

Village of Hastings-on-Hudson 2017-2018 Budget



PETER SWIDERSKI
Mayor

MEG WALKER
DANIEL LEMONS

Trustees

NICOLA ARMACOST
WALTER STUGIS

FRANCIS A. FROBEL
Village Manager

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March 10, 2017

Dear Mayor Swiderski and Honorable Board of Trustees:

I hereby submit for Board of Trustees consideration the 2017/18 Village Manager's General Fund proposed budget that totals \$15,085,454. At this spending level, a tax rate of \$6.27 is required. That represents a 2.1% tax levy increase. The Village property value assessments are estimated to reach \$1,721,032,359. This budget, if adopted unchanged would require a tax levy of \$10,796,010. The budget is in compliance with state law setting the levy because of the unused tax levy capacity carried forward from this year's tax levy and assessment growth. Under these regulations, Hastings-on-Hudson's tax levy is allowed to reach \$10,959,061.

This budget reflects the application of the 2016 Town assessment roll. This is the first year in which the Village has relinquished its property assessment function and now relies upon the values resulting from the town wide revaluation. Due to that transition, it is difficult to precisely calculate the increase in the property tax rate when compared to last years. Based upon increasing the Village's 2016 assessment roll of \$42,897,899 and applying an equalization rate of 2.86%, we are of the opinion that the proposed tax rate compared year to years reflects a 3.31% tax decrease.

A word of caution is advised. Individual property owners need to test this statement by comparing the old property value against the new value and applying the applicable tax rate for the two years.

As stated for the FY18, the general fund budget is in the amount of \$15,085,454 (includes the library fund in the amount of \$902,593) is recommended. This budget proposal represents a 2.52% increase over the current year adjusted budget of \$14,714,117. The functional breakdown of the expenditure and revenue statements for the proposed FY18 budget is contained in a series of exhibits in the complete budget document. For a taxpayer with a home assessed at \$642,474 (average assessment), this spending plan would require a \$140.00 annual property tax decrease.

Revenues

The budget reflects the projection that non-property tax revenues will experience growth and indications are that the state and county economy is strengthening and consequently can expect to see a continuing shift from dependence upon the property tax to other sources of revenue. Our analysis indicates that we can expect an increase in sales tax (\$100,000); building inspection fees (\$25,000); and steady mortgage tax receipts (\$20,000). These revenues indicate a greater reliance upon non-property tax receipts.

Quarterly sales tax proceeds over the past several budget cycles now are in excess of the levels municipalities realized prior to the recession while the mortgage tax has not yet fully recovered. It is however showing a healthier rate of receipt than realized several years ago.

Locally generated revenues will continue to be examined as we research the appropriateness of increasing them to cover the cost to provide specialized services. Presently, staff is looking at the rate charged for annual parking permits and hourly on street meter rates, along with code violation enforcement penalties and building permit fees. The goal is to have the end-user, or violator cover the cost to provide the service.

The Village's outside independent auditor has affirmed the unassigned fund balance as of May 31, 2016 at \$1,824,320. This demonstrates steps taken to increase the fund balance to guard against future unanticipated expenses. This budget does not require a budgetary transfer from the fund balance to the operating budget. The Board of Trustees has funded the capital reserve fund from the unassigned fund balance in the amount of \$200,00. This payment placed in the reserve, will be available for off-setting capital equipment or project funding requirements. The goal is to have available surplus funds to reduce the dependence upon the need to borrow money to pay for the equipment or project. The task is to continue to navigate our way to a position of fiscal strength to have in reserve a fund balance in excess of 10% of the operating budget. Municipal credit rating agencies require a greater percentage in a reserve fund and while that is the ultimate goal, we are working to increase the fund incrementally.

The approach to revenue development will continue to be cautious and conservative. It is risky to project locally generated revenues aggressively. The danger of revenues falling short causing a deficit position is too great a danger to pursue a policy of over optimistic revenue projections.

The State of New York Comptroller's Office has developed a matrix to determine the level of fiscal health among municipalities. Hastings-on-Hudson has been categorized with a low fiscal stress score which is good. The area we need to show continuing improvement is the ratio of fund balance to operating budget. Additionally, Moody's Investor Services (Village rating of Aa3), as part of their continuing monitoring of local government financial conditions, in their most recent annual comment on the Village finances indicated that despite the moderately sized tax base, light debt burden, a mid-range pension liability and reflects a favorable financial position. They did caution, however, that the governmental operations are approximately breakeven, but has a balance financial operation indicating sound financial management.

Expenditures

As noted, the budget continues the delivery of municipal services which Village taxpayers expect. Staff went about the process of developing next year's spending plan with a sensitivity to maintain a low property tax rate increase. Improved productivity and enhanced delivery of services has been and will continue to be the commitment of Village municipal employees.

Toward that goal, the operating budget reflects an overall increase of \$371,336 or stated another way a 2.52% increase when measured against the FY16 budget. We have been able to keep that increase low while addressing necessary personnel and capital outlay needs because of growth in the assessed values and increased non-property tax revenues.

The budget reflects converting two part-time staff to full-time positions and places an emphasis on needed capital outlay repairs which have been delayed over recent fiscal years due to financial constraints. Even though these trends are now beginning to reverse, we continue to exercise a conservative approach toward the restoration of job positions. In other words, besides creating a full-time position in the Treasurer's office and the Parks and Recreation Department, other operating departments offered convincing arguments for additional staff which were denied.

Municipal Building.

The budget includes funds (\$10,000) for the additional repairs to the heating system which serves Village Hall and the Library.

Parking Plaza Pay Station

Included in the budget is placement of two parking meter pay stations (\$20,500); one at the ConEd commuter lot and a second one at the Boulanger Plaza.

Police Department

Contained in the operating budget capital overlay is the purchase of one (1) truck mounted plate reader, two cameras (\$11,500).

Road Resurfacing Program.

The budget includes funding (\$275,000) to continue the annual Village wide road resurfacing and curb program. The basis for the decision on which roads should be resurfaced will be determined as a result of the comprehensive village roadway engineering study which was commissioned last year. The results of this report serve as the basis in the development of a multi-year plan to determine where financial resources should be placed in the decision-making process for infrastructure repairs.

Utilities:

Costs continue to be a matter for concern. We have been instructed to anticipate a 9.5% overall cost increase for both the purchase of electricity and the delivery charge. The cost for natural gas to heat village facilities is anticipated to remain stable. While motor fuel and engine lubricants costs have declined of late, there is still uncertainty as to what we can anticipate in terms of the product cost during the term of the fiscal year.

Streetlights:

The complete conversion of all streetlights, with the exception of the downtown decorative lamps is complete. The budget account includes payment for the capital investment for the street light conversion. This is a multi-year financial arrangement whereby the cost for the capital investment will be offset through the savings in the electric bill.

Personnel Costs

This budget reflects a reduced obligation in the amount required to contribute to the employee pension plan. This plan administered by the State of New York when considered in combination with the Length of Service Award Program provided to the Village volunteer firemen has seen dramatic increases over past fiscal years. This is the lowest required payment recently witnessed. We have been advised to plan for a 9.1% increase in the cost to provide medical/dental healthcare insurance coverage. That also reflects a smaller cost rise than we have experienced in recent budget cycles (the healthcare rate increase was 12.1% on January 1, 2017). The budget reflects wage settlements for the police officers and a proposed wage adjustment for the DPW employee groups and recommends a similar cost-of-living increase for the non-union employees.

Debt Service

Sound decisions were made to refinance and call bonds during the past fiscal year which yielded savings in the cost to borrow previously issued authorizations.

The Village total debt includes library and pool service payment (\$985,904) remains stable with the addition of the payment for the bond anticipation notes (\$64,345) soon to be issued to cover the cost of heavy equipment, capital projects and firefighting apparatus purchased during the previous fiscal year.

Capital Improvement Budget

Trustees during the course of the fiscal year will be asked to update the five-year capital improvement plan. At the time of this writing, we anticipated recommending consideration during the course of FY18 the following items: Police Department firing range (\$71,271); sanitation vehicle (\$217,000); Village Hall window replacement; and Fire Chief vehicle (\$60,000).

Contingency Account.

Traditionally the Village has maintained a small contingency account within the general fund budget. This year the contingency account (\$147,000) includes tax certiorari settlements and salary adjustments.

Closing Comments

I want to close this letter of transmittal by thanking the department heads for the conscientious job they took in the preparation of the department budgets. They are the front-line in the delivery of public services and are in the best position to recommend the level of funding necessary to continue the mission of their operation. The management team stands ready to present this budget during the scheduled public hearing to be held March 21, 2017. We also look forward to the examination by the Board of Trustees during scheduled budget workshops leading up to adoption budget no later than April 28, 2017.

