(42,664)
PUBLIC WORKS	2,366,562	35,632
COMMUNITY SERVICES	386,781	11,649
PARKS AND RECREATION	842,786	(160,025)
EMPLOYEE BENEFITS	4,532,182	(116,284)
DEBT SERVICE	1,313,710	64,358
INTERFUND TRANSFERS POOL FUND	0	(20,000)
INTERFUND TRANSFERS CAPITAL FUND	0	(9,419)
INTERFUND TRANSFERS LIBRARY FUND	976,087	36,770
TOTALS \$	16,472,897	(105,738)

MEANS OF FINANCING

PROPERTY TAX (6.23 PER \$1,000)	12,009,018	416,662
UTILITY GROSS RECEIPT TAX	165,000	0
STATE AID	595,509	(2,000)
SALES TAX	1,560,000	75,000
INTER- GOVERNMENTAL CHARGES	363,000	0
CULTURE AND RECREATION	223,000	(186,000)
MISCELLANEOUS	1,542,265	(424,505)
APPROPRIATED SURPLUS		
INTERFUND TRANSFER (DEBT SERVICE)	15,105	15,105
TOTALS \$	16,472,897	(105,738)

GENERAL FUND

DETAILED REVENUE SUMMARY

ESTIMATED REQUIREMENT	ACTUAL 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
IN LIEU OF TAXES	66,191	65,000	65,000	0
PROPERTY TAX	11,090,309	11,592,355	12,009,018	416,662
PROPERTY SALES / PENALTIES	21,558	30,000	30,000	0
NON-PROPERTY TAX ITEMS	212,911	165,000	165,000	0
DEPARTMENTAL INCOME	15,595	20,030	20,000	(30)
PUBLIC SAFETY	304,903	319,000	301,000	(18,000)
TRANSPORTATION	398,070	360,000	140,000	(220,000)
CULTURE & RECREATION	460,034	409,000	223,000	(186,000)
HOME & COMMUNITY SERVICE	93,362	85,000	85,000	0
INTER-GOVERNMENTAL CHARGE	378,761	363,000	363,000	0
USE MONEY & PROPERTY	216,440	173,000	162,000	(11,000)
LICENSES & PERMITS	303,822	240,500	230,000	(10,500)
FINES & FORFEITED BAIL	310,870	347,000	250,000	(97,000)
SALES & COMPENSATION	38,659	9,250	116,550	107,300
MISCELLANEOUS	111,635	143,000	137,715	(5,285)
UNCLASSIFIED	3,539	5,000	5,000	0
STATE AND FEDERAL AID	617,923	597,509	595,509	(2,000)
FEMA	0	0	0	0
SALES TAXES	1,268,708	1,485,000	1,560,000	75,000
RESERVE PY ENCUMBRANCES		169,990	0	(169,990)
INTERFUND TRANSFER			15,105	15
DEBT SERVICE	124,190	0		0
TOTALS \$	16,037,480	16,578,634	16,472,897	(105,738)

GENERAL GOVERNMENT SUPPORT SERVICES

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
AA1010 BOARD OF TRUSTEES	21,133	8,800	8,800	0
AA1020 MAYOR	4,427	4,600	4,600	0
AA1110 VILLAGE COURT	179,295	216,894	190,493	(26,401)
AA1230 VILLAGE MANAGER	223,937	204,000	215,230	11,230
AA1325 TREASURER	164,705	198,594	211,610	13,016
AA1410 VILLAGE CLERK	176,827	201,788	200,511	(1,277)
AA1420 LAW	230,620	185,062	185,000	(62)
AA1440 ENGINEER	10,304	15,000	30,000	15,000
AA1450 ELECTION	1,553	2,300	0	(2,300)
AA1620 MUNICIPAL BUILDING	109,692	126,511	111,764	(14,747)
AA1650 CENTRAL COMMUNICATION	253,203	285,634	264,567	(21,067)
AA1900 SPECIAL ITEMS	636,608	804,100	924,952	120,852
TOTAL \$	2,012,305	2,253,282	2,347,527	94,245

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	738,788	752,179	754,213	2,034
2 EQUIPMENT	70,920	78,137	84,600	6,463
3 CAPITAL OUTLAY	3,386	5,000	5,000	0
4 CONTRACTUAL EXPENSE	1,199,210	1,417,966	1,503,714	85,748
TOTAL \$	2,012,305	2,253,282	2,347,527	94,245

BOARD OF TRUSTEES (AA-1010)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	8,166	8,000	8,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	12,967	800	800	0
	21,133	8,800	8,800	0

PROGRAM DESCRIPTION

The Board of Trustees is the legislative body of the Village. The Board establishes policy, enacts laws, approves contracts, adopts the Village budget, and engages in other activities as required by State or local law. The Board is composed of a Mayor and four Trustees elected at large for two-year staggered terms.

Personal services represent the Trustees' salaries at \$2000/ year.

Contractual expenses within this program include travel and other miscellaneous expenses.

Recently enacted state law requires the members of the Planning Board and the Zoning Board of Appeals to participate in minimum of four hours per year of training and continuing education.

The Board of Trustees has self-imposed a similar requirement upon newly-elected members of the Board of Trustees. The budget offers funding to permit that opportunity.

MAYOR (AA-1020)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	4,000	4,000	4,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	427	600	600	0
	4,427	4,600	4,600	0

PROGRAM DESCRIPTION

The Mayor is the chief elected official of the Village and presides at all Village Board Meetings. The Mayor advocates for the Village with State and Federal government representatives.

