

Amendment and Renewal of the Shared Service Agreement for Waste & Recycling Communications Platform

October 30, 2020

Sustainable Westchester
(referred to as “SW”)
New Address: 40 Green Street, Mount Kisco, NY 10549

AND

Village of Hastings-on-Hudson, NY
(referred to as “the Client”)

This document amends the original Service Agreement between SW and the Client, dated October 25, 2018, as per section 10 of the original agreement. All other terms of this contract will remain the same except for the below:

Amend:

- 1. Section 1.1 Contract term to 3 years starting Nov 5, 2020 and ending Nov 5, 2023.**
- 2. Section 3 Scope of Services - Service Deliverables, Table 1, to the following.**

SW agrees that it shall provide following deliverables to the Client.

1. Gathering feedback from municipal administrators to decide and prioritize improvement areas.
2. (Re)Training of municipal staff assigned to be the program contact/administrator, as needed.
3. Grant application support to help municipalities and SW offset costs to build and maintain this program.
4. Maintenance/Update support for the following: Troubleshooting address and sanitation schedule data (on web, mobile and print version) Making updates to the Recyclopedia Using community-specific metrics, supporting new or existing recycling programs, as needed.
5. Creating marketing assets for program promotion, announcements, recycling campaigns etc.

6. Providing additional marketing support for wider platform adoption (including creating instructional how-to videos, and creating messages for various media channels etc.)
7. Generating and sharing annual reports around program adoption and its impact.

3. Section 4. Fees - Adjusted from \$2100 to \$3200, per discussions held in March 2020 with all the municipalities participating in the shared service.

Upon execution of this Amendment, the Client will be invoiced the total amount of \$3200 for service from November 5, 2020, to November 5, 2021. The payments will be fulfilled annually per original contract terms.

For the Client (Village of Hastings-on-Hudson)

Signature: _____

Position Title: _____

Date Signed: _____

For Sustainable Westchester

Signature: _____

Position Title: _____

Date Signed: _____