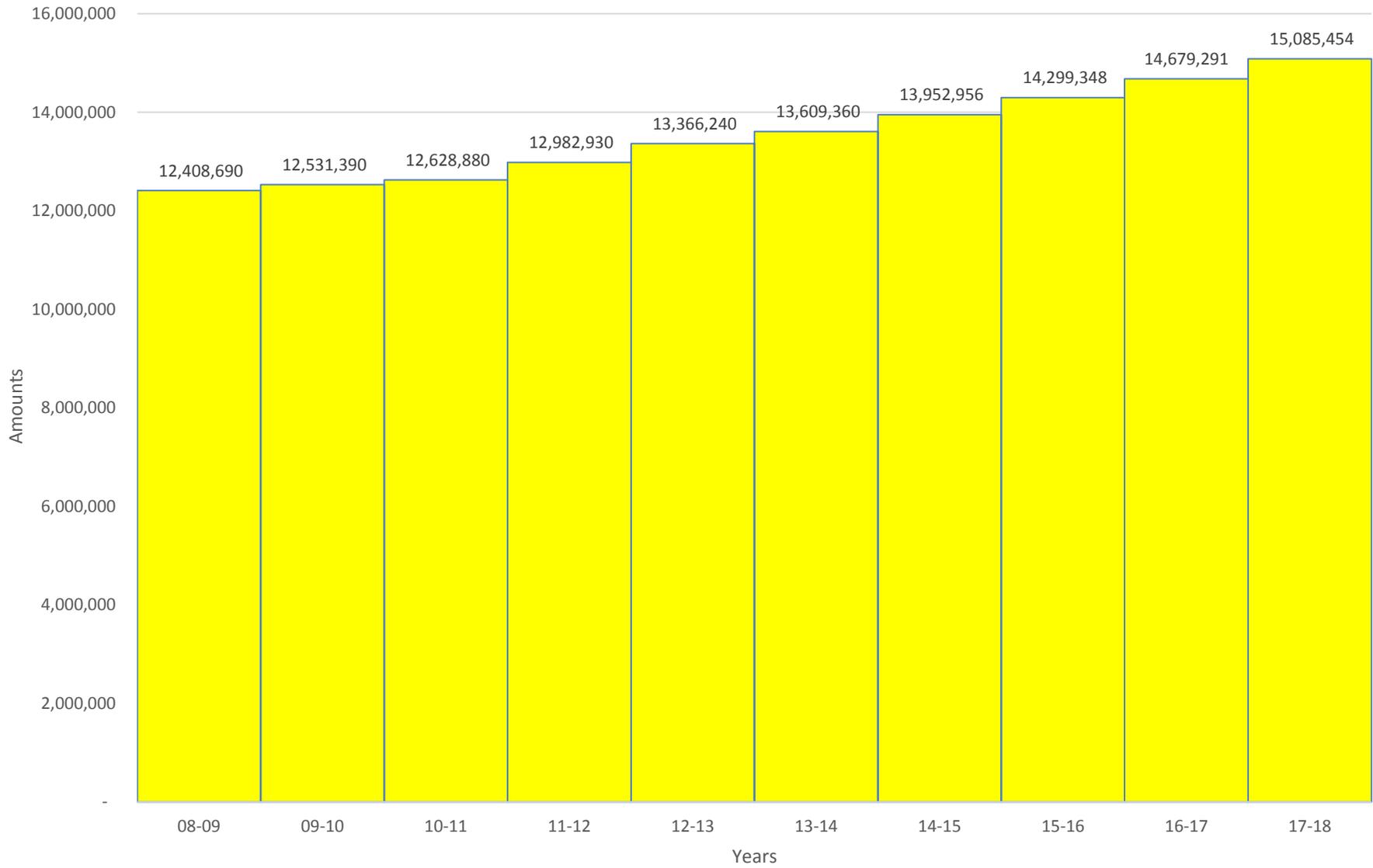
On behalf of Village employees, I wish to thank the Trustees for their support by providing the necessary resources to ensure the highest level of public service we can offer to insure the quality of life for the community.

Very truly yours,



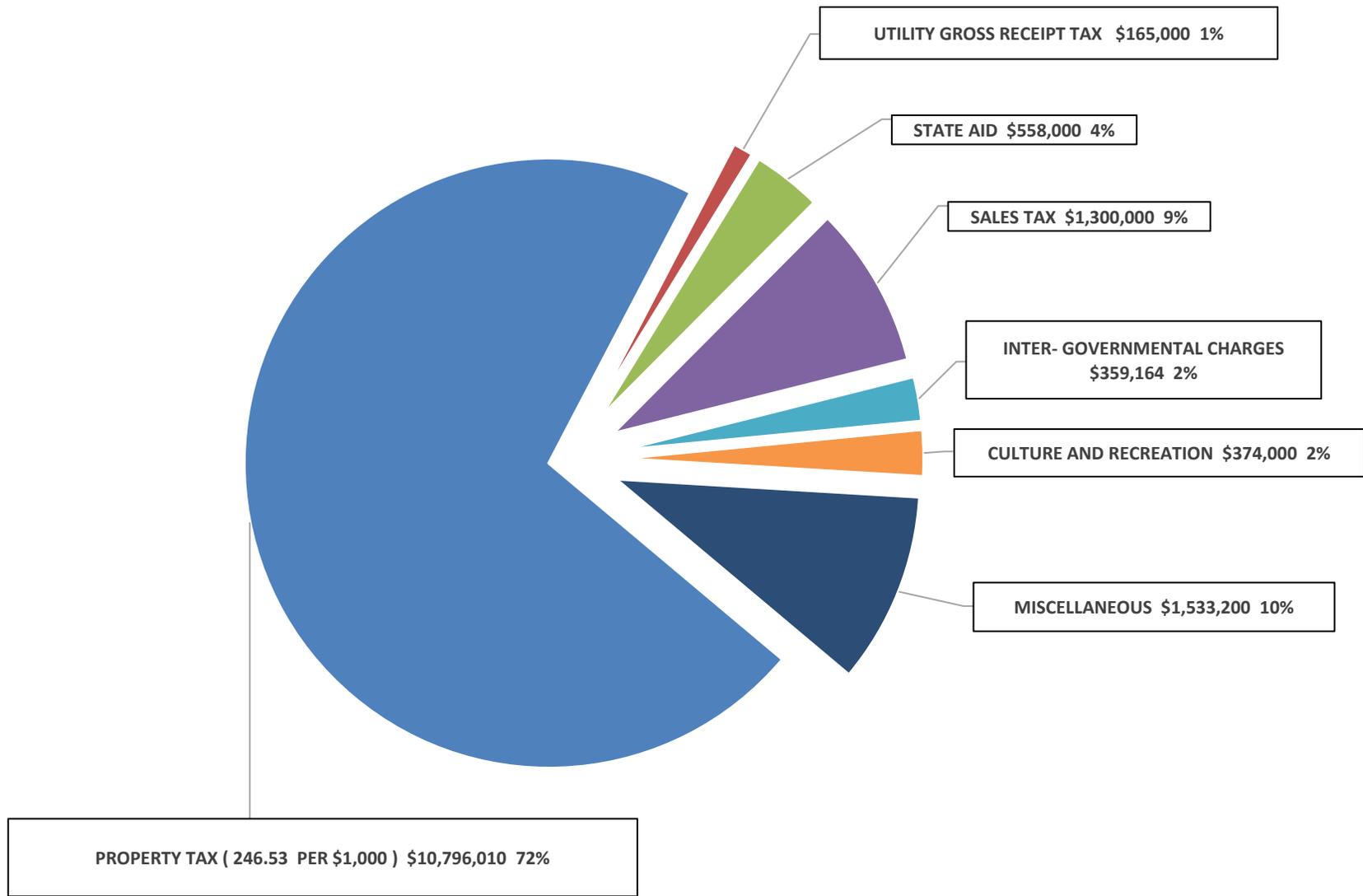
Francis A. Frobel
Village Manager
Villagemanager@hastingsgov.org