Personal services represent the Mayor's salary at \$4,000/year.

Contractual expenses include travel and conferences.

VILLAGE COURT (AA-1110)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	115,338	114,393	114,393	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	63,957	102,501	76,100	(26,401)
	179,295	216,894	190,493	(26,401)

PROGRAM DESCRIPTION

All judicial functions at the local Village government level are vested in the Village Court which is presided over by an elected Village Justice assisted by an appointed Acting Village Justice.

The clerical functions of the Court are handled by a Court Clerk and a part-time Assistant Court Clerk.

Contractual expenses are for stenographic, interpreter and jurors' fees, office supplies, materials for the Court, computer, and processing of parking tickets.

A portion of the fees collected by the Village Court goes to the State and a portion is retained by the Village to cover a portion of the court expense.

VILLAGE MANAGER (AA-1230)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	217,441	200,000	210,000	10,000
Equipment	1,771	500	2,100	1,600
Capital Outlay	0	0	0	0
Contractual Expenses	4,725	3,500	3,130	(370)
	223,937	204,000	215,230	11,230

PROGRAM DESCRIPTION

The Village Manager is appointed by and is directly responsible to the Village Board of Trustees.

She is the Chief Executive Officer of the Village and is responsible for administrative affairs, keeping the Board of Trustees advised on administrative and fiscal matters, properly executing all policies established by the Board of Trustees, and enforcing local laws.

The Manager's budget includes the salaries of the Village Manager and an assistant.

Contractual expenses are for conferences, supplies, and membership in professional organizations.

TREASURER (AA-1325)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	112,787	123,935	114,435	(9,500)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	51,918	74,659	97,175	22,516
	164,705	198,594	211,610	13,016

PROGRAM DESCRIPTION

The Treasurer is responsible for exercising control over all financial aspects of Village operations through the accounting process. The Treasurer supervises the treasury and fixed accounts of the Village.

The duties include the handling of all investments of public funds, administering of the Village debts, accounts payable and accounts receivable, and arrangement of Village bond sales. The program is staffed by the Treasurer, Deputy Treasurer, Payroll Clerk, and a Bookkeeper.

VILLAGE CLERK (AA-1410)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	136,944	154,373	157,251	2,878
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	39,883	47,415	43,260	(4,155)
	176,827	201,788	200,511	(1,277)

PROGRAM DESCRIPTION

The Treasurer/Village Clerk is responsible for the custody of all records and papers of the Village, official reports, and communications both written and electronic, and the maintenance of all minutes and proceedings of the Board of Trustees and other Boards and Commissions.

This program is staffed by the Village Clerk, the Deputy Village Clerk, and a part-time office clerk.

Contractual expenses are for office supplies, postage, printing, legal advertising, and reproduction supplies for the entire Village Hall staff.

LAW (AA-1420)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	230,620	185,062	185,000	(62)
	230,620	185,062	185,000	(62)

PROGRAM DESCRIPTION

This program provides all legal services for the Village. The part-time Village Attorney serves on a retainer as legal advisor to the Board of Trustees, the Planning Board, and the Zoning Board of Appeals, the Village Manager and all departments and offices of the Village; represents the Village in legal matters in which the Village is involved; and provides an attorney for the prosecution of violations of local laws and codes.

The District Attorney's office provides prosecution services for all other violations.

Contractual expenses represent the Village Attorney and staff and special outside counsel fees as needed.

ENGINEER (AA-1440)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	10,304	15,000	30,000	15,000
	10,304	15,000	30,000	15,000

PROGRAM DESCRIPTION

This program represents outside engineering review and services for Village Departments as needed.

ELECTION (AA-1450)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	2,300	0	(2,300)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	1,553	0	0	0
	1,553	2,300	0	(2,300)

PROGRAM DESCRIPTION

This program provides for the conduct of elections under the supervision of the Village Clerk. This includes recruiting and training election inspectors, setting up voting machines, and canvassing of votes.

Contractual expenses represent printing costs and voting machine rentals.

Elections are now run by Westchester County.

MUNICIPAL BUILDING (AA-1620)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	17,439	18,693	19,067	374
Equipment	0	0	0	0
Capital Outlay	3,386	5,000	5,000	0
Contractual Expenses	88,867	102,818	87,697	(15,121)
	109,692	126,511	111,764	(14,747)

PROGRAM DESCRIPTION

This program represents the maintenance, repair, and operations of the Municipal Building.

Personal Services represent a part-time employee who maintains cleanliness in the Municipal Building during the workday.

Contractual expenses are for utilities, maintenance supplies, service contracts, repairs, and painting. It also reflects the annual costs of an outside evening cleaning service.

CENTRAL COMMUNICATION & TECHNOLOGY (AA-1650)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	126,672	126,485	127,067	582
Equipment	69,149	77,637	82,500	4,863
Capital Outlay	0	0	0	0
Contractual Expenses	57,382	81,512	55,000	(26,512)
	253,203	285,634	264,567	(21,067)

PROGRAM DESCRIPTION

The program represents and is responsible for all communication services for the Village as well as maintenance, support and upgrades to all department computer systems. It also administers WHoH-TV & School District Channels, which produce local and original content for Village residents.

It maintains and updates information for Hastingsgov.org and village smart phone apps, as well as the sending village emails, updating Facebook and Twitter to keep the public informed.

It produces the annual Village Calendar that is mailed to all Village households.

Personal Services represents a Technology Director/Deputy Village Treasurer and Cable TV Station Director.