GENERAL FUND BUDGET HISTORY 2008-2018

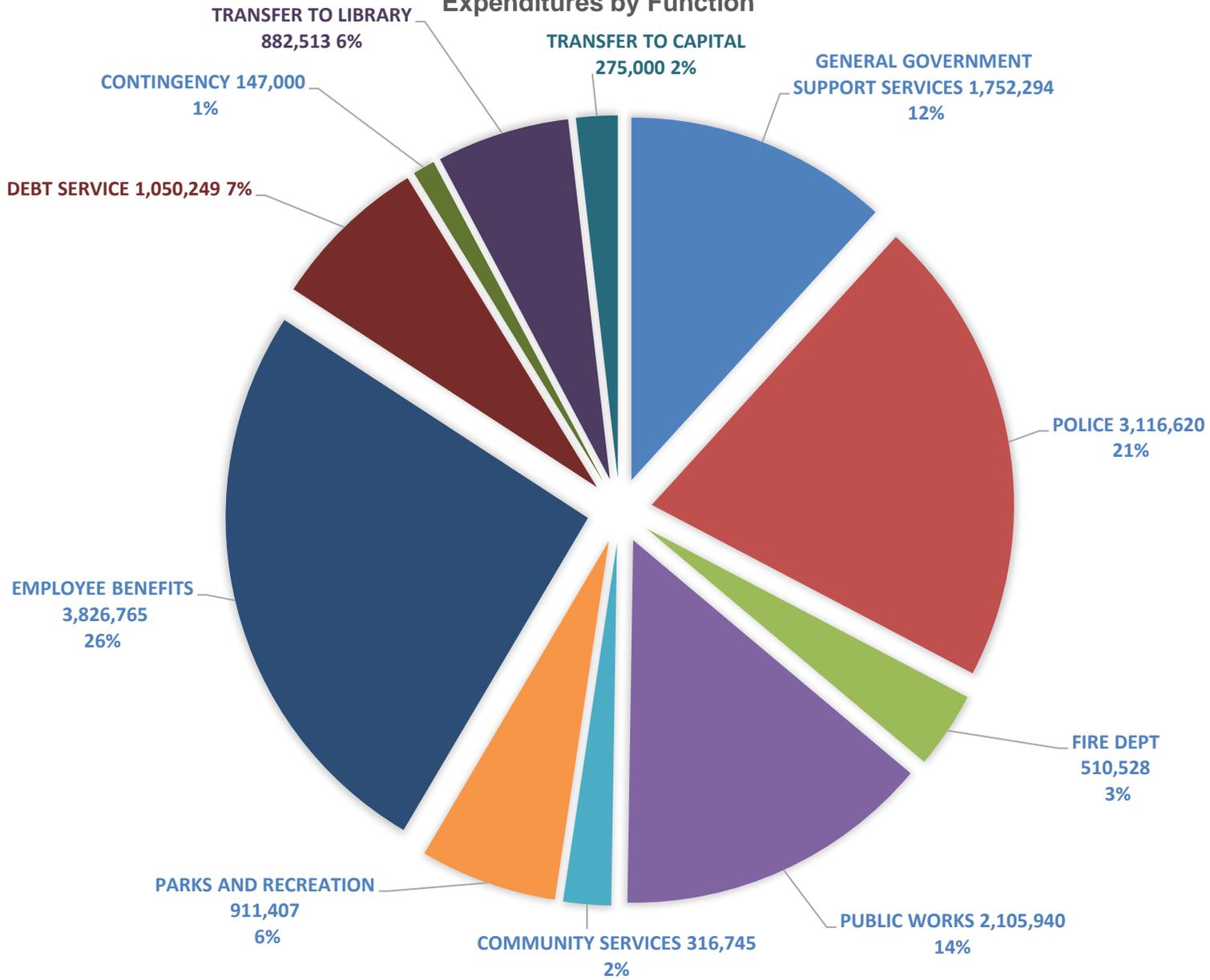


GENERAL FUND

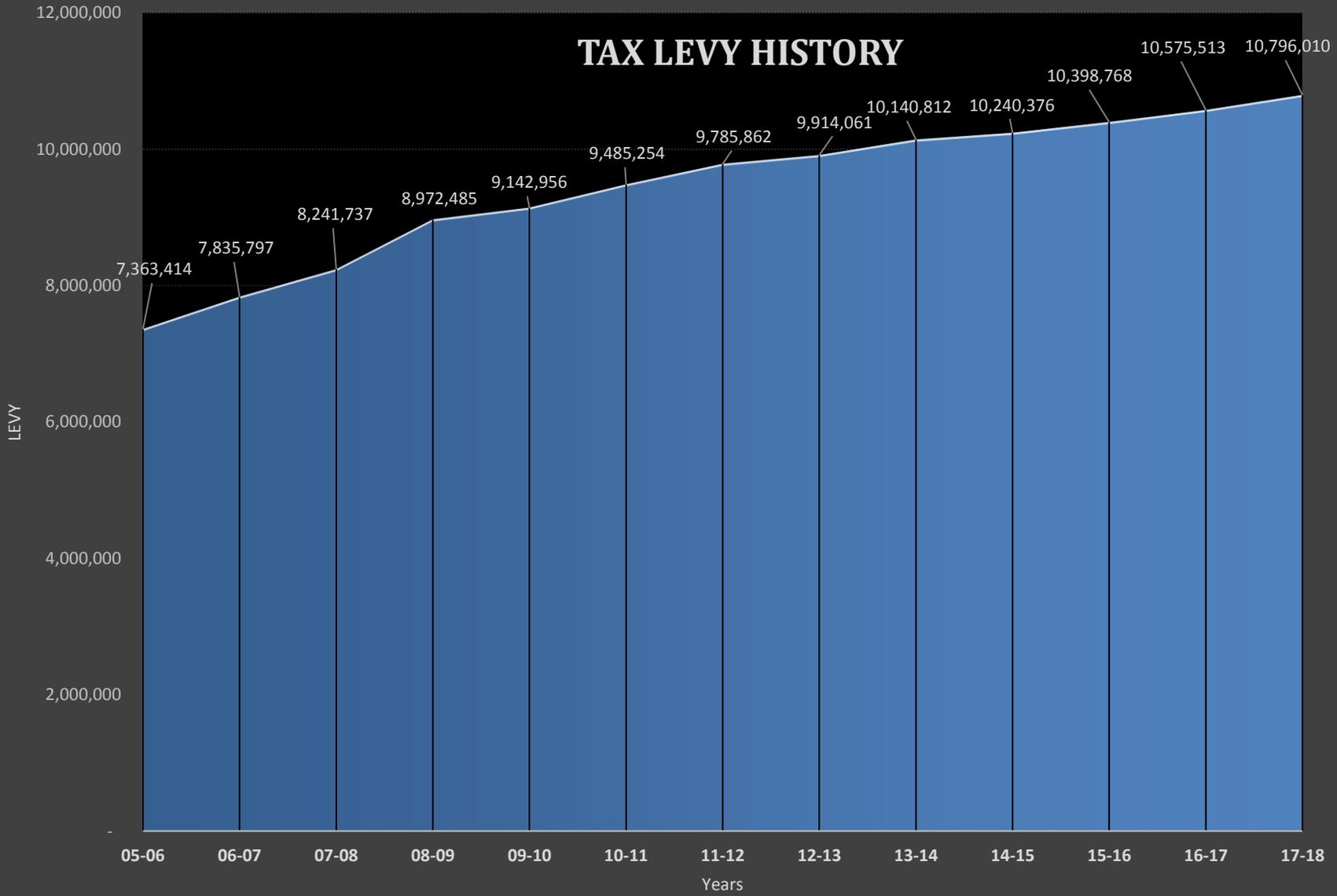
2017-2018 Revenues



GENERAL FUND Expenditures by Function



TAX LEVY HISTORY



SECTION C

GENERAL FUND

SUMMARY OF ALL OPERATING BUDGETS

ESTIMATED REQUIREMENTS

GENERAL FUND	15,085,454
LIBRARY	902,593
POOL	420,000
DRAPER	31,000
TOTAL	16,439,047

MEANS OF FINANCING

PROPERTY TAX	10,796,010
STATE AID	560,000
SALES TAX	1,300,000
OTHER	3,783,037
TOTAL	16,439,047

GENERAL FUND SUMMARY

ESTIMATED REQUIREMENT	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
GENERAL GOVERNMENT SUPPORT SERVICES	1,899,294	12,876
PUBLIC SAFETY	3,817,541	256,251
PUBLIC WORKS	2,105,940	(22,535)
COMMUNITY SERVICES	316,745	12,000
PARKS AND RECREATION	911,407	14,543
EMPLOYEE BENEFITS	3,826,765	71,051
DEBT SERVICE	1,050,249	45,404
INTERFUND TRANSFERS POOL FUND	0	
INTERFUND TRANSFERS CAPITAL FUND	275,000	(65,000)
INTERFUND TRANSFERS LIBRARY FUND	882,513	46,746
TOTALS \$	15,085,454	371,336

MEANS OF FINANCING

PROPERTY TAX (6.27 PER \$1,000)	10,796,010	220,497
UTILITY GROSS RECEIPT TAX	165,000	15,000
STATE AID	558,000	20,000
SALES TAX	1,300,000	100,000
INTER- GOVERNMENTAL CHARGES	359,164	0
CULTURE AND RECREATION	374,000	0
MISCELLANEOUS	1,533,280	18,540
APPROPRIATED SURPLUS	0	0
INTERFUND TRANSFER (DEBT SERVICE)	0	0
TOTALS \$	15,085,454	374,037

GENERAL FUND
DETAILED REVENUE SUMMARY

ESTIMATED REQUIREMENT	ACTUAL 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
IN LIEU OF TAXES	65,635	65,000	65,000	0
PROPERTY TAX	10,398,768	10,575,513	10,796,010	220,497
PROPERTY SALES / PENALTIES	28,522	30,000	30,000	0
NON-PROPERTY TAX ITEMS	142,378	150,000	165,000	15,000
DEPARTMENTAL INCOME	10,853	12,530	14,030	1,500
PUBLIC SAFETY	520,585	295,000	320,000	25,000
TRANSPORTATION	263,253	320,000	320,000	0
CULTURE & RECREATION	417,871	374,000	374,000	0
HOME & COMMUNITY SERVICE	52,310	56,500	66,500	10,000
INTER-GOVERNMENTAL CHARGE	361,019	359,164	359,164	0
USE MONEY & PROPERTY	135,652	129,800	143,000	13,200
LICENSES & PERMITS	257,554	205,500	220,500	15,000
FINES & FORFEITED BAIL	292,592	275,000	280,000	5,000
SALES & COMPENSATION	25,285	9,250	9,250	0
MISCELLANEOUS	67,718	60,000	60,000	0
UNCLASSIFIED	10,002	5,000	5,000	0
STATE AND FEDERAL AID	484,589	538,000	558,000	20,000
FEMA	0	0	0	0
SALES TAXES	1,141,509	1,200,000	1,300,000	100,000
RESERVE PY ENCUMBRANCES		51,160	0	(51,160)
INTERFUND TRANSFER				
DEBT SERVICE	0	0	0	0
TOTALS \$	14,676,094	14,711,417	15,085,454	374,037

GENERAL GOVERNMENT SUPPORT SERVICES

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A1010 BOARD OF TRUSTEES	8,252	8,200	8,200	0
A1020 MAYOR	4,053	4,250	4,250	0
A1110 VILLAGE COURT	184,497	168,293	169,178	885
A1230 VILLAGE MANAGER	207,643	226,542	226,542	0
A1325 TREASURER	125,137	117,721	143,221	25,500
A1355 ASSESSMENT	15,000	15,000	0	(15,000)
A1410 VILLAGE CLERK	208,754	197,421	159,901	(37,520)
A1420 LAW	199,871	135,000	135,000	0
A1440 ENGINEER	0	7,500	15,000	7,500
A1450 ELECTION	4,781	4,750	4,800	50
A1620 MUNICIPAL BUILDING	116,008	125,222	116,222	(9,000)
A1650 CENTRAL COMMUNICATION	239,438	222,010	230,680	8,670
A1900 SPECIAL ITEMS	492,211	654,509	686,300	31,791
TOTAL \$	1,805,646	1,886,418	1,899,294	12,876

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	748,488	739,347	708,197	(31,150)
2 EQUIPMENT	59,125	50,000	55,000	5,000
3 CAPITAL OUTLAY	10,121	25,000	10,000	(15,000)
4 CONTRACTUAL EXPENSE	987,912	1,072,071	1,126,097	54,026
TOTAL \$	1,805,646	1,886,418	1,899,294	12,876

BOARD OF TRUSTEES (A-1010)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	8,000	8,000	8,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	252	200	200	0
	8,252	8,200	8,200	0

PROGRAM DESCRIPTION

The Board of Trustees is the legislative body of the Village. The Board establishes policy, enacts laws, approves contracts, adopts the Village budget, and engages in other activities as required by State or local law. The Board is composed of a Mayor and four Trustees elected at large for two-year staggered terms.

Personal services represent the Trustees' salaries at \$2000/ year.

Contractual expenses within this program include travel and other miscellaneous expenses.

Recently enacted state law requires the members of the Planning Board and the Zoning Board of Appeals to participate in minimum of four hours per year of training and continuing education.

The Board of Trustees has self-imposed a similar requirement upon newly-elected members of the Board of Trustees. The budget offers funding to permit that opportunity.

MAYOR (A-1020)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	4,000	4,000	4,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	53	250	250	0
	4,053	4,250	4,250	0

PROGRAM DESCRIPTION

The Mayor is the policy leader of the Village and is the head of the Village Government. The Mayor presides over meetings and public hearings of the Board of Trustees and represents the Village before the State and Federal governments.

Personal services represent the Mayor's salary at \$ 4,000/year.

Contractual expenses within this program include travel

VILLAGE COURT (A-1110)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	132,868	127,403	129,153	1,750
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	51,629	40,890	40,025	(865)
	184,497	168,293	169,178	885

PROGRAM DESCRIPTION

All judicial functions at the local Village government level are vested in the Village Court which is presided over by an elected Village Justice assisted by an appointed Acting Village Justice.

The clerical functions of the Court are handled by a Court Clerk and an Assistant Court Clerk.

Contractual expenses are for stenographic, interpreter and jurors fees, office supplies, materials for the Court, computer and processing of parking tickets.

A portion of the fees collected by the Village Court is retained by the Village to cover a portion of the court expense.

VILLAGE MANAGER (A-1230)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	196,386	215,192	215,192	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	11,257	11,350	11,350	0
	207,643	226,542	226,542	0

PROGRAM DESCRIPTION

The Village Manager is appointed by and is directly responsible to the Village Board of Trustees .

He is the Chief Executive Officer of the Village and is responsible for administrative affairs, keeping the Board of Trustees advised on administrative and fiscal matters, properly executing all policies established by the Trustees, and enforcing local laws.

The Manager's budget includes the salaries of the Village Manager and a part-time Secretary.

Contractual expenses are for conferences, supplies and the Village Manager's library of professional and training materials for use by all departments.

As part of the Manager's budget, funds are provided for the payment to the Downtown Advocate. This position promotes the downtown business district and works to improve the economic health of the Village.

TREASURER (A-1325)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	80,654	75,221	99,221	24,000
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	44,484	42,500	44,000	1,500
	125,137	117,721	143,221	25,500

PROGRAM DESCRIPTION

This function is responsible for exercising control over various financial aspects of Village operations through the accounting process. The Treasurer supervises the treasury and fixed accounts of the Village.

The duties include the handling of all investments of public funds, administering of the Village debts, and arrangement of Village bond sales. The program is staffed by the Assistant Treasurer, Payroll Clerk and a Bookkeeper. The budget reflects moving the bookkeeper to a full time status.

Contractual expenses are for outside independent audits, implementation of GASB 34, quarterly audit of accounts and maintenance of office equipment.

Treasury duties presently are shared among the Village Manager, Village Clerk and Deputy Treasurer. Presently, staff is exploring the need for retaining supplemental part-time (on call) staff to assist in offering oversight with regard to financial management and, perhaps, shared treasurer functions with a neighboring community. And while this suggestion has been mentioned in previous budgets, we have not totally given up on the concept of combined financial record keeping with neighboring communities.

ASSESSMENT (A-1355)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	15,000	15,000	0	(15,000)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	15,000	15,000	0	(15,000)

PROGRAM DESCRIPTION

In late 2016, the Village relinquished the responsibility of providing assessing services to the town of Greenburg. The town now serves as the assessing unit and maintains former Village assessment roll. All additions, deletions and modifications are handled through the town assessor's department.

VILLAGE CLERK (A-1410)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	167,890	162,221	121,651	(40,570)
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	40,864	35,200	38,250	3,050
	208,754	197,421	159,901	(37,520)

PROGRAM DESCRIPTION

The Village Clerk is responsible for the custody of all records and papers of the Village, official reports and communications, both written and electronic, supervision of Village elections and the maintenance of all minutes and proceedings of the Board of Trustees and other Boards and Commissions.

This program is staffed by the Village Clerk, a part-time office clerk and a Deputy Village Clerk.

Contractual expenses are for office supplies, postage, printing, legal advertising and reproduction supplies.

LAW (A-1420)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	199,871	135,000	135,000	0
	199,871	135,000	135,000	0

PROGRAM DESCRIPTION

This program provides all legal services for the Village. The part-time Village Attorney serves on a retainer as legal advisor to the Board of Trustees, Planning Board and Zoning Board of Appeals, Village Manager and all departments and offices of the Village; represents the Village in all lawsuits filed by or against the Village; and provides an attorney for the prosecution of violations of local laws and codes.

The District Attorney's office provides prosecution services for all other violations.

Contractual expenses represent the Village Attorney and staff and special outside counsel fees as needed.