Equipment represents the purchase of computers, upgrades to the current systems as well as purchase of software and annual maintenance of existing software.

Contractual expenses are for telephone costs, Internet and communications improvements

SPECIAL ITEMS (AA-1900)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
AA.0019.104 UNALLOCATED INSURANCE	536,138	495,000	500,000	5,000
AA.0019.204 MUNICIPAL ASSOC DUES	13,054	9,600	11,102	1,502
AA.0019.300 JUDGEMENT & CLAIMS	43,761	60,000	70,000	10,000
AA.0019.504 TAXES ON VILLAGE PROPERTY	31,996	26,000	32,600	6,600
AA.0019.824 NEWSLETTER	5,354	6,000	6,000	0
AA.0019.704 E T P A	2,630	3,500	3,500	0
AA.0019.825 EMPLOYEE ASSISTANTS PRGM	3,675	4,000	3,750	(250)
AA.0019.904 CONTINGENCY	0	200,000	225,000	25,000
AA.0019.905 SEPERATION PAYOUTS	0	0	65,000	65,000
	636,608	804,100	924,952	120,852

PROGRAM DESCRIPTION

This budget represents various expenses applicable Village-wide.

ETPA is budgeted at a \$3,500 payment to N.Y.S. Housing and Community Renewal as required by law.

The contingency fund represents unanticipated expenses and expenses that cannot be quantified at budget time.

The cost of the annual report (calendar) is reflected in the newsletter item.

Funding is included for the employee assistance program designed to provide a referral service for personal needs for our employees and their families and additional training such as implicit bias training for employees.

PUBLIC SAFETY

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
AA-3120 POLICE	3,230,053	2,803,823	2,829,127	25,304
AA-3150 JAIL	429	1,300	1,100	(200)
AA-3310 TRAFFIC CONTROL	0	0	0	0
AA-3320 ON STREET PARKING	47,584	58,000	63,500	5,500
AA-3410 FIRE DEPT ALARM	60	2,500	2,500	0
AA-3411 HOOK AND LADDER	49,067	57,410	53,660	(3,750)
AA-3412 FIRE DEPT OTHER	297,712	442,592	368,500	(74,092)
AA-3414 FIRE PREVENTION	80,023	83,736	83,789	53
AA-3620 SAFETY INSPECTION	257,595	261,501	263,386	1,885
AA-4540 AMBULANCE	29,384	39,064	41,700	2,636
TOTAL \$	3,991,906	3,749,926	3,707,262	(42,664)

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	3,392,920	2,994,939	2,967,711	(27,228)
2 EQUIPMENT	49,541	56,046	80,669	24,623
3 CAPITAL OUTLAY	58,415	66,475	66,328	(147)
4 CONTRACTUAL EXPENSE	491,030	632,466	592,554	(39,912)
TOTAL \$	3,991,906	3,749,926	3,707,262	(42,664)

POLICE (AA-3120)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	3,036,631	2,630,491	2,601,486	(29,005)
Equipment	5,923	0	25,169	25,169
Capital Outlay	24,702	0	27,328	27,328
Contractual Expenses	162,797	173,332	175,144	1,812
	3,230,053	2,803,823	2,829,127	25,304

PROGRAM DESCRIPTION

The Police Department is the law enforcement section of the Village government. Primary activities include the prevention and detection of crime, enforcement of the traffic laws, answering calls for assistance, and other special assignments. The Village continues to have one of the lowest crime rates in Westchester County according to FBI statistics.

Authorized staffing includes one (1) Chief, one (1) Lieutenant, four (4) Sergeants, two (2) Detectives, and thirteen (13) Police Officers. Also included is the cost of the school crossing guard program at six (6) locations.

Contractual expenses include vehicle maintenance and operations, E-Justice and Livescan costs, travel, tuition, office supplies, uniforms, physicals, and training.

JAIL (AA-3150)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	342	1,200	1,000	(200)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	87	100	100	0
	429	1,300	1,100	(200)

PROGRAM DESCRIPTION

Funding for this program represents the cost of a matron and food for prisoners.

ON-STREET PARKING (AA-3320)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	41,069	48,000	48,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	6,515	10,000	15,500	5,500
	47,584	58,000	63,500	5,500

PROGRAM DESCRIPTION

This program is responsible for the enforcement of parking, maintenance of meters and collections. It is staffed by a part-time meter repairman and two (2) part-time Parking Enforcement Officers.

The Village has implemented has begun to replaced all the meters in the parking lots and replace them with Pay Stations that accept Coins, Bills and Credit Cards.

The Village has ParkMobile Pay-by-Phone which allows the user to pay the meter (at the commuter lot) through an application on their cell phone. The customer will enjoy a faster, more reliable ability to pay the meter.

FIRE DEPARTMENT-ALARM (AA-3410)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	60	2,500	2,500	0
	60	2,500	2,500	0

PROGRAM DESCRIPTION

This program is responsible for the maintenance of the fire alarm and emergency siren system.

HOOK AND LADDER (AA-3411)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	2,893	5,000	5,000	0
Capital Outlay	14,300	12,700	12,000	(700)
Contractual Expenses	31,874	39,710	36,660	(3,050)
	49,067	57,410	53,660	(3,750)

PROGRAM DESCRIPTION

This program provides maintenance of the Village-owned Hook and Ladder Building.