ENGINEER (A-1440)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	7,500	15,000	7,500
	0	7,500	15,000	7,500

PROGRAM DESCRIPTION

This program represents outside engineering review and services for Village Departments as needed.

ELECTION (A-1450)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	2,300	2,300	2,300	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	2,481	2,450	2,500	50
	4,781	4,750	4,800	50

PROGRAM DESCRIPTION

This program provides for the conduct of elections under the supervision of the Village Clerk. This includes recruiting and training election inspectors, setting up voting machines, and canvassing of votes.

Contractual expenses represent printing costs and voting machine rentals.

MUNICIPAL BUILDING (A1620)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	14,940	13,000	13,000	0
Equipment	0	0	0	0
Capital Outlay	10,121	25,000	10,000	(15,000)
Contractual Expenses	90,946	87,222	93,222	6,000
	116,008	125,222	116,222	(9,000)

PROGRAM DESCRIPTION

The program represents the maintenance, repair and operations of the Municipal Building.

Personal Services represents a part-time employee who empties the trash/recycling bins and fills paper goods in the Municipal Building.

Contractual expenses are for utilities, maintenance supplies, service contracts, repairs and painting. It also reflects the annual costs of an outside cleaning service.

In the proposed budget funds are requests to begin a program to replace the aged, poor condition, single-pane windows. These energy inefficient windows are badly deteriorated and need to be replaced.

CENTRAL COMMUNICATION & TECHNOLOGY (A1650)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	126,449	117,010	115,680	(1,330)
Equipment	59,125	50,000	55,000	5,000
Capital Outlay	0	0	0	0
Contractual Expenses	53,865	55,000	60,000	5,000
	239,438	222,010	230,680	8,670

PROGRAM DESCRIPTION

The program represents and is responsible for all communication services for the Village as well as maintenance, support and upgrades to all department computer systems. It also administers WHoH-TV & School District Channels, which produce local and original content for Village residents.

It maintains and updates information for Hastingsgov.org and village smart phone apps, as well as the sending village emails, updating Facebook and Twitter to keep the public informed.

It produces the annual Village Calendar that is mailed to all Village households.

Personal Services represents a Technology Director/Deputy Village Treasurer and Cable TV Station Director.

Equipment represents the purchase of computers, upgrades to the current systems as well as purchase of software and annual maintenance of existing software.

Contractual expenses are for telephone costs, Internet and communications improvements

SPECIAL ITEMS (A-1900)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A1910.4 UNALLOCATED INSURANCE	379,822	390,000	390,000	0
A1920.4 MUNICIPAL ASSOC DUES	7,681	9,600	9,600	0
A1930.0 JUDGEMENT & CLAIMS	62,519	100,000	100,000	0
A1950.4 TAXES ON VILLAGE PROPERTY	26,194	26,000	26,000	0
A1960.4 NEWSLETTER	7,385	7,500	7,500	0
A1970.4 E T P A	3,390	3,500	3,500	0
A19825 EMPLOYEE ASSISTANTS PRGM	5,220	2,700	2,700	0
A1990.4 CONTINGENCY	0	115,209	147,000	31,791
	492,211	654,509	686,300	31,791

PROGRAM DESCRIPTION

This budget represents various expenses applicable Village-wide.

ETPA is budgeted at \$5,000 payment to N.Y.S. Housing and Community Renewal as required by law.

The contingency fund represents unanticipated expenses and growth for the fund balance.

The cost of the annual report (calendar) is reflected in the newsletter line item.

Funding is included for the employee assistance program designed to provide a referral service for personal needs for our employees and their families.

PUBLIC SAFETY

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A3120 POLICE	2,827,594	2,850,488	3,050,620	200,132
A3150 JAIL	1,537	1,300	1,300	0
A3310 TRAFFIC CONTROL	0	0	0	0
A3320 ON STREET PARKING	33,372	63,456	64,700	1,244
A3410 FIRE DEPT ALARM	8,559	16,622	10,000	(6,622)
A3411 HOOK AND LADDER	66,911	54,496	77,150	22,654
A3412 FIRE DEPT OTHER	297,114	278,857	309,925	31,068
A3413 HYDRANT RENTAL	0	0	0	0
A3414 FIRE PREVENTION	74,986	80,358	78,053	(2,305)
A3620 SAFETY INSPECTION	168,915	184,543	190,393	5,850
A4540 AMBULANCE	28,696	31,170	35,400	4,230
TOTAL \$	3,507,684	3,561,290	3,817,541	256,251

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	2,795,408	2,998,412	3,150,825	152,413
2 EQUIPMENT	214,131	52,761	81,055	28,294
3 CAPITAL OUTLAY	52,466	45,500	112,000	66,500
4 CONTRACTUAL EXPENSE	445,678	464,616	473,661	9,045
TOTAL \$	3,507,684	3,561,290	3,817,541	256,251

POLICE (A3120)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	2,537,208	2,714,860	2,863,429	148,569
Equipment	129,687	5,000	24,555	19,555
Capital Outlay	18,227	0	11,500	11,500
Contractual Expenses	142,472	130,628	151,136	20,508
	2,827,594	2,850,488	3,050,620	200,132

PROGRAM DESCRIPTION

The Police Department is the law enforcement section of the Village government. Primary activities include the prevention and detection of crime, enforcement of the traffic laws, answering calls for assistance and other special assignments. The Village continues to have one of the lowest crime rates in Westchester county according to FBI statistics.

Authorized staffing includes one (1) Chief, one (1) Lieutenant, four (4) Sergeants, Three (3) Detectives, and thirteen (12) Police Officers. Also included is the cost of the school crossing guard program at five (5) locations.

Contractual expenses include vehicle maintenance and operation, E-Justice & Livescan costs, travel, tuition, office supplies, uniforms, physicals, training and leased vehicles.

Capital Outlay includes replacement of one rear mounted license plate reader (2 cameras). This tool has proven to be extremely effective in identifying moving vehicles wanted in connection with a crime, a traffic violation or vehicle registration violation.

JAIL (A-3150)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	1,455	1,200	1,200	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	82	100	100	0
	1,537	1,300	1,300	0

PROGRAM DESCRIPTION

Funding for this program represents the cost of a matron and food for prisoners.

TRAFFIC CONTROL (A-3310)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	0	0	0	0

PROGRAM DESCRIPTION

This program provides expenses relating to signs and line painting for traffic and parking.

All crosswalks are painted when needed. Plans include use of an outside painting contractor to perform the work for the Village. Use of the Village's line striping machine has proven to be unreliable. Through the use of an outside vendor, we can be assured that our road striping will be done in a timely manner.

This program cost has been transferred to the Department of Public works street maintenance.

ON-STREET PARKING (A-3320)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	30,066	37,956	35,600	(2,356)
Equipment	0	0	0	0
Capital Outlay	0	20,500	20,500	0
Contractual Expenses	3,306	5,000	8,600	3,600
	33,372	63,456	64,700	1,244

PROGRAM DESCRIPTION

This program is responsible for the enforcement of parking, maintenance of meters and collections. It is staffed by a part-time meter repairman and three (3) part-time Parking Enforcement Officers. Future plans includes funding capital outlay with money to continue the process of retrofitting the mechanical and electronic parking meters with a new coin receptor. This will ease the collecting of coins from the meters. The user will not experience any change in the use of the meter, which will improve in the speed and security of the collection process.

The Village has implemented ParkMobile Pay-by-Phone which allows the user to pay the meter (at the commuter lot) through an application on their cell phone. This permits the Village to remove parking meters and relocate to other locations. The customer will enjoy a faster, more reliable ability to pay the meter.

Capital Outlay contains a request to replace the two (2) free standing pay stations at River Street Commuter parking lot and the ConEd lot. The existing stations are nearly eight years old and have become unreliable.

FIRE DEPARTMENT-ALARM (A-3410)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	8,559	16,622	10,000	(6,622)
	8,559	16,622	10,000	(6,622)

PROGRAM DESCRIPTION

This program is responsible for the maintenance of the fire alarm and emergency siren system.

Also the budget reflects need to purchase replacement pagers and portable radios, as needed, for the firemen.

HOOK AND LADDER (A-3411)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	4,000	5,000	1,000
Capital Outlay	34,240	15,000	30,000	15,000
Contractual Expenses	32,671	35,496	42,150	6,654
	66,911	54,496	77,150	22,654

PROGRAM DESCRIPTION

This program provides maintenance of the Village-owned Hook and Ladder Building.

Capital outlay provides for building maintenance. Much work has been done to preserve this historic 1927 building by the members of the department and contractors. Repairs have included brick repointing, window replacement, roof repair and fire escape iron work. Funding this year reflects routine repairs which are normal in an aging facility.