Capital outlay provides for building maintenance. Much work has been done to preserve this historic 1927 building by the members of the department and contractors. Repairs have included brick repointing, window replacement, roof repair and fire escape iron work. Funding this year reflects routine repairs which are normal in an aging facility.

Contractual expenses represent utility costs and building maintenance. Staff continues to work to preserve the structure.

FIRE DEPARTMENT-OTHER (AA-3412)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	28,285	34,250	34,000	(250)
Capital Outlay	19,413	53,775	27,000	(26,775)
Contractual Expenses	250,014	354,566	307,500	(47,066)
	297,712	442,592	368,500	(74,092)

PROGRAM DESCRIPTION

This program represents expenses for fire suppression activities among all the departments .

Equipment expenditures represent continuation of the program to upgrade fire equipment.

Contractual expenses are for equipment maintenance, the allocation of fire contract (Donald Park District) funds, the annual inspection and miscellaneous supplies.

FIRE PREVENTION (AA-3414)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	67,141	68,339	68,339	(0)
Equipment	0	1,500	1,500	0
Capital Outlay	0	0	0	0
Contractual Expenses	12,881	13,897	13,950	53
	80,023	83,736	83,789	53

PROGRAM DESCRIPTION

This program is responsible for the inspection and enforcement of the Fire Prevention Code as well as the coordination of the Life Safety Inspection Program (LSIP).

It is staffed by a part-time Fire Inspector and the full-time Secretary to the Fire Department.

Inspections include dwellings, commercial properties, schools, and daycare facilities.

Equipment is for updated manuals and updated equipment for fire prevention/detection.

Contractual expenses represent fire prevention supplies and materials.

SAFETY INSPECTION (AA-3620)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	247,737	246,909	248,886	1,977
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	9,858	14,592	14,500	(92)
	257,595	261,501	263,386	1,885

PROGRAM DESCRIPTION

This program is responsible for the administration and enforcement of all building, zoning, housing, and fire codes and provides staff assistance to the Planning Board, the Zoning Board of Appeals, and the Architectural Review Board.

It is staffed by the Building Inspector, the Deputy Building Inspector, a Secretary shared with the Department of Public Works, and a part-time clerk which is shared with the Village Clerk's office.

Contractual expenses represent office supplies and travel.

These professionals also investigate health code, tenant/landlord complaints, building setback violations, dumpster locations, agricultural questions, street lighting, property maintenance allegations, and nearly any possible land-use issue that is brought to the Village's attention. The staff served as advisors on the recently adopted Green Building Code.

AMBULANCE SERVICE (AA-4540)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	12,439	15,296	15,000	(296)
Capital Outlay	0	0	0	0
Contractual Expenses	16,945	23,768	26,700	2,932
	29,384	39,064	41,700	2,636

PROGRAM DESCRIPTION

This program provides emergency medical response and rescue activities.

Contractual expenses represent fuel, medical supplies, clothing replacement and building rental.

PUBLIC WORKS

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
AA-5010 ADMINISTRATION	140,238	145,329	145,354	25
AA-5110 STREET MAINTENANCE	181,749	290,894	291,086	192
AA-5132 GARAGE	103,100	265,450	273,613	8,163
AA-5142 SNOW REMOVAL	81,725	143,000	162,000	19,000
AA-5182 STREET LIGHTING	172,233	150,700	158,700	8,000
AA-8120 SANITARY SEWER	33,880	88,303	88,303	0
AA-8140 STORM SEWER	42,718	129,586	129,587	1
AA-8160 REFUSE COLLECTION	1,188,157	911,653	900,218	(11,435)
AA-8170 STREET CLEANING	30,827	51,364	50,000	(1,364)
AA-8560 SHADE TREES	133,917	154,650	167,700	13,050
TOTAL \$	2,108,546	2,330,930	2,366,562	35,632

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	1,298,091	1,464,684	1,456,177	(8,507)
2 EQUIPMENT	0	0	0	0
3 CAPITAL OUTLAY	54,245	64,000	84,000	20,000
4 CONTRACTUAL EXPENSE	756,210	802,246	826,385	24,140
TOTAL \$	2,108,546	2,330,930	2,366,562	35,632

PUBLIC WORKS ADMINISTRATION (AA-5010)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	139,623	142,804	142,829	25
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	616	2,525	2,525	0
	140,238	145,329	145,354	25

PROGRAM DESCRIPTION

This program provides for the general directions, coordination, and supervision of the various activities of the Department of Public Works.

It is administered by the Superintendent of Public Works, who oversees a total of Fourteen (14) full-time, summer employees, and seasonal workers. Employees are assigned to the Public Works functions and are reflected (as assigned) to the various sections of this budget. Besides wages, personal services include contractual longevity payments.

Contractual expenses include training sessions and supplies.

STREET MAINTENANCE (AA-5110)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	72,283	165,086	167,586	2,500
Equipment	0	0	0	0
Capital Outlay	2,510	1,500	1,500	0
Contractual Expenses	106,956	124,308	122,000	(2,308)
	181,749	290,894	291,086	192

PROGRAM DESCRIPTION

This program provides for all street maintenance activities (other than snow removal) on the Village's 35 miles of roadways.

Primary activities include street patching, cleaning, catch basin cleaning and repair, emergency tree removal, and special maintenance tasks, as required.

Contractual expenses include patching materials, truck repairs and supplies.

CENTRAL GARAGE (AA-5132)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	3,017	166,463	166,963	500
Equipment	0	0	0	0
Capital Outlay	0	0	5,000	5,000
Contractual Expenses	100,083	98,987	101,650	2,663
	103,100	265,450	273,613	8,163

PROGRAM DESCRIPTION

This program is responsible for the preventative maintenance of all Village department vehicles.

Personal services represent the Village Mechanic and a Mechanic's Helper.

The contractual expenses represent testing costs under the CDL program, the vehicle maintenance program, central gasoline purchases, and fuel for heating the facility.

SNOW REMOVAL (AA-5142)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	15,331	50,000	50,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	15,000	15,000
Contractual Expenses	66,394	93,000	97,000	4,000
	81,725	143,000	162,000	19,000

PROGRAM DESCRIPTION

This program provides for all snow removal activities. All streets within the Village receive service on a priority basis, with the most heavily traveled streets and hills receiving first attention. Primary activities are plowing, salting, hauling snow, and major intersection and parking lot clearance as needed.

The contractual expenses budget includes 1,300 tons of salt, equipment repairs, and equipment rental for snow removal, when necessary.

Employees are assigned to this program on a seasonal basis, and the personal services line represents overtime only. These same employees are responsible for trash and recycling services during the normal work week and perform winter storm-related work as needed.

STREET LIGHTING (AA-5182)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	30,437	39,200	39,200	0
Equipment	0	0	0	0
Capital Outlay	45,000	45,000	45,000	0
Contractual Expenses	96,796	66,500	74,500	8,000
	172,233	150,700	158,700	8,000

PROGRAM DESCRIPTION

This program is responsible for the operation and maintenance of all Village streetlights accomplished through contract with New York Power Authority for power and Village forces for maintenance activities.

Contractual expenses include the cost of electricity, maintenance of vehicles, and street lighting fixtures.

The equivalent of a .5 employee is assigned to this function. Our ongoing replacement of streetlights with energy efficient fixtures has resulted in reduced power costs.

All streetlights have been converted to energy efficient LED lamps. Already we have seen a reduced expense with the LED conversion.

SANITARY SEWER SYSTEM (AA-8120)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	1,412	48,293	48,293	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	32,469	40,010	40,010	0
	33,880	88,303	88,303	0

PROGRAM DESCRIPTION

This program is responsible for maintenance and repairs to the Village's sanitary sewer system.

Activities include cleaning and repair of sewer mains as required and cleaning sewer laterals as needed. The Village responds to and cleans all sewer line backups in the public right of way.

Contractual expenses represent materials and supplies for repairs, as necessary. Some sewer repairs require special equipment and expertise and require outside contractors are hired to perform the work.

Employees are assigned to perform this service as needed.

STORM SEWERS (AA-8140)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	3,998	89,586	89,587	1
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	38,720	40,000	40,000	0
	42,718	129,586	129,587	1

PROGRAM DESCRIPTION

This program is responsible for maintaining the Village's storm sewer system. Activities include cleaning storm sewers on a periodical basis and maintenance activities, as necessary.

Contractual expenses include maintenance supplies and annual rental of a vacuum truck.

The DPW team is developing the necessary skills to build catch basins, pave roadways, and perform construction work.

The Skilled Laborer position has had a positive influence on expanding the level of service provided as part of the street maintenance department.

REFUSE REMOVAL (AA-1860)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	1,017,073	743,252	731,718	(11,534)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	171,084	168,401	168,500	99
	1,188,157	911,653	900,218	(11,435)

PROGRAM DESCRIPTION

This program is responsible for the weekly collection and disposal of bulk and household refuse, weekly recycling pick-up, and weekly yard waste pick-up in season. Electronics and metal pick-up occur on a weekly basis, by appointment. Commercial pickup of refuse and recyclables is performed daily, Monday through Friday.

It is expected that the Village will collect approximately 3,300 tons of refuse and dispose of approximately 1,300 tons of recyclable materials. Additionally, the Village collects 2,650 cubic yards of yard waste. These numbers have remained steady over the past several years. Major contractual expenses include garbage/bulk disposal fees, equipment operation and maintenance, and supplies.

Nine (9) full-time employees are assigned to this function.

The Village has been recognized by Westchester County as one of the top municipalities with the highest curbside recycling rates.

STREET CLEANING (AA-8170)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	14,917	20,000	20,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	15,910	31,364	30,000	(1,364)
	30,827	51,364	50,000	(1,364)

PROGRAM DESCRIPTION

This program is responsible for cleaning activities on the Village's 35 miles of roadways and public parking lots. The Village streets are to be swept at least twice per year, with the downtown streets and parking areas done more frequently.

Contractual expenses represent equipment maintenance and purchase of supplies for our street sweeper.

SHADE TREES (AA-8560)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	6,735	17,500	17,500	0
Contractual Expenses	127,182	137,150	150,200	13,050
	133,917	154,650	167,700	13,050

PROGRAM DESCRIPTION

This program is responsible for general maintenance, removal and replacement of shade trees along Village streets and in parks. This program also provides brush clean-up.

Capital Outlay represents purchase of new trees

Contractual expenses provide for the maintenance of public property by contract, planting of trees by outside contract, tree trimming and supplies.