Contractual expenses represent utility costs and building maintenance. Staff continues to work to preserve the structure.

FIRE DEPARTMENT-OTHER (A-3412)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	72,707	25,519	35,000	9,481
Capital Outlay	0	10,000	50,000	40,000
Contractual Expenses	224,407	243,338	224,925	(18,413)
	297,114	278,857	309,925	31,068

PROGRAM DESCRIPTION

This program represents expenses for fire suppression activities among all the departments .

Equipment expenditures represent continuation of the program to upgrade fire equipment.

Contractual expenses are for equipment maintenance, the allocation of fire contract (Donald Park District) funds, the annual inspection and miscellaneous supplies.

HYDRANT RENTAL (A-3413)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	0	0	0	0

PROGRAM DESCRIPTION

We are pleased to report that State Law now permits the cost of fire hydrant infrastructure cost to be shared among all water company customers. The Village is no longer the funding source for this expense.

FIRE PREVENTION (A-3414)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	61,887	63,103	63,103	0
Equipment	0	4,243	1,500	(2,743)
Capital Outlay	0	0	0	0
Contractual Expenses	13,099	13,012	13,450	438
	74,986	80,358	78,053	(2,305)

PROGRAM DESCRIPTION

This program is responsible for inspection and enforcement of the Fire Prevention Code as well as coordination of the Life Safety Inspection Program (LSIP).

It is staffed by a part-time Fire Inspector and the secretary assigned full-time to the Fire Department.

Over 180 inspections were completed in 2016. These included dwellings, commercial properties, schools and day care facilities.

Equipment is for updated manuals and updated equipment for fire prevention/detection.

Contractual expenses represent fire prevention supplies and materials.

SAFETY INSPECTION (A-3620)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	164,792	181,293	187,493	6,200
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	4,123	3,250	2,900	(350)
	168,915	184,543	190,393	5,850

PROGRAM DESCRIPTION

This department is responsible for the administration and enforcement of all building, zoning, housing and fire codes and provides staff assistance to the Planning and Zoning Boards and the Architectural Review Board.

It is staffed by the Building Official, Deputy Building Inspector, a Secretary shared with the Public Works Department and a part-time clerk which is shared with the Village Clerk's office.

Contractual expenses represent office supplies and travel.

These professionals also investigate health code, tenant/landlord complaints, building setback violations, dumpster locations, agricultural questions, street lighting, property maintenance allegations and nearly any possible land-use issue that is brought to the Village's attention. The staff served as advisors on the recently adopted Green Building Code

AMBULANCE SERVICE (A-4540)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	11,738	14,000	15,000	1,000
Capital Outlay	0	0	0	0
Contractual Expenses	16,958	17,170	20,400	3,230
	28,696	31,170	35,400	4,230

PROGRAM DESCRIPTION

This program provides emergency medical response and rescue activities.

Equipment purchase is for replacement oxygen bottles and Powered Lift Stretchers

Contractual expenses represent fuel, medical supplies, clothing replacement and building rental.

PUBLIC WORKS

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A5010 ADMINISTRATION	132,043	132,762	132,762	0
A5110 STREET MAINTENANCE	283,783	358,000	358,000	0
A5132 GARAGE	238,751	257,221	253,221	(4,000)
A5142 SNOW REMOVAL	121,327	136,535	133,500	(3,035)
A5182 STREET LIGHTING	140,881	152,200	155,200	3,000
A8120 SANITARY SEWER	20,071	15,010	25,010	10,000
A8140 STORM SEWER	148,219	40,000	40,000	0
A8160 REFUSE COLLECTION	812,325	845,147	846,647	1,500
A8170 STREET CLEANING	40,488	40,000	10,000	(30,000)
A8560 SHADE TREES	135,508	151,600	151,600	0
TOTAL \$	2,073,397	2,128,475	2,105,940	(22,535)

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	1,240,696	1,357,780	1,357,780	0
2 EQUIPMENT	2,175	0	0	0
3 CAPITAL OUTLAY	21,798	60,000	60,000	0
4 CONTRACTUAL EXPENSE	808,728	710,695	688,160	(22,535)
TOTAL \$	2,073,397	2,128,475	2,105,940	(22,535)

PUBLIC WORKS ADMINISTRATION (A-5010)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	127,989	131,612	131,612	0
Equipment	2,175	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	1,879	1,150	1,150	0
	132,043	132,762	132,762	0

PROGRAM DESCRIPTION

This program provides for the general direction, coordination and supervision of the various activities of the Department of Public Works.

It is administered by the Superintendent of Public Works. A total of fifteen (15) full-time, summer employees and seasonal workers are assigned to the Public Works function and are reflected (as assigned) to the various sections of this budget. Besides wages, personal services include contractual longevity payments.

Contractual expenses include training sessions and supplies.

STREET MAINTENANCE (A-5110)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	204,958	260,000	260,000	0
Equipment	0	0	0	0
Capital Outlay	0	1,000	1,000	0
Contractual Expenses	78,825	97,000	97,000	0
	283,783	358,000	358,000	0

PROGRAM DESCRIPTION

This program provides for all street maintenance activities (other than snow removal) on the Village's 35 miles of streets.

Primary activities include street patching, cleaning, catch basin cleaning and repair, emergency tree removal and special maintenance tasks, as required.

Contractual expenses include patching materials, truck repairs and supplies and street sweeping. Village streets are planned to be swept twice per year, with the downtown streets and parking areas done more frequently.

CENTRAL GARAGE (A-5132)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	159,695	161,021	161,021	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	79,056	96,200	92,200	(4,000)
	238,751	257,221	253,221	(4,000)

PROGRAM DESCRIPTION

This program is responsible for the preventative maintenance of all Village departments.

Personal service represents the Village Mechanic and a Mechanic's Helper.

The contractual expense represents testing costs under the CDL program, the vehicle maintenance program, central gasoline purchases and fuel for heating the facility.

SNOW REMOVAL (A-5142)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	29,947	50,000	50,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	91,381	86,535	83,500	(3,035)
	121,327	136,535	133,500	(3,035)

PROGRAM DESCRIPTION

This program provides for all snow removal activities. All streets within the Village receive service on a priority basis, with the most heavily traveled streets and hills receiving first attention. Primary activities are plowing, salting, hauling snow and major intersection and parking lot clearance as needed.

The contractual expenses budget includes 1,300 tons of salt, equipment repairs and equipment rental for snow removal, when necessary.

Employees are assigned to this program on a seasonal basis, and the personal service line represents overtime only. These same employees are responsible for trash and recycling services during the normal work week and perform winter storm-related work as needed.

STREET LIGHTING (A-5182)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	39,177	39,200	39,200	0
Equipment	0	0	0	0
Capital Outlay	12,525	49,000	49,000	0
Contractual Expenses	89,179	64,000	67,000	3,000
	140,881	152,200	155,200	3,000

PROGRAM DESCRIPTION

This program is responsible for the operation and maintenance of all Village street lights accomplished through contract with New York Power Authority for power and Village forces for maintenance activities.

Contractual expenses include cost of electricity, maintenance of vehicles and street lighting fixtures.

The equivalent of a .5 employee is assigned to this function. Our ongoing replacement of street lights with energy efficient fixtures has resulted in reduced power costs.

As of the time of this writing, all street lights have been converted to energy efficient LED lamps. Already we have seen a reduced expense with the LED conversion. We have been told to budget for a 9.5% increase in the cost to provide electrical service (ConEd) and the cost to purchase electricity (NY Power Authority).

SANITARY SEWER SYSTEM (A-8120)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	3,928	5,000	5,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	16,143	10,010	20,010	10,000
	20,071	15,010	25,010	10,000

PROGRAM DESCRIPTION

This program is responsible for maintenance and repairs to the Village's sanitary sewer system.

Activities include cleaning and repair of sewer mains as required and unclogging sewer laterals on an emergency basis. The Village responds to sewer line backups in the public right of way.

Contractual expenses represent materials and supplies for repairs, as necessary. Dependent upon the complexity of the necessary sewer repairs, the Village often times must have outside contractors to perform the work.

Employees are assigned to perform this service as needed.

STORM SEWERS (A-8140)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	32,609	20,000	20,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	115,610	20,000	20,000	0
	148,219	40,000	40,000	0

PROGRAM DESCRIPTION

This program is responsible for maintaining the Village's storm sewer system. Activities include cleaning storm sewers on a periodical basis and maintenance activities as necessary.

Contractual expenses include maintenance supplies and annual rental of a vacuum truck.

Our workers are developing the necessary skills to build catch basin, pave roadways and perform construction work.

The Skilled Laborer position has had a positive influence on expanding the level of service provided as part of the street maintenance department.

REFUSE REMOVAL (A-1860)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	642,394	690,947	690,947	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	169,931	154,200	155,700	1,500
	812,325	845,147	846,647	1,500

PROGRAM DESCRIPTION

This program is responsible for the collection and disposal of refuse pick-up in the Village on a once-a-week basis, weekly recycling pick-up, weekly bulk pick-up year-round, a once a month Saturday truck for bulk and garbage parked at the DPW garage and the Village's yard waste collection program.

It is expected that the Village will collect approximately 3,300 tons of refuse and dispose of approximately 1,300 tons of recyclable materials. Additionally, the Village collects 2,650 cubic yards of yard waste. These numbers have remained steady over the past several years. Major contractual expenses include garbage/bulk disposal fees (\$27.73 per ton), equipment operation and maintenance, and supplies.

Nine (9) full-time employees are assigned to this function.

The Village has been recognized by Westchester County as one of the top municipalities with the highest curbside recycling rate.

STREET CLEANING (A-8170)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	40,488	40,000	10,000	(30,000)
	40,488	40,000	10,000	(30,000)

PROGRAM DESCRIPTION

This program is responsible for cleaning activities on the Village's 35 miles of streets and public parking lots. Village streets and parking lots are on a scheduled cleaning program.

Contractual expenses represent equipment maintenance and purchase of supplies and the use of a private contractor to sweep the roads, at least for the first four months of the fiscal year. The Village received a \$150,000 grant from the State of New York which will go towards the purchase of a municipally owned street sweeper.

SHADE TREES (A-8560)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	9,273	10,000	10,000	0
Contractual Expenses	126,235	141,600	141,600	0
	135,508	151,600	151,600	0

PROGRAM DESCRIPTION

This program is responsible for general maintenance, removal and replacement of shade trees along Village streets and in parks. This program also provides brush clean-up.

Contractual expenses provide for the maintenance of public property by contract, planting of trees by outside contract, tree trimming and supplies.

COMMUNITY SERVICES

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A4020 REGISTRAR	0	45	45	0
A6610 SENIOR OUTREACH	21,685	24,727	24,727	0
A4210 YOUTH SERVICES	170,436	187,854	187,854	0
A6326 YOUTH EMPLOYMENT	18,519	18,519	18,519	0
A7510 HISTORIAN	0	100	100	0
A7550 CELEBRATIONS	34,834	35,000	35,000	0
A8010 ZONING	1,325	8,500	500	(8,000)
A8020 PLANNING	66,649	30,000	50,000	20,000
TOTAL \$	313,448	304,745	316,745	12,000

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	151,960	156,951	159,951	3,000
2 EQUIPMENT	549	1,150	1,150	0
3 CAPITAL OUTLAY	0	0	0	0
4 CONTRACTUAL EXPENSE	160,938	146,644	155,644	9,000
TOTAL \$	313,448	304,745	316,745	12,000

REGISTRAR (A-4020)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	45	45	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	0	45	45	0

PROGRAM DESCRIPTION

This program provides for the registration for birth and death certificates as required by State law

SENIOR OUTREACH (A6610)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	21,685	24,727	24,727	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	0	0	0
	21,685	24,727	24,727	0

PROGRAM DESCRIPTION

This program, initiated in 1991-92, is staffed by a part-time Senior Outreach Worker and provides counseling and assistance to senior citizens on issues relating to housing, landlord/tenant relations, transportation, health and taxes. New to the program in 2006 was Village participation in the Senior Citizens Rent Increase Exemption Program and the Disability Rent Increase Exemption Program. Both of these programs are intended to assist persons meeting age, income, and disability criteria.

The Senior Outreach Worker continues in an effort to seek out programs to benefit and address quality of life issues for the Village's senior population.

The Board-appointed Senior Citizen's Advisory Committee has resulted in program development for our aging population and an increase awareness of problems encountered by our Senior Citizens.

YOUTH SERVICES PROGRAM (A4210)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	130,275	132,179	135,179	3,000
Equipment	549	1,150	1,150	0
Capital Outlay	0	0	0	0
Contractual Expenses	39,612	54,525	51,525	(3,000)
	170,436	187,854	187,854	0

PROGRAM DESCRIPTION

This program, under the general direction of the Youth Council, develops and coordinates youth activities within the Village in cooperation with community organizations, the School District and the Recreation Department.

Program expenditures include the Youth Advocate program and other youth related activities.

The program is staffed by a Director, Youth Advocate and other seasonal or part-time staff as necessary.

Approximately 70% of the program is funded by New York State grants; the balance is paid for by the Village through the operating budget.

YOUTH EMPLOYMENT SERVICE (A-6326)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	18,519	18,519	18,519	0
	18,519	18,519	18,519	0

PROGRAM DESCRIPTION

This program provides job referral services for the youth in the community and is under the general direction of the Director of Youth Services.

The program includes a part-time counselor working at the High School during the school year to match interested students with employment opportunities.

HISTORIAN (A-7510)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	0	100	100	0
	0	100	100	0

PROGRAM DESCRIPTION

This program provides information services regarding the history of Hastings-on-Hudson.

CELEBRATIONS (A-7550)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	34,834	35,000	35,000	0
	34,834	35,000	35,000	0

PROGRAM DESCRIPTION

This program covers expenses associated with special activities and celebrations.

A series of activities are being planned to occur throughout the year. These include donations toward Friday Night Live, Take Me To The River, Memorial Day Parade and other community sponsored events held throughout the year.

ZONING (A-8010)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	1,325	8,500	500	(8,000)
	1,325	8,500	500	(8,000)

PROGRAM DESCRIPTION

This program represents expenses associated with the Zoning Board of Appeals.

Contractual expenses cover advertising, the cost for printing for public meetings.

Recently-enacted State Law requires four (4) hours of mandatory training for the appointed members on the zoning board. Funds are included to cover training expenses.

PLANNING (A-8020)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	0	0	0	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	66,649	30,000	50,000	20,000
	66,649	30,000	50,000	20,000

PROGRAM DESCRIPTION

This program represents expenses associated with the Planning Board and the Comprehensive Plan.

Activities concern the many land-use applications presently before the Planning Board for consideration.

As is the case with the Zoning Board, the Planning Board is now required to pursue continuing education in land-use principles. State law requires the Planning Board members to participate in at least four (4) hours of training annually to improve upon their skills and knowledge of land-use law.

Costs charged to this program include grant writing and grant administration.

PARKS AND RECREATION

EXPENDITURES BY PROGRAM

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A7020 REC. ADMINISTRATION	263,920	260,128	274,577	14,449
A7110 PARKS	141,804	164,730	166,430	1,700
A7140 PARKS & PLAYGROUNDS	19,829	30,700	30,700	0
A7145 COMMUNITY CENTER	121,128	128,700	128,700	0
A7310 AFTER SCHOOL PROG	54,374	35,000	35,000	0
A7311 DAY CAMP	219,344	211,950	211,000	(950)
A7320 ATHLETICS	36,771	65,656	65,000	(656)
TOTAL \$	857,171	896,864	911,407	14,543

EXPENDITURES BY OBJECT

1 PERSONAL SERVICES	576,875	558,290	572,689	14,399
2 EQUIPMENT	10,791	55,700	55,700	0
3 CAPITAL OUTLAY	0	0	0	0
4 CONTRACTUAL EXPENSE	269,505	282,874	283,018	144
TOTAL \$	857,171	896,864	911,407	14,543

RECREATION ADMINISTRATION (A-7020)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	227,046	220,790	235,189	14,399
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	36,874	39,338	39,388	50
	263,920	260,128	274,577	14,449

PROGRAM DESCRIPTION

Personal Services represent the Superintendent of Parks and Recreation, Two (2) Recreation Assistants

Field work is performed by a working foreman and seasonal laborers.

Contractual expenses represent operation and maintenance of parks buildings, mini-bus program expenses, office supplies, special programs, postage, and program development.

PARKS (A-7110)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	52,560	63,000	63,000	0
Equipment	5,346	50,000	50,000	0
Capital Outlay	0	0	0	0
Contractual Expenses	83,899	51,730	53,430	1,700
	141,804	164,730	166,430	1,700

PROGRAM DESCRIPTION

This program under the direction of the Superintendent of Parks and Recreation provides for maintenance and improvements to the Village's over 160 acre parks system. Maintenance activities are performed by Parks and Recreation department

Contractual expense include maintenance supplies, aeration of parks and tree removal.

PLAYGROUNDS AND PARKS (A-7140)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	8,568	10,000	10,000	0
Equipment	1,275	1,200	1,200	0
Capital Outlay	0	0	0	0
Contractual Expenses	9,987	19,500	19,500	0
	19,829	30,700	30,700	0

PROGRAM DESCRIPTION

This program provides for the overall direction of all Parks and Playgrounds programs. It is staffed by seasonal employees for our parks department and tennis attendants.