COMMUNITY SERVICES

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
AA-4020 REGISTRAR	2,636	6,000	6,000	0
AA-4210 YOUTH SERVICES	175,883	197,959	197,762	(197)
AA-6326 YOUTH EMPLOYMENT	18,519	18,519	18,519	0
AA-7510 HISTORIAN	0	100	0	(100)
AA-7550 CELEBRATIONS	70,203	83,044	86,000	2,956
AA-8010 ZONING	1,946	2,500	2,500	0
AA-8020 PLANNING	131,042	67,010	76,000	8,990
TOTAL \$	400,229	375,132	386,781	11,649

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	185,805	200,731	200,731	0
2 EQUIPMENT	0	1,150	1,150	0
3 CAPITAL OUTLAY	0	0	0	0
4 CONTRACTUAL EXPENSE	214,424	173,251	184,900	11,649
TOTAL \$	400,229	375,132	386,781	11,649

REGISTRAR (AA-4020)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	2,636	6,000	6,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	2,636	6,000	6,000	0

PROGRAM DESCRIPTION

This program provides for the registration for birth and death certificates as required by New York State law

YOUTH SERVICES PROGRAM (AA-4210)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	164,650	176,212	176,212	0
Equipment	0	1,150	1,150	0
Capital Outlay	0	0	0	0
Contractual Expenses	11,233	20,597	20,400	(197)
	175,883	197,959	197,762	(197)

PROGRAM DESCRIPTION

This program, under the general direction of the Youth Council, develops and coordinates youth activities within the Village in cooperation with community organizations, the School District and the Recreation Department.

Program expenditures include the Youth Advocate program and other youth related activities.

The program is staffed by a Director, Youth Advocate and other seasonal or part-time staff as necessary.

Approximately 70% of the program is funded by New York State grants; the balance is paid for by the Village through the operating budget.

YOUTH EMPLOYMENT SERVICE (AA-6326)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	18,519	18,519	18,519	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	18,519	18,519	18,519	0

PROGRAM DESCRIPTION

This program provides job referral services for the youth in the community and is under the general direction of the Director of Youth Services.

The program includes a part-time counselor working at the High School during the school year to match interested students with employment opportunities.

HISTORIAN (AA-7510)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	100	0	(100)
	0	100	0	(100)

PROGRAM DESCRIPTION

This program provides information services regarding the history of Hastings-on-Hudson.

CELEBRATIONS (AA-7550)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	70,203	83,044	86,000	2,956
	70,203	83,044	86,000	2,956

PROGRAM DESCRIPTION

This program covers expenses associated with special activities and celebrations.

A series of activities are being planned to occur throughout the year. These include donations and expenses associated with special activities and celebrations.

A series of activities are being planned to occur throughout the year. These include Welcome Back nights, music events, movie nights, sidewalk sakes, and Holiday celebrations.

It also includes funding for Riverarts and any improvement to the Village Hall in association with the Arts Commission.

Funds are provided for the payment of the Downtown Advocate. This position promotes the downtown business district and works to improve the economic health of the Village.

Events include Friday Night Live, Take Me To The River, Memorial Day Parade and other community sponsored events held throughout the year.

ZONING (AA-8010)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	1,946	2,500	2,500	0
	1,946	2,500	2,500	0

PROGRAM DESCRIPTION

This program represents expenses associated with the Zoning Board of Appeals.

Contractual expenses cover advertising, transcriptions for public meetings.

Recently-enacted State Law requires four (4) hours of mandatory training for the appointed members on the zoning board. Funds are included to cover training expenses.

PLANNING (AA-8020)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	131,042	67,010	76,000	8,990
	131,042	67,010	76,000	8,990

PROGRAM DESCRIPTION

This program represents expenses associated with the Planning Board and the Comprehensive Plan.

Activities concern the many land-use applications presently before the Planning Board for consideration.

As is the case with the Zoning Board, the Planning Board is required to pursue continuing education in land-use principles. State law requires the Planning Board members to participate in at least four (4) hours of training annually to improve upon their skills and knowledge of land-use law.

Costs charged to this program include grant writing, grant administration, and some grant matches.

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PARKS AND RECREATION

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
A7020 REC. ADMINISTRATION	346,350	359,069	366,337	7,268
A7030 SENIOR PROGRAMS	57,423	71,700	67,929	(3,771)
A7110 PARKS	72,753	83,384	91,520	8,136
A7140 PARKS & PLAYGROUNDS	15,278	25,660	23,200	(2,460)
A7145 COMMUNITY CENTER	109,618	106,037	104,300	(1,737)
A7310 AFTER SCHOOL PROG	36,207	51,460	50,000	(1,460)
A7311 DAY CAMP	331,748	241,000	0	(241,000)
A7312 SUMMER PROGRAMS			75,000	75,000
A7320 ATHLETICS	50,706	64,500	64,500	0
TOTAL \$	1,020,084	1,002,811	842,786	(160,025)

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	773,413	703,021	530,586	(172,435)
2 EQUIPMENT	2,064	6,200	6,200	0
3 CAPITAL OUTLAY	0	644	60,000	59,356
4 CONTRACTUAL EXPENSE	244,607	292,946	246,000	(46,946)
TOTAL \$	1,020,084	1,002,811	842,786	(160,025)

RECREATION ADMINISTRATION (AA-7020)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	324,213	347,021	353,237	6,216
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	22,137	12,048	13,100	1,052
	346,350	359,069	366,337	7,268

PROGRAM DESCRIPTION

Personal Services represent the Superintendent of Parks and Recreation, Two (2) Recreation Assistants

Field work is performed by a working foreman and seasonal laborers.

Contractual expenses represent operation and maintenance of parks buildings, mini-bus program expenses, office supplies, special programs, postage, and program development.

SENIOR OUTREACH (AA7030)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	43,874	51,000	47,929	(3,071)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	13,549	20,700	20,000	(700)
	57,423	71,700	67,929	(3,771)

PROGRAM DESCRIPTION

This program, initiated in 1991-92, is staffed by a part-time Senior Outreach Worker and provides counseling and assistance to senior citizens on issues relating to housing, tenant/landlord relations, transportation, health, and taxes. In 2006, the Village began participation in the Senior Citizens Rent Increase Exemption Program and the Disability Rent Increase Exemption Program. Both programs are intended to assist persons meeting age, income, and disability criteria.

The Senior Outreach Worker also coordinates programs to benefit and address quality of life issues for the Village's senior population, such as socialization, transportation to shopping, and meals on wheels.

The Board-appointed Senior Citizen's Advisory Council has resulted in program development for our aging population and an increased awareness of problems encountered by our senior citizens.

PARKS (AA-7110)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	37,315	40,000	51,420	11,420
Equipment	0	500	500	0
Capital Outlay	0	644	0	(644)
Contractual Expenses	35,437	42,240	39,600	(2,640)
	72,753	83,384	91,520	8,136

PROGRAM DESCRIPTION

This program under the direction of the Superintendent of Parks and Recreation provides for maintenance and improvements to the Village's over 160 acre parks system. Maintenance activities are performed by Parks and Recreation department

Contractual expenses include maintenance supplies, aeration of parks, and tree inspection, as necessary.

PLAYGROUNDS AND PARKS (AA-7140)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	8,231	2,000	0	(2,000)
Equipment	960	1,200	1,200	0
Capital Outlay	0	0	0	0
Contractual Expenses	6,087	22,460	22,000	(460)
	15,278	25,660	23,200	(2,460)

PROGRAM DESCRIPTION

This program provides for the overall direction of all Parks and Playgrounds programs. It is staffed by seasonal employees in the Parks Department, including tennis attendants.

Contractual expenses are for recreation supplies and portable toilets for the Hillside Tennis Courts, Reynolds Playground, and MacEachron Park.

JAMES V HARMON COMMUNITY CENTER (AA-7145)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	15,603	20,000	20,000	0
Equipment	1,104	2,000	2,000	0
Capital Outlay	0	0	0	0
Contractual Expenses	92,911	84,037	82,300	(1,737)
	109,618	106,037	104,300	(1,737)

PROGRAM DESCRIPTION

This program relates to all activities and events at the James V. Harmon Community Center.

Personal services represent instructors and supervisors for all center activities on a year-round basis.

Contractual expenses represent building maintenance, copier lease, energy costs, and Community Center special events.

AFTER SCHOOL PROGRAMS (AA-7310)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	33,902	23,000	23,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	2,305	28,460	27,000	(1,460)
	36,207	51,460	50,000	(1,460)

PROGRAM DESCRIPTION

This self-sustaining program offers after school activities in the fall and spring for eight weeks, as well as a six-week winter session.

Personal services represent instructors and a supervisor.

Contractual expenses are for program supplies and contract vendors.

DAY CAMP (AA-7311)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	282,909	200,000	0	(200,000)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	48,840	41,000	0	(41,000)
	331,748	241,000	0	(241,000)

PROGRAM DESCRIPTION

This program is responsible for providing a variety of group activities for six (6) weeks during the summer. It is staffed by a Recreation Assistant (Director), an Assistant Director, two (2) Head Counselors, a Nurse, two (2) Office Assistants, specialists, fifty (50) counselors, and maintenance personnel.

Contractual expenses include supplies, programs, special events, and trips.

The program is replaced for the 2021-22 season with Summer Programs due to COVID-19.

SUMMER PROGRAMS (AA-7312)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	0	0	15,000	15,000
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	60,000	60,000
	0	0	75,000	75,000

PROGRAM DESCRIPTION

This program will provide summer activities for children due COVID-19 restrictions.

The programs will consist of sports, nature and artistic activities for small groups of children

ATHLETICS (AA-7320)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	27,366	20,000	20,000	0
Equipment	0	2,500	2,500	0
Capital Outlay	0	0	0	0
Contractual Expenses	23,340	42,000	42,000	0
	50,706	64,500	64,500	0

PROGRAM DESCRIPTION

This program covers all athletic programs sponsored by the Parks and Recreation department including the annual Terry Ryan Run, youth basketball, youth football, the summer swim team, fall and spring tennis lessons, lacrosse clinics and boys and girls lacrosse teams.

Equipment purchases are for youth football, basketball, and lacrosse programs.

Contractual expenses represent athletic supplies and school facility rentals.

EMPLOYEE BENEFITS (AA-9000)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
9.08 FIRE SERVICE AWARDS	263,788	273,518	303,613	30,095
10.8 POLICE RETIREMENT	633,428	683,289	515,000	(168,289)
15.8 STATE RETIREMENT	386,149	459,659	425,000	(34,659)
30.8 SOCIAL SECURITY	494,651	480,000	485,425	5,425
30.9 MTA TAX	0	0	21,575	21,575
40.8 WORKERS COMP.	381,649	372,000	408,000	36,000
50.8 UNEMPLOYMENT INS	331	5,000	15,000	10,000
60.8 HEALTH INSURANCE	45,633	20,000	2,358,569	2,338,569
	2,205,629	2,293,466	4,532,182	2,238,716

PROGRAM DESCRIPTION

This program covers direct employee benefit expenses attributable to the General Fund.

Program costs reflect notifications from New York State of retirement and workers' compensation rates and anticipated rates for health insurance and social security.