Contractual expenses are for recreation supplies and portable toilets for Hillside tennis courts, Reynolds and Waterfront parks.

JAMES V HARMON COMMUNITY CENTER (A-7145)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	26,430	20,000	20,000	0
Equipment	2,480	2,000	2,000	0
Capital Outlay	0	0	0	0
Contractual Expenses	92,218	106,700	106,700	0
	121,128	128,700	128,700	0

PROGRAM DESCRIPTION

This program relates to all activities and events at the James V. Harmon Community Center.

Personal services represent instructors and supervisors for all center activities on a year-round basis.

Contractual expenses represent building maintenance, copier lease, energy costs, senior citizen programs and Community Center special events.

AFTER SCHOOL PROGRAMS (A-7310)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	52,135	30,000	30,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	2,239	5,000	5,000	0
	54,374	35,000	35,000	0

PROGRAM DESCRIPTION

This self-sustaining program offers after school activities in the fall and spring for eight weeks as well as a six week winter session.

Personal service costs represent instructors and a supervisor.

Contractual expenses are for program supplies.

DAY CAMP (A-7311)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	188,287	175,000	175,000	0
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	31,057	36,950	36,000	(950)
	219,344	211,950	211,000	(950)

PROGRAM DESCRIPTION

This program is responsible for providing a variety of group activities for six (6) weeks during the summer. It is staffed by a Recreation Assistant (Director), Assistant Director, Nurse, Head Counselors, Office Assistant, specialists, fifty (50) counselors, and maintenance personnel.

The increase represents increased personnel costs due to increase in minimum wage for staff.

Contractual expenses include supplies, programs, special events and trips.

ATHLETICS (A-7320)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	21,849	39,500	39,500	0
Equipment	1,690	2,500	2,500	0
Capital Outlay	0	0	0	0
Contractual Expenses	13,232	23,656	23,000	(656)
	36,771	65,656	65,000	(656)

PROGRAM DESCRIPTION

This activity covers all athletic programs sponsored by the department including the Annual Terry Ryan Run, youth basketball, youth football, swim team, fall and spring tennis lessons, lacrosse clinics and boys and girls lacrosse teams.

Equipment purchases are for youth football, basketball and lacrosse programs.

Contractual expenses represent athletic supplies and school facility rental.

EMPLOYEE BENEFITS (A-9000)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
9.08 FIRE SERVICE AWARDS	206,472	209,300	209,300	0
10.8 POLICE RETIREMENT	615,113	554,258	596,361	42,103
15.8 STATE RETIREMENT	496,633	439,156	386,104	(53,052)
30.8 SOCIAL SECURITY	424,283	468,000	465,000	(3,000)
40.8 WORKERS COMP.	342,076	370,000	355,000	(15,000)
50.8 UNEMPLOYMENT INS	14,032	15,000	15,000	0
60.8 HEALTH INSURANCE	1,607,450	1,700,000	1,800,000	100,000
	3,706,058	3,755,714	3,826,765	71,051

PROGRAM DESCRIPTION

This program covers direct employee benefit expenses attributable to the General Fund.

Program costs reflect notifications from New York State of retirement and workers' compensation rates and anticipated rates for health insurance and social security.

For next fiscal year, we have anticipated a 7 percent rate increase for combined cost of medical and dental insurance.

INTERFUND TRANSFERS (A-9500)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A9512.0 TRANSFER TO LIBRARY	855,949	835,767	882,513	46,746
A9550.9 TRANSFER TO CAPITAL	275,000	340,000	275,000	(65,000)
A9551.0 TRANSFER TO DEBT SERVICE	0	0	0	0
	1,130,949	1,175,767	1,157,513	(18,254)

PROGRAM DESCRIPTION

This program represents the transfer of funds from the General Fund to other designated funds.

The transfer to the Library Fund is in the amount of \$882,513.

The transfer to the Capital Fund is to fund the cost of the Village Annual Road resurfacing program (\$275,000) which in the past has been paid through a 10 year borrowing authorization.

DEBT SERVICE (A-9700)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
A9710.6 SERIAL BOND PRINCIPLE	680,290	729,645	751,095	21,450
A9710.7 SERIAL BOND INTEREST	333,656	261,200	234,809	(26,391)
A9730.6 BANS PRINCIPLE	0	0	51,200	51,200
A9730.7 BANS INTEREST	0	14,000	13,145	(855)
	1,013,946	1,004,845	1,050,249	45,404

PROGRAM DESCRIPTION

This program provides for the payment of debt from the General Fund and is within the guidelines of the Village financial policies. The Village's debt payment is below the self-imposed debt level limitation.

SECTION D

CHEMKA POOL

The Pool Fund is presented as a self-sustaining fund for operational purposes.

SWIMMING POOL (C7110)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	175,086	179,000	197,000	18,000
Equipment	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Expenses	93,077	80,150	87,262	7,112
Debt Service	119,017	115,763	121,738	5,975
Employee Benefits	13,007	11,600	14,000	2,400
	400,188	386,513	420,000	33,487

SWIMMING POOL REVENUES

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
C2025 Membership Fees	296,275	290,000	304,500	14,500
C2026 Guest Fees	32,188	25,513	30,000	4,487
C2030 Camp Charges	20,000	20,000	20,000	0
C2031 Aquatic Program Fees	78,873	50,800	65,000	14,200
C2401 Interest	304	200	500	300
	427,640	386,513	420,000	33,487

PROGRAM DESCRIPTION

This program is unique in that it is set up as an "Enterprise Fund" which means that it is self supporting and not a burden on the tax payers. It is responsible for the operation of the Village's swimming pool under the direction of the Superintendent of Parks and Recreation /Pool Director, assisted by part-time employees as required.

Personal costs represent seasonal employees: Assistant Directors, Forty (50) lifeguards, cashiers and maintenance personnel.

Contractual expenses include pool supplies, chemicals, maintenance activities and special events.

SECTION E

LIBRARY FUND

The Library Fund is included in this budget for informational purposes.

The expenditures of this Fund are determined by the amount budgeted in the General Fund and independently generated revenue. The expenditure of these monies is under the direction of the Library Board of Trustees.

HASTINGS PUBLIC LIBRARY (L7410)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
Personal Services	445,195	468,493	477,863	9,370
Equipment	4,464	2,000	2,000	0
Capital Outlay	0	0	0	0
Contractual Expenses	153,459	175,600	177,350	1,750
Debt Service	79,242	79,724	81,040	1,316
Employee Benefits	133,760	124,960	164,340	39,380
	816,121	850,777	902,593	51,816

HASTINGS PUBLIC LIBRARY REVENUES

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
L2082 Library Fees	12,816	18,000	18,000	0
L2810 Transfer General Fund	855,949	835,767	882,513	46,746
L3001 State Aid	2,003	2,000	2,000	0
L1082 Appropriated Surplus	0	0	0	0
L2401 Interest	14	10	80	70
	870,782	855,777	902,593	46,816

PROGRAM DESCRIPTION

This program is under the direction of the Library Board of Trustees appointed by the Village Board of Trustees. Library staff is open for public service 60.75 hours per week and is staffed by 10.4 full-time equivalents consisting of one full-time Library/Director, three full-time and one part-time librarian, two full-time clerks and eleven part-time clerks, pages and custodial help.

Contractual expenses include materials for program operation, WLS Services, utilities and building maintenance.

Library Benefits (L9000) Covers employee benefit costs applicable to Library operations.

SECTION F

DRAPER PARK

DRAPER PARK (D7110)

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
INSURANCE	0	5,000	5,000	0
SUPPLIES	0	500	500	0
MAINT OF GROUNDS	0	15,000	15,000	0
RENTAL OF EQUIPMENT	0	500	500	0
OTHER SERVICES	1,050	10,000	10,000	0
				0
	1,050	31,000	31,000	0

DRAPER PARK REVENUES

CLASSIFICATION	EXPENDED 2015-2016	BUDGET 2016-2017	MANAGER'S RECOMMENDATION 2017-2018	INCREASE (DECREASE)
PARK FEES	0	200	200	0
INTEREST EARNINGS	484	8,000	8,000	0
APPROP SURPLUSS	0	6,000	6,000	0
RENTAL OF REAL PROPERTY	1,801	1,800	1,800	0
GROUND RENT	23,894	15,000	15,000	0
	26,179	31,000	31,000	0

PROGRAM DESCRIPTION

This program provides for the operation and maintenance of the 9.9 acre Draper Park, acquired in 1989.

Expenses represent grounds maintenance, insurance, taxes and supplies. Periodically an outside architect is hired to review the exterior of the properties owned by the Village, but leased to owner at the park.