INTERFUND TRANSFERS (AA-9500)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
A9512.0 TRANSFER TO LIBRARY FUND	9,966	15,000	976,087	961,087
A9550.9 TRANSFER TO CAPITAL FUND	58,386	64,500	0	(64,500)
A9551.0 TRANSFER TO DEBT SERVICE	0	0	0	0
	68,352	79,500	976,087	896,587

PROGRAM DESCRIPTION

This program represents the transfer of funds from the General Fund the other designated funds.

The transfer to the Library Fund is in the amount of \$976,087.

DEBT SERVICE (A-9700)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
A9710.6 SERIAL BOND PRINCIPLE	974,255	997,415	1,028,864	31,449
A9710.7 SERIAL BOND INTEREST	272,889	245,743	219,249	(26,494)
A9730.6 BANS PRINCIPLE	0	0	39,677	39,677
A9730.7 BANS INTEREST	0	6,194	25,920	19,726
	1,247,144	1,249,352	1,313,710	64,358

PROGRAM DESCRIPTION

This program provides for the payment of debt from the General Fund and is within the guidelines of the Village financial policies. The Village's debt payment is below the self-imposed debt level limitation.

SECTION D

CHEMKA POOL

The Pool Fund is presented as a self-sustaining fund for operational purposes.

SWIMMING POOL (ER-7110)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	254,981	220,000	190,000	(30,000)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	74,848	101,000	101,000	0
Debt Service	119,095	120,738	121,970	1,232
Employee Benefits	19,396	20,000	20,000	0
	468,319	461,738	432,970	(28,768)

SWIMMING POOL REVENUES

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
ER.2025 Membership Fees	355,461	340,000	300,000	(40,000)
ER.2026 Guest Fees	27,152	30,000	23,000	(7,000)
ER.2030 Camp Charges	20,000	20,000	0	(20,000)
ER.2031 Aquatic Program Fees	88,165	90,000	109,940	19,940
ER.2401 Interest	5,732	1,738	30	(1,708)
	496,510	481,738	432,970	(48,768)

PROGRAM DESCRIPTION

This program is unique in that it is set up as an "Enterprise Fund," which means that it is self-supporting and not supported by real property taxes. It is responsible for the operation of the Village's swimming pool under the direction of the Superintendent of Parks and Recreation and the Pool Director, assisted by part-time employees as required.

Personal services represent seasonal employees: Assistant Directors, fifty (50) lifeguards, cashiers, and maintenance personnel.

SECTION E

LIBRARY FUND

The Library Fund is included in this budget for informational purposes.

The expenditures of this Fund are determined by the amount budgeted in the General Fund and independently generated revenue. The expenditure of these monies is under the direction of the Library Board of Trustees.

HASTINGS PUBLIC LIBRARY (LL-7410)

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
Personal Services	520,688	505,000	519,650	14,650
Equipment	4,123	2,500	2,000	(500)
Capital Outlay	0	0	0	0
Contractual Expenses	142,204	185,300	189,199	3,899
Debt Service	78,580	80,373	81,194	821
Employee Benefits	151,508	177,844	186,644	8,800
	897,103	951,017	978,687	27,670

HASTINGS PUBLIC LIBRARY REVENUES

CLASSIFICATION	EXPENDED 2019-2020	BUDGET 2020-2021	MANAGER'S RECOMMENDATION 2021-2022	INCREASE (DECREASE)
L2082 Library Fees	8,006	9,500	500	(9,000)
L2810 Transfer General Fund	901,891	939,317	976,087	36,770
L3001 State Aid	2,336	2,100	2,050	(50)
L1082 Appropriated Surplus	0	0	0	0
L2401 Interest	89	100	50	(50)
	912,322	951,017	978,687	27,670

PROGRAM DESCRIPTION

This program is under the direction of the Library Board of Trustees appointed by the Village Board of Trustees. Before COVID-19, the library was physically open to the public 60.75 hours per week. It is staffed by a Library Director, full-time and part-time librarians, full-time and part-time clerks, and pages and custodial help.

Contractual expenses include materials for program operations, WLS services, utilities, and building maintenance.

Library Benefits (L9000) covers employee benefit costs applicable to Library operations

SECTION F

DRAPER PARK

DRAPER PARK (EM-7110)

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
INSURANCE	0	5,000	5,000	0
SUPPLIES	0	500	0	(500)
MAINT OF GROUNDS	8,758	15,000	8,300	(6,700)
RENTAL OF EQUIPMENT	0	500	0	(500)
OTHER SERVICES	1,493	10,000	4,100	(5,900)
MAINT OF PARK			4,100	4,100
	10,251	31,000	21,500	(9,500)

DRAPER PARK REVENUES

CLASSIFICATION	EXPENDED 2017-2018	BUDGET 2018-2019	MANAGER'S RECOMMENDATION 2019-2020	INCREASE (DECREASE)
PARK FEES	0	200	0	(200)
INTEREST EARNINGS	4,398	8,000	0	(8,000)
APPROP SURPLUSS	0	6,000	0	(6,000)
RENTAL OF REAL PROPERTY	1,801	1,800	1,800	0
GROUND RENT	21,593	15,000	19,700	4,700
	27,792	31,000	21,500	(9,500)

PROGRAM DESCRIPTION

This program provides for the operation and maintenance of the 9.9 acre Draper Park, acquired in 1989.

Expenses represent grounds maintenance, insurance, taxes, and supplies. Periodically, an outside architect is hired to review the exterior of the houses, which are located on land in the park that the Village leases to the owners of the actual structures.